



TO: Chair and Members of the Board of Health

FROM: Emily Williams, Chief Executive Officer

DATE: 2022 July 14

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## CHIEF EXECUTIVE OFFICER ACTIVITY REPORT FOR JUNE

### **Recommendation**

*It is recommended that the Board of Health receive Report No. 48-22, re: “Chief Executive Officer Activity Report for June” for information.*

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The following report highlights activities of the Chief Executive Officer for the period of June 3, 2022-June 30, 2022.

Standing meetings include weekly Healthy Organization leadership team meetings, SLT (Senior Leadership Team) meetings, MLT (MLHU Leadership Team) meetings, Virtual Staff Town Hall meetings and C3 (COVID Collaborative Committee) meetings.

As part of the MLHU on-call leadership system, the CEO provided on-call coverage from June 20 to June 26. The Chief Executive Officer also attended the following meetings:

**Client and Community Impact** – *These meeting(s) reflect the CEO’s representation of the Health Unit in the community:*

**June 13** The CEO met with the CEO of the London Health Sciences Centre (LHSC) to discuss the LHSC Master Planning Consultation.

As part of the Governor General’s Canadian Leadership Conference visit to the MLHU, the CEO met the group to offer greetings.

**June 16** The CEO, with the MOH, met with Reg Ash, CEO of the Western Fair District, to discuss the future of the Agriplex vaccination clinic.

**June 17** The CEO, with the Procurement and Operations manager, toured the MLHU Strathroy office.

**June 23** The CEO, with the Procurement & Operations manager and Project Management manager, toured the MLHU Citi Plaza Office with the Southwest Public Health leadership group.

**June 27** The CEO, with the MOH, attended the City of London Strategic Plan meeting to review the Community Profile.

**Employee Engagement and Learning** – *These meeting(s) reflect on how the CEO influences the Health Unit’s organizational capacity, climate and culture and the contributions made to enable engaged and empowered staff; thoughtful and responsive leadership and organizational structures that support decision-making, innovation and learning:*

- June 8** The CEO attended and chaired the June MLT Planning meeting.
- The CEO, with the MOH, attended a meeting to discuss the Electronic Client Record project.
- June 9** The CEO, with the MOH, attended and chaired the Leadership On-Call system Process Touch Base meeting.
- June 13** The CEO, with the MOH, met with the ONA union leadership.
- The CEO, with the MOH, met with Legacy Executive Search Partners to discuss the Associate Medical Officer of Health (AMOH) recruitment.
- The CEO, with the MOH, met with the CUPE union leadership.
- June 20** The CEO attended and chaired the Healthy Organization division meeting.
- The CEO attended the June MLT meeting.
- June 22** The CEO attended a meeting to discuss the Electronic Client Record project.
- The CEO, with the MOH, and members of leadership, met to discuss the Agriplex vaccine clinic availability changes.
- June 23** The CEO attended the MLHU Welcome Back Staff BBQ.
- June 27** The CEO attended and greeted MLHU staff at their orientation session.
- The CEO, with the MOH, met with Legacy Executive Search Partners to discuss the Associate Medical Officer of Health (AMOH) recruitment.
- The CEO attended a meeting to discuss the Electronic Client Record project.
- June 29** The CEO attended and chaired the July MLT planning meeting.
- Personal Development** – *These meeting(s) reflect on how the CEO develops their leadership, skills and growth to define their vision and goals for the Health Unit.*
- June 3** The CEO attended the MLHU Finance Information Session: Management Reporter Overview.
- June 7** The CEO attended the 2022 National Health Leadership Conference – ‘Leveraging Leadership and People Capacity for Better Health Outcomes’.
- June 9** As part of the CEO’s McCormick Care Board membership, the CEO attended the McCormick Care Executive Committee meeting.
- The CEO attended the MLHU Finance Information Session: Variance Analysis and Forecasting.

- June 13** As part of the CEO's McCormick Care Board membership, the CEO attended the McCormick Care Board Strategic Planning Workshop.
- June 14** The CEO attended the Association of Local Public Health Agencies (alPHa) Annual General Meeting and the alPHa BOH section meeting.
- June 15** The CEO attended the Canadian Public Health Association Conference.
- June 16** The CEO attended the Canadian Public Health Association Conference.
- June 28** The CEO attended the Association of Ontario Public Health Business Administrators AOPHBA SharePoint Site Orientation meeting.
- As part of the CEO's McCormick Care Board membership, the CEO attended the McCormick Care Annual General Meeting.
- As part of the CEO's McCormick Care Board membership, the CEO attended the McCormick Care Special Meeting of the Board of Directors.

**Governance** – *This meeting(s) reflect on how the CEO influences the alignment of management methods and systems to ensure appropriate structures and resources are in place to achieve the HU's mission and vision. This also reflects on the CEO's responsibility for actions, decision and policies that impact the HUs ability to achieve the requirements as set out under the strategic plan, the Ontario Public Health Organizational Standards (OPHOS), other funder requirements and direction provided by the Board of Health:*

- June 9** The CEO attended the MLHU Board of Health June Agenda Review and Executive meeting with the Board Chair and Vice-Chair.
- June 16** The CEO attended the Governance Committee meeting.
- The CEO attended the Board of Health meeting.
- June 22** The CEO met with Board Chair as part of their monthly update.

This report was prepared by the Chief Executive Officer.



Emily Williams, BscN, RN, MBA, CHE  
Chief Executive Officer