

**AGENDA  
MIDDLESEX-LONDON BOARD OF HEALTH**

Thursday, February 18, 2021, 7:00 p.m.  
Microsoft Teams

**MISSION - MIDDLESEX-LONDON HEALTH UNIT**

The mission of the Middlesex-London Health Unit is to promote and protect the health of our community.

**MEMBERS OF THE BOARD OF HEALTH**

Ms. Maureen Cassidy (Chair)  
Ms. Aina DeViet (Vice-Chair)  
Mr. John Brennan  
Ms. Kelly Elliott  
Ms. Tino Kasi  
Ms. Arielle Kayabaga  
Mr. Bob Parker  
Mr. Matt Reid  
Mr. Mike Steele  
Mr. Aaron O'Donnell

**SECRETARY-TREASURER**

Dr. Christopher Mackie

**DISCLOSURE OF CONFLICTS OF INTEREST**

**APPROVAL OF AGENDA**

**MINUTES**

Approve: January 21, 2021 – Board of Health meeting

Receive: January 27, 2021 – Special Governance Committee meeting  
January 28, 2021 – Special Governance Committee meeting  
February 4, 2021 – Finance and Facilities Committee meeting  
February 11, 2021 – Finance and Facilities Committee meeting

Item #	Delegation	Recommendation	Information	Report Name and Number	Link to Additional Information	Overview and Lead
<b>Reports and Agenda Items</b>						
1.	X	X	X	FFC Summary Report (Report No. 09-21)	<a href="#">February 4,</a> and <a href="#">February 11,</a> 2021 Agendas	To provide an update on reports reviewed at the February 4 & 11, 2021 Finance and Facilities Committee meetings.  Lead: Mr. Matt Reid, Chair Finance & Facilities Committee
2	X	X	X	February 18, 2021 Governance Committee Meeting Update (Verbal)	<a href="#">February 18, 2021 Agenda</a>	To provide an update on reports reviewed at the February 18, 2021 Governance Committee meeting.  Lead: Chair of the Governance Committee
3.			X	COVID Updates (Verbal)		To provide an update on COVID-19 matters within Middlesex-London.  Lead: Dr. Alexander Summers, Associate Medical Officer of Health
4.			X	Medical Officer of Health Activity Report – February 2021 (Report No. 10-21)		To provide an update on external meetings attended by the Medical Officer of Health since the last Board of Health meeting.  Lead: Dr. Christopher Mackie, Medical Officer of Health
<b>Correspondence and Information Items</b>						
5.			X	February 2021 Correspondence		To receive correspondence items a) through h) for information, and endorse item i)

## **OTHER BUSINESS**

- Annual Confidentiality Declaration for 2021
  - Lead: Emily Williams, Director, Healthy Organization
- Next Board of Health Meeting is Thursday, March 18, 2021 at 7 p.m.

## **CONFIDENTIAL**

The Middlesex-London Health Unit's Board of Health will move in a closed session to consider matters regarding identifiable individuals, a proposed or pending acquisition or disposition of land by the municipality or local board, a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, and to approve confidential minutes from previous Board of Health meetings.

## **ADJOURNMENT**



**PUBLIC SESSION – MINUTES**  
**MIDDLESEX-LONDON BOARD OF HEALTH**

Thursday, January 21, 2021, 7:00 p.m.  
Microsoft Teams

---

**MEMBERS PRESENT:** Ms. Maureen Cassidy (Chair)  
Ms. Aina DeViet (Vice-Chair)  
Ms. Arielle Kayabaga  
Mr. Matt Reid  
Mr. John Brennan  
Mr. Bob Parker  
Ms. Tino Kasi  
Mr. Mike Steele  
Mr. Aaron O'Donnell

**REGRETS:** Ms. Kelly Elliott

**OTHERS PRESENT:** Dr. Christopher Mackie, Medical Officer of Health (Secretary-Treasurer)  
Ms. Stephanie Egelton, Executive Assistant to the Board of Health and Communications Coordinator (Recorder)  
Dr. Alexander Summers, Associate Medical Officer of Health  
Ms. Emily Williams, Director, Healthy Organization  
Mr. Dan Flaherty, Communications Manager  
Ms. Elizabeth Milne, Supervisor, Communications  
Ms. Heather Lokko, Director, Healthy Start/Chief Nursing Officer  
Mr. Alex Tyml, Online Communications Coordinator  
Mr. Stephen Turner, Director, Environmental Health and Infectious Disease  
Dr. Michael Clarke, Interim CEO  
Ms. Maureen MacCormick, Director, Healthy Living  
Mr. Joe Antone, Manager, Health Equity and Indigenous Reconciliation

Dr. Christopher Mackie called the meeting to order at **7:01 p.m.**

Ms. Arielle Kayabaga joined the meeting at **7:12 p.m.**

Dr. Mackie welcomed everyone to the inaugural meeting of the Board of Health and opened the meeting by acknowledging the Indigenous Peoples of this land and the First Nations within Middlesex and London.

Mr. Joe Antone, Manager, Health Equity and Indigenous Reconciliation further provided a teaching to connect with indigenous persons and lands.

**MEETING PROCEDURES**

**Election of 2021 Board of Health Executive and Other Procedures (Report No. 01-21)**

Dr. Mackie opened the floor to nominations for the position of Chair of the Board of Health for 2021.

It was moved by **Ms. Aina DeViet, seconded by Mr. Bob Parker**, *that Ms. Maureen Cassidy be nominated for Chair of the Board of Health for 2021.*

Carried

Ms. Cassidy accepted the nomination.

Dr. Mackie invited nominations three more times. Hearing none, it was moved by **Ms. Aina DeViet, seconded by Mr. Bob Parker**, *that:*

- 1) *Nominations for the position of Chair be closed; and*
- 2) *Ms. Maureen Cassidy be acclaimed as Chair of the Board of Health for 2021.*

Carried

Ms. Cassidy took over as Chair.

Chair Cassidy opened the floor to nominations for the position of Vice-Chair of the Board of Health for 2021.

It was moved by **Mr. John Brennan, seconded by Mr. Parker**, *that Ms. Aina DeViet be nominated for Vice-Chair of the Board of Health for 2021.*

Carried

Ms. DeViet accepted the nomination.

Chair Cassidy invited nominations three more times. Hearing none, it was moved by **Mr. Brennan, seconded by Mr. Parker**, *that*

- 1) *Nominations for the position of Vice-Chair be closed; and*
- 2) *Ms. DeViet be acclaimed as Vice-Chair of the Board of Health for 2021.*

Carried

**Establishment of 2021 Standing Committees**

Chair Cassidy invited interest for members of the Finance & Facilities Committee for 2021 and reviewed the Committee's terms of reference.

It was remarked that the Chair and Vice-Chair of the Board of Health sit on the Finance & Facilities Committee automatically.

Mr. Matt Reid, Ms. Tino Kasi and Mr. Aaron O'Donnell declared interest in being on the committee.

Chair Cassidy invited further interested members to be on the committee. Hearing none, it was moved by **Mr. Aaron O'Donnell, seconded by Ms. DeViet**, *that Mr. Matt Reid, Ms. Tino Kasi and Mr. Aaron O'Donnell be appointed to the Finance & Facilities Committee for 2021.*

Carried

Thus, the membership of Finance & Facilities Committee for 2021 consists as follows:

- 1) Ms. Maureen Cassidy (Chair and City Representative)
- 2) Ms. Aina DeViet (Vice-Chair and County Representative)
- 3) Ms. Tino Kasi (Provincial Representative)
- 4) Mr. Aaron O'Donnell (Provincial Representative)
- 5) Mr. Matt Reid (City of London Citizen Appointee)

Chair Cassidy invited interest for members of the Governance Committee for 2021 and reviewed the Committee's terms of reference.

It was remarked that the Chair and Vice-Chair of the Board of Health sit on the Governance Committee automatically.

Mr. Mike Steele, Mr. Bob Parker and Ms. Arielle Kayabaga declared interest in being on the committee.

Chair Cassidy invited nominations three more times. Hearing none, it was moved by **Mr. Brennan, seconded by Mr. Reid**, *that Mr. Mike Steele, Mr. Bob Parker and Ms. Arielle Kayabaga be appointed to the Governance Committee for 2021.*

Carried

Thus, the membership of the Governance Committee for 2021 consists as follows:

- 1) Ms. Maureen Cassidy (Chair and City Representative)
- 2) Ms. Aina DeViet (Vice-Chair and County Representative)
- 3) Mr. Mike Steele (Provincial Representative)
- 4) Mr. Bob Parker (Provincial Representative)
- 5) Ms. Arielle Kayabaga (City Representative)

Chair Cassidy outlined the membership composition of the CEO Selection Committee, an ad-hoc committee of the Board of Health.

It was remarked that the Chair and Vice-Chair of the Board of Health sit on the CEO Selection Committee automatically.

Chair Cassidy indicated that business of this committee would depend on proceedings of the health unit's strategic planning process. Ms. Cassidy inquired from Dr. Mackie if the Committee could pause during the strategic planning process.

Dr. Mackie indicated that populating or pausing this committee for 2021 would be at the discretion of the Board of Health.

Mr. Parker inquired if the ad-hoc committee (CEO Selection) composition would expire December 31, 2020 or if the committee would expire when work was deemed complete.

Dr. Mackie noted that while the ad-hoc committees last for the term, the Board's practice is to re-appoint members, but could continue based on need as an acceptable practice. However, per the Board's procedural by-laws, this is not required. Dr. Mackie further noted that the Board could choose not to follow this process, and that the Board has the opportunity to clarify the language of the by-laws later this year.

Chair Cassidy noted that the terms of reference state a maximum number of members as opposed to a minimum, so the Board could keep status quo or disband the committee temporarily.

It was moved by **Mr. Parker, seconded by Ms. Tino Kasi**, *that the Board of Health disband the ad-hoc CEO Selection Committee.*

Carried

Chair Cassidy opened the floor to nominations for the position of Secretary-Treasurer of the Board of Health for 2021.

It was moved by **Mr. Parker, seconded by Mr. Mike Steele**, *that Dr. Christopher Mackie be nominated for Secretary-Treasurer of the Board of Health for 2021.*

Carried

Hearing no further discussion or nominations, it was moved by **Mr. Parker, seconded by Mr. Steele**, that *Dr. Christopher Mackie be elected Secretary-Treasurer by acclaimed vote.*

Carried

### **DISCLOSURE OF CONFLICT OF INTEREST**

Chair Cassidy inquired if there were any disclosures of conflicts of interest. None were declared.

### **APPROVAL OF AGENDA**

It was moved by **Ms. Arielle Kayabaga, seconded by Mr. Parker**, that the *AGENDA for the January 21, 2021 Board of Health meeting be approved.*

Carried

### **APPROVAL OF MINUTES**

It was moved by **Mr. Brennan, seconded by Ms. Kayabaga**, that the *MINUTES of the December 10, 2020 Board of Health meeting be approved.*

Carried

It was moved by **Mr. Brennan, seconded by Ms. Kayabaga**, that the *MINUTES of the October 15, 2020 Governance Committee meeting be received.*

Carried

It was moved by **Mr. Brennan, seconded by Ms. Kayabaga**, that the *MINUTES of the November 24, 2020 CEO Selection Committee meeting be received.*

Carried

It was moved by **Mr. Brennan, seconded by Ms. Kayabaga**, that the *MINUTES of the December 21, 2020 Special Governance Committee meeting be received.*

Carried

### **REPORTS AND AGENDA ITEMS**

#### **Strategic Planning Update (Report No. 02-21)**

Dr. Mackie, Ms. Emily Williams, Director, Healthy Organization and Dr. Michael Clarke, Interim CEO provided a presentation on the strategic planning process for the health unit. It was noted that provisional strategic planning sessions are planned for the following week, and no decisions would be made at that meeting.

It was moved by **Mr. Parker, seconded by Mr. Reid**, that the Board of Health:

- 1) *Receive Report No. 02-21 re "Strategic Planning Update" for information; and*
- 2) *Direct staff to work with the Governance Committee to develop and finalize a Draft Provisional Strategic Plan, inclusive of the draft strategic directions outlined herein, for consideration of the Board of Health.*

Carried

#### **Commitment to Reconciliation Statement (Report No. 03-21)**

Ms. Heather Lokko, Director, Healthy Start and Chief Nursing Officer presented the report on the Commitment to Reconciliation Statement.

It was noted that the Board of Health has supported working towards reconciliation with the Indigenous community. As the Board continues to support, it is important to shift from land acknowledgement and move to endorsing a reconciliation statement to effectively communicate the health unit's obligation to reconciliation.

It was moved by **Ms. Kayabaga, seconded by Mr. Steele**, that the Board of Health:

- 1) Receive Report No. 03-21 re: "MLHU Commitment to Reconciliation Statement" for information;
- 2) Endorse the proposed MLHU reconciliation statement; and
- 3) Direct staff to ensure MLHU's priorities, decisions, and actions effectively and sustainably reflect its reconciliation statement.

Carried

### **Anti-Black Racism Commitment and Action Update (Report No. 04-21)**

Ms. Heather Lokko, Director, Healthy Start and Chief Nursing Officer presented the report on the Anti-Black Racism Commitment and Action Update.

It was noted that the Board of Health declared racism as a public health issue in June 2020, and that it is critical to continue and acknowledge this work. Further, it is also noted that actively addressing racism is a requirement of a health unit and is one of the five priorities in the recover planning process. The consultant's work on this matter will be brought to the Board in April 2021. It is also noted that the health unit wants to ensure that both city and county municipal partners are supported with this work.

It was moved by **Ms. Tino Kasi, seconded by Ms. Kayabaga**, that the Board of Health:

- 1) Receive Report No. 04-21 re: "MLHU's Anti-Black Racism Commitment and Action: An Update" for information;
- 2) Direct staff to continue to prioritize efforts to identify and implement public health and organizational actions to address and eliminate racism.

Carried

### **Film Content Information Act, 2020 (Report No. 05-21)**

Ms. Maureen MacCormick, Director, Healthy Living presented the report on the Film Content Information Act, 2020.

It was noted that the government has passed the Film Content Information Act, 2020, which allows for film producers to decide for themselves how to rate movies. It is now possible that youth will be exposed to more negative health items such as smoking and violence in movies. It is important to note that this legislation has been passed, so it is the Health Unit's work educate the community on this issue is ever more important. It is further noted that the Middlesex-London Health Unit provided a letter to the government at the end of 2020 identifying concerns with this bill.

It was moved by **Mr. Brennan, seconded by Ms. DeViet**, that the Board of Health receive Report No. 05-21 re: "Film Content Information Act, 2020" for information.

Carried

### **Grant Funding for Cannabis Programming (Report No. 06-21)**

Ms. Maureen MacCormick, Director, Healthy Living presented the report on Grant Funding for Cannabis Programming.



The health unit received funding for cannabis programming through the City of London of over \$500,000 over the next two years to focus on enforcement (retail) and education of cannabis.

It was moved by **Mr. Parker, seconded by Mr. O'Donnell**, *that the Board of Health:*

- 1) *Receive Report No. 06-21 re: "Grant Funding to Support Cannabis Programming" for information; and*
- 2) *Approve receipt of the 2020 and 2021 funding allocation from the City of London's share of the Ontario Cannabis Legalization Implementation Fund.*

Carried

### **Verbal COVID-19 Disease Spread and Vaccine Campaign Update**

Dr. Alexander Summers and Dr. Mackie presented the verbal COVID-19 report and vaccine campaign update.

Discussion about this verbal report included:

- It had been a year since the first COVID-19 case in the region was discovered
- In the past 30 days, the region has had peak days of case counts and starting to see early declines
- Multiple outbreaks in long term care homes
- Positive cases are being notified in 24 hours, with contact tracing following
- The UK variant being found in the region
- Noting that current data shows that schools opening may be a benefit to the COVID-19 response
- School opening decision will be decided before February 10
- Noting that the majority of the Senior Leadership Team are taking on operations and logistics roles in the COVID-19 vaccination program
- Regional approach for vaccination to ensure consistency (Huron-Perth Public Health, Southwestern Public Health and London Health Sciences Centre)
- Over 10,000 doses administered to long term care and retirement homes at the Agriplex, and starting to see COVID immunity (Oneida Long Term Care Home)
- All long term care homes will be vaccinated by January 24
- The health unit is looking at an online booking system for vaccination clinics
- No additional vaccines are being approved by Health Canada at this time
- The Pfizer vaccine can be forward deployed, and allows the vaccine to be transported to different locations

It was moved by **Ms. DeViet, seconded by Mr. Parker**, *that the Board of Health receive the verbal report on COVID-19 disease spread and vaccine campaign update for information.*

Carried

### **Medical Officer of Health Activity Report for January 2021 (Report No. 07-21)**

It was moved by **Mr. Reid, seconded by Mr. Steele**, *that the Board of Health receive Report No. 07-21 re: "Medical Officer of Health Activity Report for January 2021" for information.*

Carried

### **CORRESPONDENCE**

Chair Cassidy noted that she received a letter from Peggy Sattler, MPP London West, requesting to add this letter to the evening's correspondence. This letter was regarding the Board's support of Bill 239, the *Stay Home If You Are Sick Act*.

It was moved by **Mr. Parker, seconded by Ms. Kayabaga**, *that the Board of Health add correspondence from MPP Peggy Sattler, regarding Bill 239 to the January 21<sup>st</sup>, 2021 agenda.*

Carried

It was moved by **Mr. Reid, seconded by Mr. Parker**, *that the Board of Health receive correspondence items a) through d, excluding the recently added letter from MPP Peggy Sattler.*

Carried

Discussion about the MPP's letter included:

- Broad subject matter, with a reluctance to endorse without knowing further information
- Noting that the Bill 239 was going to second reading on March 9<sup>th</sup>, which would give members time to look further into the bill
- Potential for staff to review if the bill aligns with the health unit's mandate
- Potential to defer the letter to the next Board of Health meeting
- Being cautious regarding party affiliation and endorsing a private member's bill
- Consideration to endorsing the notion of paid sick leave, as opposed to the letter

Ms. Kayabaga noted that supporting paid sick leave aligns with what health care professionals are advocating for.

Chair Cassidy noted that based on previous comments, the Board would rather have more information before endorsing such an item. It was also noted that if there was no seconder, this item would not be able to come back for discussion at a following meeting.

It was moved by **Mr. Parker, seconded by Mr. O'Donnell**, *that the Board of Health defer the correspondence item from MPP Peggy Sattler, regarding Bill 239 to the February 18, 2021 Board of Health Meeting.*

Carried

### **OTHER BUSINESS**

- Provisional Strategic Planning sessions on:
  - January 27<sup>th</sup> (8:30 a.m. – 12 p.m.) and
  - January 28<sup>th</sup> (1 p.m. – 4:30 p.m.)

### **CONFIDENTIAL**

At **9:32 p.m.**, it was moved by **Ms. DeViet, seconded by Mr. Reid**, *that the Board of Health will move in-camera to consider matters regarding identifiable individuals, information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency and a proposed or pending acquisition or disposition of land.*

Carried

At **10:56 p.m.**, it was moved by **Mr. Parker, seconded by Mr. Reid**, *that the Board of Health return to public session from closed session.*

Carried

### **ADJOURNMENT**

At **10:57 p.m.**, it was moved by **Mr. Parker, seconded by Mr. O'Donnell**, *that the meeting be adjourned.*

Carried

---

**MAUREEN CASSIDY**  
Chair

---

**CHRISTOPHER MACKIE**  
Secretary-Treasurer

DRAFT



**SPECIAL PUBLIC SESSION – MINUTES**  
**MIDDLESEX-LONDON BOARD OF HEALTH**  
**GOVERNANCE COMMITTEE**

Wednesday, January 27<sup>th</sup>, 2021 at 8:30 a.m.  
ZOOM

---

**MEMBERS PRESENT:** Ms. Maureen Cassidy (Chair)  
Ms. Aina DeViet (Vice-Chair)  
Ms. Arielle Kayabaga  
Mr. Bob Parker  
Mr. Mike Steele

**OTHERS PRESENT:** Mr. Matt Reid, Board Member  
Mr. Aaron O'Donnell, Board Member  
Ms. Tino Kasi, Board Member  
Dr. Chris Mackie, Medical Officer of Health (Secretary-Treasurer)  
Ms. Stephanie Egelton, Executive Assistant to the Board of Health and  
Communications Coordinator (Recorder)  
Ms. Kendra Ramer, Manager, Strategic Projects  
Ms. Svetlana Mutlak, Executive Assistant, Healthy Organization  
Ms. Victoria Mazzarolo, Student, Healthy Organization  
Dr. Alexander Summers, Associate Medical Officer of Health  
Ms. Emily Williams, Director, Healthy Organization  
Mr. Stephen Turner, Director, Environmental Health and Infectious  
Disease  
Ms. Maureen MacCormick, Director, Healthy Living  
Ms. Heather Lokko, Director, Healthy Start and Chief Nursing Officer  
Dr. Michael Clarke, Interim CEO  
Ms. Maria Sánchez-Keane, Principal, Centre for Organizational  
Effectiveness  
Ms. Kathleen Schreurs, Research and Communications Associate, Centre  
for Organizational Effectiveness  
Ms. Kate Dubinski, CBC News  
Ms. Rebecca Zandbergen, CBC News

**REGRETS:** Mr. John Brennan  
Ms. Kelly Elliott

Chair Aina DeViet called the meeting to order at **8:36 a.m.** via ZOOM.

Mr. Aaron O'Donnell joined the meeting at **9:02 a.m.**

**DISCLOSURE OF CONFLICT OF INTEREST**

Chair DeViet inquired if there were disclosures of conflicts of interest to be declared. None were declared.

**APPROVAL OF AGENDA**

It was moved by **Mr. Bob Parker, seconded by Ms. Maureen Cassidy**, *that the AGENDA for the January 27, 2021 Special Governance Committee meeting be approved.*

Carried

**NEW BUSINESS**

**Ontario Health Unit Organization Structures: Medical Officer of Health and Chief Executive Roles  
(Report No. 01-21GC)**

Dr. Michael Clarke, Interim CEO and Ms. Emily Williams

It was moved by **Mr. Parker, seconded by Ms. Cassidy**, *that the Governance Committee receive Report No. 01-21GC re: “Ontario Health Unit Organizational Structures: Medical Officer of Health and Chief Executive Officer Roles” for information.*

Carried

Ms. Dubinski and Ms. Zandbergen left the meeting at **8:52 a.m.**

**Provisional Strategic Plan Discussions**

The first part of the Provisional Strategic Plan discussions occurred, and were facilitated by Maria Sánchez-Keane, Principal, Centre for Organizational Effectiveness.

Attendees were placed into breakout rooms via Zoom, composed of no more than two (2) governance committee members each.

Topics discussed in breakout sessions included:

- Public Health Modernization
- Structure of the Middlesex-London Health Unit
- Racism as a Public Health Issue

**OTHER BUSINESS**

- Next session is tomorrow (Thursday, January 28<sup>th</sup> at 1 p.m.)

**ADJOURNMENT**

At **11:56 a.m.**, it was moved by **Mr. Parker, seconded by Mr. Mike Steele**, *that the meeting be adjourned.*

Carried

---

**AINA DEVIET**  
Chair

---

**CHRIS MACKIE**  
Secretary-Treasurer



**SPECIAL PUBLIC SESSION – MINUTES**  
**MIDDLESEX-LONDON BOARD OF HEALTH**  
**GOVERNANCE COMMITTEE**

Thursday, January 28<sup>th</sup>, 2021 at 1 p.m.  
ZOOM

---

**MEMBERS PRESENT:** Ms. Maureen Cassidy (Chair)  
Ms. Aina DeViet (Vice-Chair)  
Ms. Arielle Kayabaga  
Mr. Bob Parker  
Mr. Mike Steele

**OTHERS PRESENT:** Mr. Matt Reid, Board Member  
Mr. Aaron O'Donnell, Board Member  
Ms. Tino Kasi, Board Member  
Dr. Chris Mackie, Medical Officer of Health (Secretary-Treasurer)  
Ms. Stephanie Egelton, Executive Assistant to the Board of Health and  
Communications Coordinator (Recorder)  
Ms. Kendra Ramer, Manager, Strategic Projects  
Ms. Svetlana Mutlak, Executive Assistant, Healthy Organization  
Ms. Victoria Mazzarolo, Student, Healthy Organization  
Dr. Alexander Summers, Associate Medical Officer of Health  
Ms. Emily Williams, Director, Healthy Organization  
Mr. Stephen Turner, Director, Environmental Health and Infectious  
Disease  
Ms. Maureen MacCormick, Director, Healthy Living  
Ms. Heather Lokko, Director, Healthy Start and Chief Nursing Officer  
Dr. Michael Clarke, Interim CEO  
Ms. Maria Sánchez-Keane, Principal, Centre for Organizational  
Effectiveness  
Ms. Kathleen Schreurs, Research and Communications Associate, Centre  
for Organizational Effectiveness

**REGRETS:** Mr. John Brennan  
Ms. Kelly Elliott

Chair Aina DeViet called the meeting to order at **1:03 p.m.** via ZOOM.

**DISCLOSURE OF CONFLICT OF INTEREST**

Chair DeViet inquired if there were disclosures of conflicts of interest to be declared. None were declared.

**APPROVAL OF AGENDA**

It was moved by **Mr. Bob Parker**, seconded by **Ms. Maureen Cassidy**, that the *AGENDA for the January 28, 2021 Special Governance Committee meeting* be approved.

Carried

## **PREVIOUS BUSINESS**

### **Provisional Strategic Plan Discussions**

The second half of the Provisional Strategic Plan discussions occurred, and were facilitated by Maria Sánchez-Keane, Principal, Centre for Organizational Effectiveness.

Attendees were placed into breakout rooms via Zoom, composed of no more than two (2) governance committee members each.

Topics discussed in breakout sessions included:

- Pandemic Management
- Priority Recovery Issues
- Mental Health of Staff
- Digital Strategy

## **OTHER BUSINESS**

- Next Governance Committee meeting is Thursday, February 18<sup>th</sup> at 6 p.m.

## **ADJOURNMENT**

At 4:21 p.m., it was moved by **Mr. Parker**, seconded by **Mr. Mike Steele**, *that the meeting be adjourned.*

Carried

---

**AINA DEVIET**  
Chair

---

**CHRISTOPHER MACKIE**  
Secretary-Treasurer



**PUBLIC MINUTES**  
**FINANCE & FACILITIES COMMITTEE**  
Microsoft Teams  
Thursday, February 4, 2021 9:00 a.m.

---

**MEMBERS PRESENT:** Mr. Matt Reid (Chair)  
Ms. Aina DeViet  
Ms. Tino Kasi  
Mr. Aaron O'Donnell  
Ms. Maureen Cassidy

**OTHERS PRESENT:** Dr. Christopher Mackie, Secretary-Treasurer  
Ms. Kelly Elliott, Board Member  
Ms. Arielle Kayabaga, Board Member  
Ms. Stephanie Egelton, Executive Assistant to the Board of Health and Communications Coordinator (Recorder)  
Ms. Emily Williams, Director, Healthy Organization  
Mr. Mirek Pawelec, Manager, Finance  
Mr. Joe Belancic, Manager, Procurement and Operations  
Dr. Michael Clarke, Interim CEO  
Mr. Stephen Turner, Director, Environmental Health and Infectious Disease

At **9:06 a.m.**, Dr. Christopher Mackie called the meeting to order and opened the floor to nominations for Chair of the Finance & Facilities Committee for 2021.

It was moved by **Ms. Aina DeViet, seconded by Ms. Maureen Cassidy, that Mr. Matt Reid be nominated for Chair of the Finance & Facilities Committee for 2021.**

Carried

Mr. Reid accepted the nomination.

Dr. Mackie called three times for further nominations. None were forthcoming.

It was moved by **Ms. Tino Kasi, seconded by Ms. Cassidy, that Mr. Matt Reid be acclaimed as Chair of the Finance & Facilities Committee for 2021.**

Carried

Mr. Aaron O'Donnell joined the meeting at **9:10 a.m.**

**DISCLOSURES OF CONFLICT OF INTEREST**

Chair Reid inquired if there were any disclosures of conflict of interest. None were declared.

**APPROVAL OF AGENDA**

It was moved by **Ms. Cassidy, seconded by Ms. DeViet, that the *AGENDA* for the February 4, 2021 Finance & Facilities Committee meeting be approved.**

Carried



## **APPROVAL OF MINUTES**

It was moved by **Ms. Tino Kasi, seconded by Ms. Cassidy**, that the **MINUTES** of the December 3, 2020 Finance & Facilities Committee meeting be approved.

Carried

## **NEW BUSINESS**

### **2021 Terms of Reference and Annual Reporting Calendar (Report No. 01-21FFC)**

Dr. Michael Clarke, Interim CEO stated that these are standard and have not been changed from last year. Ms. Emily Williams, Director, Healthy Organization explained that this outlined by quarter what reports were required on certain dates to the committee.

It was moved by **Ms. DeViet, seconded by Ms. Kasi**, that the Finance & Facilities Committee approve Report No. 01-21FFC re: "Finance & Facilities Committee – Terms of Reference and 2021 Reporting Calendar."

Carried

### **EFAP Contract Renewal (Report No. 02-21FFC)**

Dr. Clarke noted that this was an extension of the Homewood Health EFAP program, with no further changes to the contract.

It was moved by **Ms. Kasi, seconded by Ms. Cassidy**, that the Finance & Facilities Committee make a recommendation to the Board of Health to receive Report No. 02-21FFC: "Employee and Family Assistance Program (EFAP) Services Contract Extension" for information.

Carried

### **FoodNet Canada Ontario Sentinel Site Update and Memorandum of Agreement (Report No. 03-21FFC)**

Mr. Stephen Turner, Director, Environmental Health and Infectious Disease noted that this is the 7<sup>th</sup> year involved with FoodNet Canada. FoodNet has assisted in retail food testing and is helpful in testing pathogens in breaded chicken products. This contract is to extend another year (London chosen as a sentinel site) and anticipated to be a perpetual program unless there are changes at the federal level. The health unit has always looked at two out of four surveillance items and is decided by geographic region from Public Health Ontario.

It was moved by **Ms. Cassidy, seconded by Ms. DeViet**, that the Finance & Facilities Committee make a recommendation to the Board of Health to:

- 1) Receive Report No.03-21FFC re: "FoodNet Canada Ontario Sentinel Site Update and Memorandum of Agreement"; and
- 2) Direct staff to renew the contract with FoodNet Canada for an additional one-year term.

Carried

## **CORRESPONDENCE**

The City of London provided correspondence of the entire budget motion passed at a recent meeting. The relevant correspondence was provided to the committee.

It was moved by **Ms. Cassidy, seconded by Ms. Kasi**, to receive City of London Budget Resolution Correspondence from January 12, 2021 for information.

Carried

**OTHER BUSINESS**

The next meeting is February 11, 2021.

**ADJOURNMENT**

At **9:35 a.m.**, it was moved by **Ms. Cassidy**, seconded by **Ms. Kasi**, *that the meeting be adjourned.*

Carried

At **9:36 a.m.**, Chair Reid *adjourned the meeting.*

---

**MATTHEW REID**  
Chair

---

**CHRISTOPHER MACKIE**  
Secretary-Treasurer

DRAFT



**PUBLIC MINUTES  
FINANCE & FACILITIES COMMITTEE**

Microsoft Teams  
Thursday, February 11, 2021 9:00 a.m.

---

**MEMBERS PRESENT:** Mr. Matt Reid (Chair)  
Ms. Aina DeViet  
Mr. Aaron O'Donnell  
Ms. Maureen Cassidy

**REGRETS:** Ms. Tino Kasi

**OTHERS PRESENT:** Dr. Christopher Mackie, Secretary-Treasurer/Medical Officer of Health  
Dr. Alexander Summers, Associate Medical Officer of Health  
Ms. Stephanie Egelton, Executive Assistant to the Board of Health and Communications Coordinator (Recorder)  
Ms. Arielle Kayabaga, Board Member  
Ms. Kelly Elliott, Board Member  
Ms. Emily Williams, Director, Healthy Organization  
Mr. Mirek Pawelec, Manager, Finance  
Mr. Joe Belancic, Manager, Procurement and Operations  
Dr. Michael Clarke, Interim CEO  
Ms. Heather Lokko, Director, Healthy Start & Chief Nursing Officer  
Ms. Maureen MacCormick, Director, Healthy Living  
Ms. Tammy Beaudry, Accounting and Budget Analyst  
Mr. Alex Tysl, Online Communications Coordinator  
Ms. Jen Bieman, London Free Press  
Mr. Daryl Newcombe, CTV London

Chair Matt Reid called the meeting to order at **9:01 a.m.**

**DISCLOSURES OF CONFLICT OF INTEREST**

Chair Reid inquired if there were any disclosures of conflict of interest. None were declared.

**APPROVAL OF AGENDA**

It was moved by **Ms. Aina DeViet**, seconded by **Ms. Maureen Cassidy**, that the **AGENDA** for the February 11, 2021 Finance & Facilities Committee meeting be approved.

Carried

**APPROVAL OF MINUTES**

It was moved by **Ms. Cassidy**, seconded by **Mr. Aaron O'Donnell** that the **MINUTES** of the February 4, 2021 Finance & Facilities Committee meeting be approved.

Carried

## NEW BUSINESS

### 2021 Proposed Budget (Report No. 04-21FFC)

Dr. Chris Mackie, Medical Officer of Health, Dr. Michael Clarke, Interim CEO, and Ms. Emily Williams, Director, Healthy Organization presented the 2021 Proposed Budget. Mr. Mirek Pawelec, Manager, Finance was also in attendance to answer questions.

Dr. Mackie noted that the proposed budget is a direct reflection of the conversations around program budgeting and marginal analysis (PMBA) and the budget amounts that were approved at the November 5, 2020 Finance and Facilities meeting and the November 26, 2020 Board of Health meeting.

Dr. Clarke noted that this budget report is not what has been done in previous years due to the extraordinary times in presenting the annual service plan (ASP). It was further noted that the province has not sent the template for the ASP at this time and will be sending a truncated version. This report presented shows the financial component of the ASP.

Ms. Williams shared a brief presentation on the cost sharing and base funding portion of the budget. It was noted that in 2019, the funding ratio model for public health was changed from 75:25 (75% provincial funding, 25% municipal funding) to 70:30 (70% provincial funding, 30% municipal funding) but was put on hold in 2020 with mitigation funding. The 2020 Budget represented the 70:30 ratio, and the province's one time mitigation reversed the ratio to 75:25, causing city and county funding increases being reversed per the health unit's direction. This results in the values in the 2020 Budget not reflecting actuals, and impacts the budget line for 2021.

Mr. Pawelec noted that to prepare the budget, funding information was provided by the Ministry of Health (flat funded is assumed for 2021), which included COVID-19 funding. The 2021 Budget includes adjustments for PBMA investments and disinvestments, inflationary to salaries and benefits, and inflationary increases for being now located at Citi Plaza.

Discussion from the committee on this item included:

- The overall budget is going up \$7.35 million but noting that \$7.3 million is related to COVID-19 expenses
- The COVID-19 budgeted amount is for current work (salary, contact tracing etc) but does not include vaccine rollout
- Funding for COVID-19 work is coming from the province
- The City of London is decreasing their funding to the health unit, as they are expecting the mitigation funding to come again
- Leasing costs were going to rise, regardless of what location the health unit was at, and long-term costs were more favourable at Citi Plaza than the Health Unit's previous London locations
- Health equity is taken into consideration (especially in disinvestments) to have the least negative health impacts (noting that there would be impacts to work in pre-conception health to support budget requirements)
- Prior to 2020, it had been over 14 years that the health unit has requested increases from municipal funders
- Social media and video-based programs have been used to assist in work with the health unit
- Noting that the provincial government has given verbal commitment to COVID-19 funding for 2021

It was moved by **Ms. Cassidy, seconded by Ms. DeViet**, that the Finance & Facilities Committee make a recommendation to the Board of Health to:

- 1) Approve the 2021 Proposed Budget in the gross amount of \$42,657,163 as appended to Report No. 04-21FFC re: "2021 Proposed Budget";

- 2) *Forward Report No. 04-21FFC to the City of London and the County of Middlesex for information; and*
- 3) *Direct staff to submit the 2021 Proposed Budget in the various formats required by the different funding agencies.*

Carried

### **2021 Financial Situation (Report No. 05-21FFC)**

Ms. Williams provided a summary to the 2021 Financial Situation. It was noted to support the COVID-19 response of the second wave, staffing needed to be increased and payroll was increased double. This extended cash flow beyond its positive margin, and the health needed to use the line of credit to make payroll. The province has provided COVID-19 funding, which put the health unit back into a positive operating margin but does not include vaccine costs (but province will be covering vaccine cost). There is still the opportunity in Q4 to submit COVID-19 related costs for reimbursement, and other health units are experiencing the same financial overextension. The province is looking at a changed 2021 reimbursement process, and the health unit is waiting for information.

Discussion from the committee on this item included:

- Reimbursement submissions are being completed on February 12
- Interest rates from using line of credit are very low, and will look to see if these costs can be recouped
- Recognizing that provincial funding often comes after the money is needed, hence the need to sometimes borrow to meet needs of the organization

It was moved by **Ms. Cassidy, seconded by Mr. O'Donnell** that the Finance & Facilities Committee make a recommendation to the Board of Health to:

- 1) *Receive Report 05-21FFC, the 2021 Financial Situation Report; and*
- 2) *Direct staff to enter into negotiations to extend the Health Unit's rotating credit facility.*

Carried

### **OTHER BUSINESS**

The next meeting is March 4, 2021.

### **CONFIDENTIAL**

At **9:35 a.m.**, it was moved by **Ms. Cassidy, seconded by Ms. DeViet**, that the Finance and Facilities Committee will move in camera to consider matters regarding a proposed or pending acquisition or disposition of land by the municipality or local board, and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

Carried

At **10:03 a.m.**, it was moved by **Ms. Cassidy, seconded by Mr. O'Donnell**, that the Finance and Facilities Committee rise and return to public session.

Carried

### **ADJOURNMENT**

At **10:04 a.m.**, it was moved by **Ms. Cassidy, seconded by Ms. DeViet** that the meeting be adjourned.

Carried

---

**MATTHEW REID**  
Chair

---

**CHRISTOPHER MACKIE**  
Secretary-Treasurer

DRAFT



MIDDLESEX-LONDON HEALTH UNIT

REPORT NO. 09-21

TO: Chair and Members of the Board of Health  
 FROM: Christopher Mackie, Medical Officer of Health  
 DATE: 2021 February 18

**FINANCE & FACILITIES COMMITTEE MEETING – February 4 and February 11, 2021**

The Finance & Facilities Committee (FFC) met at 9:00 a.m. on Thursday, February 4, and Thursday, February 11, 2021. A summary of the Committee’s discussions can be found in the draft minutes.

<b>Appointment of 2021 FFC Chair</b>	
<p>It was moved by <b>Ms. Aina DeViet</b>, seconded by <b>Ms. Maureen Cassidy</b>, <i>that Mr. Matt Reid be nominated for Chair of the Finance &amp; Facilities Committee for 2021.</i></p> <p style="text-align: right;">Carried</p>	
<p>It was moved by <b>Ms. Tino Kasi</b>, seconded by <b>Ms. Cassidy</b>, <i>that Mr. Matt Reid be acclaimed as Chair of the Finance &amp; Facilities Committee for 2021.</i></p> <p style="text-align: right;">Carried</p>	
Reports	Recommendations for Information and Board of Health Consideration
<p><b>2021 Terms of Reference and Annual Reporting Calendar</b>  (<a href="#">Report No. 01-21FFC</a>)</p>	<p>It was moved by <b>Ms. DeViet</b>, seconded by <b>Ms. Kasi</b>, <i>that the Finance &amp; Facilities Committee approve Report No. 01-21FFC re: “Finance &amp; Facilities Committee – Terms of Reference and 2021 Reporting Calendar.”</i></p> <p style="text-align: right;">Carried</p>
<p><b>EFAP Contract Renewal</b>  (<a href="#">Report No. 02-21FFC</a>)</p>	<p>It was moved by <b>Ms. Kasi</b>, seconded by <b>Ms. Cassidy</b>, <i>that the Finance &amp; Facilities Committee make a recommendation to the Board of Health to receive Report No. 02-21FFC: “Employee and Family Assistance Program (EFAP) Services Contract Extension” for information.</i></p> <p style="text-align: right;">Carried</p>
<p><b>FoodNet Canada Ontario Sentinel Site Update and Memorandum of Agreement</b>  (<a href="#">Report No. 03-21FFC</a>)</p>	<p>It was moved by <b>Ms. Cassidy</b>, seconded by <b>Ms. DeViet</b>, <i>that the Finance &amp; Facilities Committee make a recommendation to the Board of Health to:</i></p> <ol style="list-style-type: none"> <li>1) <i>Receive Report No.03-21FFC re: “FoodNet Canada Ontario Sentinel Site Update and Memorandum of Agreement”;</i> and</li> <li>2) <i>Direct staff to renew the contract with FoodNet Canada for an additional one-year term.</i></li> </ol> <p style="text-align: right;">Carried</p>
<p><b>Correspondence:</b> <a href="#">City of London Budget Resolution</a></p>	<p>It was moved by <b>Ms. Cassidy</b>, seconded by <b>Ms. Kasi</b>, <i>to receive City of London Budget Resolution Correspondence from January 12, 2021 for information.</i></p> <p style="text-align: right;">Carried</p>
<p><b>2021 Proposed Budget</b>  (<a href="#">Report No. 04-21FFC</a>)</p>	<p>It was moved by <b>Ms. Cassidy</b>, seconded by <b>Ms. DeViet</b>, <i>that the Finance &amp; Facilities Committee make a recommendation to the Board of Health to:</i></p>

	<p>1) <i>Approve the 2021 Proposed Budget in the gross amount of \$42,657,163 as appended to Report No. 04-21FFC re: “2021 Proposed Budget”;</i></p> <p>2) <i>Forward Report No. 04-21FFC to the City of London and the County of Middlesex for information; and</i></p> <p>3) <i>Direct staff to submit the 2021 Proposed Budget in the various formats required by the different funding agencies.</i></p> <p style="text-align: right;">Carried</p>
<p><b>2021 Financial Situation</b> <b>(<a href="#">Report No. 05-21FFC</a>)</b></p>	<p>It was moved by <b>Ms. Cassidy, seconded by Mr. O’Donnell</b> <i>that the Finance &amp; Facilities Committee make a recommendation to the Board of Health to:</i></p> <p>1) <i>Receive Report 05-21FFC, the 2021 Financial Situation Report; and</i></p> <p>2) <i>Direct staff to enter into negotiations to extend the Health Unit’s rotating credit facility.</i></p> <p style="text-align: right;">Carried</p>

This report was prepared by the Office of the Medical Officer of Health.



Christopher Mackie, MD, MHSc, CCFP, FRCPC  
Medical Officer of Health





TO: Chair and Members of the Board of Health  
FROM: Christopher Mackie, Medical Officer of Health  
DATE: 2021 February 18

---

## MEDICAL OFFICER OF HEALTH ACTIVITY REPORT FOR FEBRUARY

### **Recommendation**

*It is recommended that the Board of Health receive Report No. 10-21 re: “Medical Officer of Health Activity Report for February” for information.*

---

The following report presents activities of the Medical Officer of Health (MOH) for the period January 9, 2020 to February 5, 2021.

Weekly calls with General Hillier have been added to the MOH calendar in regard to COVID-19 vaccine.

To respond to the COVID pandemic, increased meetings and webinars were necessary to keep up with the ever-changing landscape. The MOH continued to participate in external and internal pandemic related meetings. These included calls daily, every other day, or weekly with Middlesex County, the City of London, local health partners, the Association of Local Public Health Agencies (alPHa), the Ministry of Health, Ontario Health West, the Southwest LHIN, the Office of the Chief Medical Officer of Health, and Public Health Ontario. The MOH and London Mayor Ed Holder continue to provide regular weekly COVID-19 virtual media briefings.

The MOH and the Associate Medical Officer of Health (AMOH) continue to host a weekly MLHU Staff Town Hall and present on many topics, including COVID-19.

The following events were also attended by the MOH:

- |            |   |
|------------|---|
| January 9  | Urgent meeting of the Public Health Measures Table  |
| January 10 | Joint hospital and public health information session with General Hillier and Ministry staff  |
| January 11 | The MOH provided COVID-19 immunization shots at Oneida on the Thames Long-Term Care<br>Interview with My-FM Strathroy, Chris Soares in regard to mandatory COVID-19 vaccinations<br>Interview with The Globe and Mail, Kelly Grant in regard to the roll out of the COVID-19 vaccine in London and Middlesex County |
| January 12 | There were three media interviews today with: The London Free Press, Jennifer Bieman, CBC London, Liny Lambrink and The London Free Press, Jane Sims  |
| January 13 | Interviews today included: The Globe and Mail, Caroline Alphonso and with CBC Radio (Ontario Today), Rita Celli<br>Meeting with the Board Chair to review the agenda for the upcoming Board meeting   |
| January 15 | Council of Medical Officers of Health Executive Committee meeting   |

- January 16 Interview with Jordyn Read, CTV London in regard to the UK variant of the Coronavirus
- January 17 Interview with Jordyn Read, CTV London in regard to recently reported deaths due to COVID-19  
Meeting with General Hillier in regard to Vaccine Distribution
- January 18 Meeting with Mike McMahon, Executive Director with the Thames Valley Family Health Team
- January 20 Call with Andrew Lockie, CEO at the YMCA of Southwestern Ontario
- January 21 Call with Aaron Johnson, 4<sup>th</sup> year medical student to discuss the role of the MOH  
Attended the January 21<sup>st</sup> Board of Health meeting
- January 25 Met with Aaron Johnson, 4<sup>th</sup> Year Medical Student
- January 27 Attended a half day Strategic Planning Session with Senior Leaders and the Board of Health  
Call with Minister of Education Stephen Lecce in regard to potential re-opening of schools
- January 28 Attended a half day Strategic Planning Session with Senior Leaders and the Board of Health  
Media interviews regarding the Province's announcement to re-open schools in Middlesex and London included: Global News Radio AM980 CFPL, Andrew Graham; The London Free Press, Jane Sims;
- January 29 Live TV interview with Bloomberg News about vaccines and schools  
Media interviews regarding school openings on February 1
- February 3 Interview with CTV London regarding the potential for nasal pharyngeal swabs not being as effective
- February 4 Attended February 4 Finance and Facilities Committee meeting

This report was submitted by the Office of the Medical Officer of Health.



Christopher Mackie, MD, MHSc, CCFP, FRCPC  
Medical Officer of Health

## **CORRESPONDENCE – February 2021**

- a) Date: January 13, 2021  
Topic: 2021 Annual Budget Update  
From: City of London  
To: Dr. Mackie, Medical Officer of Health

### ***Background:***

On January 12, 2021, Municipal Council for the City of London resolved that the Middlesex-London Health Unit, increased funding by the Ministry of Health – Operating Expenditure (\$610, 000); Net Levy (\$610, 000) be approved.

### ***Recommendation: Receive.***

- b) Date: February 2, 2021  
Topic: Land and Water Border Restrictions  
From: Kingston, Frontenac and Lennox & Addington Public Health  
To: Prime Minister Justin Trudeau

### ***Background:***

On February 2, 2021 the Board of Health for Kingston, Frontenac and Lennox & Addington Public Health wrote to Prime Minister Trudeau requesting further consideration for to implement the same restrictions in place for air travelers to those travelers entering Canada from the United States land and water borders. Tighter controls at all Government of Canada approved border crossings will help prevent the spread of COVID-19.

### ***Recommendation: Receive.***

- c) Date: January 21, 2021  
Topic: Paid Sick Days  
From: Ms. Peggy Sattler, MPP  
To: Dr. Christopher Mackie and Ms. Maureen Cassidy

### ***Background:***

On January 21, 2021, Ms. Peggy Sattler wrote to the Middlesex-London Health Unit (MLHU) in regard to the Private Member's Bill she introduced in the Ontario Legislature on December 8, 2020, the *Stay Home If You are Sick Act (Bill 239)*. This Act will provide permanent paid sick days for Ontario workers during the pandemic and beyond. The Bill amends the *Employment Standards Act* to provide up to 14 days of paid Infectious Disease Emergency Leave and up to seven days of paid Emergency Leave for illness, injury, bereavement or family care, and eliminates the requirement for a doctor's note. Ms. Sattler requests the support of MLHU through endorsement of Bill 239.

***Recommendation: Receive.***

- d) Date: January 25, 2021  
Topic: Spring 2021 Budget Consultations  
From: Association of Local Public Health Agencies  
To: Ontario Boards of Health

***Background:***

On January 25, 2021, the Association of Local Public Health Agencies wrote to all Ontario Boards of Health providing input for consideration in preparation for the spring 2021 Budget for continuing Ontario's COVID-19 response and recovery. The immediate needs to be addressed in the budget include:

- Immediate reverse the change to the provincial-municipal public health cost-sharing formula.
- Harmonize funding announcements and their allocation.
- Health Equity Pandemic Planning.

In addition, there were a number of longer-term considerations mentioned pertaining to the preservation of public health core functions.

***Recommendation: Receive.***

- e) Date: January 28, 2021  
Topic: School Food Programs  
From: Council of Ontario Directors of Education, Council of Ontario Medical Officers of Health  
To: Premier Doug Ford

***Background:***

On January 28, 2021, the Council of Ontario Directors of Education (CODE) and the Council of Ontario Medical Officers of Health (COMOH) wrote to Premier Ford requesting urgent consideration of the submitted proposal regarding Priority and Proactive Steps to Ensure Universal Access to Student Nutrition Programs. The proposal presents recommendations that could be operationalized immediately as well as in the future that would allow Student Nutrition Programs to grow into strong and universal supports for all young learners.

***Recommendation: Receive.***

- f) Date: January 29, 2021  
Topic: Safe Return to School is an Essential Priority  
From: Council of Ontario Medical Officers of Health  
To: Honourable Stephen Lecce and Honourable Christine Elliott

***Background:***

On January 29, 2021, the Council of Ontario Medical Officers of Health (COMOH) wrote to

Minister Lecce and Minister Elliott supporting the reopening of schools as an essential for children as community rates of COVID-19 decrease across the province. Safe reopening of all schools is supported by evidence-based data showing the risk of transmission from children to children and children to adults in primary school and daycare settings is low when public health measures are in place and are followed. It is recommended that reopening schools should be a priority, even before community restrictions are lifted and ensuring that public health measures are maximized to support schools reopening.

***Recommendation: Receive.***

- g) Date: January 25, 2021  
Topic: New eLearning for Public Appointees  
From: Peter Kaftarian, Assistant Deputy Minister and Chief Administrative Officer,  
Ministry of Health  
To: Provincial Agencies and Health and Long-Term Care Entities

***Background:***

On January 25, 2021, Mr. Peter Kaftarian informed that the government launched a new eLearning program for all public appointees, which will be administered by the Public Appointments Secretariat (PAS). The program provides appointees with the foundational knowledge on the agency sector, their roles and responsibilities as public appointees, including fiduciary duties and acting in an ethical way. PAS will send emails to appointees with instructions on how to access the training between now and April 2021. All current and future public appointees will be expected to complete this new eLearning. It will be required to be completed once every five years and appointees will not be entitled to receive remuneration to complete this mandatory training.

***Recommendation: Receive.***

- h) Date: February 1, 2021  
Topic: Mandatory Paid Sick Leave for Ontario Workers  
From: Kingston, Frontenac and Lennox & Addington Public Health  
To: Honourable Doug Ford

***Background:***

At its meeting on January 27, 2021 the Board of Health for Kingston, Frontenac and Lennox & Addington Public Health passed a motion to call on the Provincial Government to provide adequate sick days to workers through amendments to the Employment Standards Act, 2000. These amendments include requirements for employers in Ontario to provide no less than five paid sick days annually to workers, after three months of employment, and no less than ten paid sick days annually when an infectious disease emergency has been declared, and to remove any requirements for employees to provide certification from a qualified health practitioner to their employer to qualify for paid sick leave. The Kingston, Frontenac and Lennox & Addington Public Health further endorses in principle, Bill 239, the *Stay Home If You Are Sick Act*.

***Recommendation: Receive.***

- i) Date: February 9, 2021  
Topic: Paid Sick Leave as a Public Health Measure  
From: Association of Local Public Health Agencies  
To: Honourable Doug Ford

***Background:***

On February 9, 2021, the Association of Local Public Health Agencies (alPHA) wrote to Premier Doug Ford in support for the calls for the permanent inclusion of paid sick leave provisions under the Employment Standards Act, as a public health measure to prevent the transmission of communicable diseases including COVID-19. Reinstating guaranteed paid sick leave under the Employment Standards Act will help to ensure that workers do not have to choose between their livelihoods and following public health directives.

***Recommendation: Endorse***