

AGENDA
MIDDLESEX-LONDON BOARD OF HEALTH
CEO and MOH Performance Review Committee

via MS Teams
Wednesday, December 1, 2021 at 5:30 p.m.

- 1. DISCLOSURE OF CONFLICTS OF INTEREST**
- 2. APPROVAL OF AGENDA** – December 1, 2021
- 3. APPROVAL OF MINUTES** – October 19, 2021
- 4. CONFIDENTIAL**

The CEO and MOH Performance Review Committee will move into a confidential session, to discuss personal matters about an identifiable individual, including municipal or local board employees.

- 5. ADJOURNMENT**



**PUBLIC MINUTES
CEO AND MOH PERFORMANCE REVIEW COMMITTEE**

Microsoft Teams
Tuesday, October 19, 2021 9:00 a.m.

MEMBERS PRESENT: Mr. Matt Reid (Chair)
Ms. Aina DeViet
Ms. Maureen Cassidy
Mr. Mike Steele

REGRETS: Mr. Bob Parker

OTHERS PRESENT: Ms. Carolynne Gabriel, Executive Assistant to the Board of Health and Communications Coordinator (Recorder)
Mr. Selomon Menghsha, Board of Health member
Ms. Cynthia Bos, Manager, Human Resources
Mr. Marc Lacoursière, President, The Achievement Centre

Chair Matt Reid called the meeting to order at **9:03 a.m.**

DISCLOSURES OF CONFLICT OF INTEREST

Chair Parker inquired if there were any disclosures of conflict of interest. None were declared.

APPROVAL OF AGENDA

Chair Reid amended the agenda to include the public item: Review and confirm the performance appraisal process, supporting documents required and timelines.

It was moved by **Ms. Maureen Cassidy, seconded by Mr. Mike Steele**, that the **AGENDA** for the October 19, 2021 CEO and MOH Performance Review Committee be approved as amended.

Carried

NEW BUSINESS

Review and confirm the performance appraisal process, supporting documents required and timelines (Verbal)

Chair Reid introduced the performance appraisal process for the Medical Officer of Health and Chief Executive Officer. This discussion included the sharing and review of: Policy G-050 MOH/CEO Performance Appraisal; Policy G-050, Appendix B, MOH/CEO Performance Appraisal Checklist; Report No. 20-21GC, Appendix A, MOH and CEO Performance Appraisal Tools; Report No. 20-21GC, Appendix B, Middlesex-London Health Unit Medical Officer of Health and Chief Executive Officer Performance Appraisal Process Timeline 2021.

It was moved by **Ms. Cassidy, seconded by Mr. Steele**, that the CEO and MOH Performance Review Committee receive this verbal update for information.

Carried

CONFIDENTIAL

At **9:17 a.m.**, it was moved by **Ms. Cassidy, seconded by Mr. Steele**, *that the CEO and MOH Performance Review Committee will move in-camera to consider matters regarding personal matters about identifiable individuals, including municipal or local board employees.*

Carried

At **10:12 a.m.**, it was moved by **Ms. Cassidy, seconded by Ms. DeViet**, *that the CEO and MOH Performance Review Committee rise and return to public session from closed session.*

Carried

ADJOURNMENT

At **10:12 a.m.**, it was moved by **Ms. Cassidy, seconded by Ms. DeViet**, *that the meeting be adjourned.*

Carried

MATT REID
Chair

CHRISTOPHER MACKIE
Secretary-Treasurer