



TO: Chair and Members of the Finance & Facilities Committee

FROM: Christopher Mackie, Medical Officer of Health
Michael Clarke, CEO (Interim)

DATE: 2020 November 5

Q3 FINANCIAL UPDATE AND FACTUAL CERTIFICATE

Recommendation

It is recommended that the Finance & Facilities Committee recommend that the Board of Health: Receive Report No. 028-20FFC re: “Q3 Financial Update and Factual Certificate” for information.

Key Points

- The 2020 approved budget consists of a zero percent increase in Mandatory Programs funding from the Ministry of Health (MOH).
- A full year spending surplus of \$55,962 is currently forecast as favourable variances across the organization will fully offset and exceeded the planned agency gapping budget of \$1,140,858.
- Included in the financial update is a signed factual certificate, which provides assurance that financial and risk management functions are being performed.

Background

The Board of Health approved the 2020 operating budget on February 27, 2020 (Report No. 002-20FFC). The approved budget consists of no increase in Mandatory Programs funding from the MOH but does reflect a change of funding mix between the province and municipalities for previously 100% provincially funded programs.

Financial Highlights

The Budget Variance Summary, which provides budgeted and actual expenditures for the first nine months and projections to the end of the operating year for the programs and services governed by the Board of Health, is attached as [Appendix A](#). This analysis is based on the original budget for 2020 as approved by the Board of Health and outlined to the Board of Health in Report 002-20FFC.

The current full year forecast projects a spending surplus of \$55,962, as favourable variances anticipated across the organization will fully offset the expected agency gapping budget of \$1,140,858.

COVID-19 and Extraordinary Funding

In response to the COVID-19 pandemic, the Health Unit reassigned a majority of its staff to roles related to addressing the pandemic and supporting the community. The Budget Variance Summary has been modified to show the costs related to supporting a community response to COVID 19 and to demonstrate what costs were covered by approved budgets for salaries and benefits of staff redeployed and which costs were extraordinary, to be funded through a one-time funding mechanism established by the MOH (see Report No. XXX-20FFC).

Factual Certificate

A factual certificate, attached as [Appendix B](#), is to be signed by senior Health Unit administrators responsible for ensuring certain key financial and risk management functions are being performed to the best of their knowledge. The certificate is revised as appropriate on a quarterly basis and submitted with each financial update.

This report was prepared by the Finance Team, Healthy Organization Division.



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Medical Officer of Health



Dr. Michael Clarke, PhD
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