

MIDDLESEX-LONDON BOARD OF HEALTH

REPORT NO. 42-25

TO: Chair and Members of the Board of Health

FROM: Emily Williams, Chief Executive Officer

DATE: 2025 May 22

CHIEF EXECUTIVE OFFICER ACTIVITY REPORT FOR APRIL

Recommendation

It is recommended that the Board of Health receive Report No. 42-25 re: "Chief Executive Officer Activity Report for April" for information.

The following report highlights the activities of the Chief Executive Officer (CEO) for the period of April 11 – May 8, 2025.

Standing meetings include weekly Corporate Services leadership team meetings, Senior Leadership Committee meetings, MLHU Leadership Team meetings, Virtual Staff Town Hall meetings, monthly check ins with the Director, Public Health Foundations, and weekly check ins with the Corporate Services leaders and the Medical Officer of Health.

The Chief Executive Officer also attended the following meetings:

Client and Community Impact – These meeting(s) reflect the Chief Executive Officer's representation of the Health Unit in the community:

- April 17** With the Associate Director of Operations & Privacy Officer, met with the Middlesex County for a MLHU Financial Update and Introduction meeting.
- With the Associate Director of Operations & Privacy Officer, met with the City of London for a MLHU Financial Update and Introduction meeting.
- April 22** With Board of Health Chair and the Medical Officer of Health, met with MPP Robert Flack.
- April 25** With Board of Health Chair and the Associate Medical Officer of Health, met with MPPs Terence Kernahan, Peggy Sattler and Teresa Armstrong.
- April 30** With Board of Health Chair and the Medical Officer of Health, attended a meeting with City of London Mayor Josh Morgan and City of London Budget Chair, Counsellor Elizabeth Pelosa.

Employee Engagement and Learning – *These meeting(s) reflect on how the Chief Executive Officer influences the Health Unit's organizational capacity, climate and culture and the contributions made to enable engaged and empowered staff; thoughtful and responsive leadership and organizational structures that support decision-making, innovation and learning:*

- April 14** Participated in preparatory union negotiations meeting with the MLHU ONA Management Committee.
- Participated in a joint CUPE Pre-Bargaining meeting with the MLHU CUPE Management Committee and the CUPE Staff Committee.
- April 15** With the Medical Officer of Health, co-chaired a Senior Leadership Committee planning meeting.
- April 16** Participated in interview selection for a new Executive Assistant to enhance administrative capacity and support an engaged, well-aligned leadership environment.
- April 23,28,29** As part of the MLHU Management Committee, participated in negotiations with the Ontario Nurses' Association to align human resource practices with legislative requirements, funding constraints, and strategic priorities.
- April 30** Participated in a preparatory union negotiations meeting with the CUPE MLHU Management Committee
- May 5,6,7,8** As part of the MLHU Management Committee, participated in negotiations with CUPE (Canadian Union of Public Employees) to align human resource practices with legislative requirements, funding constraints, and strategic priorities.

Governance – *This meeting(s) reflect how the Chief Executive Officer influences the alignment of management methods and systems to ensure appropriate structures and resources are in place to achieve the Health Unit's mission and vision. This also reflects on the Chief Executive Officer's responsibility for actions, decision and policies that impact the Health Unit's ability to achieve the requirements as set out under the strategic plan, the Ontario Public Health Organizational Standards (OPHOS), other funder requirements and direction provided by the Board of Health:*

- April 17** With the Board Chair, Vice Chair, and Medical Officer of Health, attended the April Board of Health Agenda Review and Executive Meeting.
- April 24** Attended the April Board of Health meeting.
- April 25** Met with the Board Chair for a monthly touch base meeting.
- May 1** Attended the Ministry of Health Public Health Funding Update.

Personal and Professional Development – *This area reflects on how the CEO is conducting their own personal and professional development.*

- April 15** As part of the CEO's Executive membership of the Association of Public Health Business Administrator's (AOPHBA), attended a meeting to discuss annual conference planning.

This report was prepared by the Chief Executive Officer.



Emily Williams, BScN, RN, MBA, CHE
Chief Executive Officer

This report refers to the following principle(s) set out in Policy G-490, Appendix A:

- The Good Governance and Management Practices Domain as outlined in the [Ontario Public Health Standards: Requirements for Programs, Services and Accountability](#).

This topic has been reviewed to be in alignment with goals under the Middlesex-London Health Unit's [Anti-Black Racism Plan](#) and [Taking Action for Reconciliation](#), specifically the Governance and Leadership (ABRP) section.