

18. Sun/UV Safety Policy (Sample)

Policy: **Sun/UV Safety**

Policy #:

Approved by:

Effective:

Revised:

PREAMBLE:

(Company Name) is committed to protecting our employees from the effects of exposure to solar ultraviolet radiation

POLICY:

Significant health risks are associated with overexposure to UV radiation and (company name) will provide resources, information and products to mitigate the effects of sun exposure for employees who must work outside

SCOPE:

This policy applies to every employee of (Company name) where outdoor work is required

PROCEDURE:

Managers are encouraged to,

- monitor the daily UV index (www.weathernetwork.com)
- minimize outdoor work expectations during peak UV hours i.e. 11 am – 4 pm
- if work or times cannot be changed, consider rotation of workers
- provide personal protective equipment to the workers (sunscreen, long sleeved, light coloured, loose fitting clothing made of tightly woven fabric
- provide shade structures if shade is not readily available

Employees should,

- wear appropriate clothing that covers the skin (as above)
- wear sunglasses, hats that cover the nose, ears and back of neck and PABA free sunscreen and lip balm

(Company name) will provide for employees

- Sunscreen,
- wide brimmed hats
- information and awareness sessions annually

Insert Policy Number here
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