



MIDDLESEX-LONDON HEALTH UNIT

REPORT NO. 068-19

TO: Chair and Members of the Board of Health

FROM: Christopher Mackie, Medical Officer of Health / CEO

DATE: 2019 November 21

FINANCE & FACILITIES COMMITTEE MEETING – October 31, 2019

The Finance & Facilities Committee (FFC) met at 9:00 a.m. on October 31, 2019. A summary of the discussion can be found in the [draft minutes](#).

Reports	Recommendations for Information and the Board of Health's Consideration
Q3 Financial Update and Factual Certificate (Report No. 032-19FFC)	<i>That the Finance & Facilities Committee review and recommend to the Board of Health to receive Report No. 032-19FFC re: "Q3 Financial Update and Factual Certificate" for information.</i>
2020 Budget – Program Budgeting and Marginal Analysis (PBMA) Disinvestment Proposals (Report No. 033-19FFC)	<i>That the Finance & Facilities Committee approve PBMA Disinvestments totalling \$493,388 as outlined in Appendix A to Report No. 033-19FFC.</i>
Proposal to Draw Down Reserve Funds (Report No. 034-19FFC)	<i>That the Finance & Facilities Committee recommend that the Board of Health approve:</i> <ol style="list-style-type: none"> 1) Using up to \$818,258 from the Funding Stabilization Reserve to fund, in part, the cost of leasehold improvements in connection with the Health Unit's relocation of premises to Citi Plaza; 2) Using up to \$123,771 from the Dental Treatment Reserve to fund, in part, the cost of leasehold improvements related to dental treatment facilities in the new location; 3) Using up to \$29,462 from the Accumulated Sick Leave Reserve to defray OMERS costs for 2019; 4) Returning \$6,044 from the Environmental – Septic Tank Reserve to the Ministry of the Environment if that Ministry accepts the funds, and, if not accepted, then applying these funds to leasehold improvements related to Environmental Health in the new location; and 5) Closing the Dental Treatment Reserve, the Accumulated Sick Leave Reserve, and the Environmental – Septic Tank Reserve.
Policy Review (Report No. 035-19FFC and Walk-on Report No. 036-19FFC)	<i>That the Finance & Facilities Committee:</i> <ol style="list-style-type: none"> 1) Receive Report No. 035-19FFC re: "Policy Review" for information; and 2) Endorse the governance policies outlined in this report, including the procurement guideline policy update, which relate to the financial operations of the Middlesex-London Health Unit, and refer them to the Governance Committee for final review.

The FFC's next meeting will be on Thursday, December 5, 2019, at 9:00 a.m., at the Middlesex-London Health Unit, 50 King Street, Room 3A.

This report was prepared by the Office of the Medical Officer of Health.

A handwritten signature in black ink, appearing to read 'C. Mackie'.

Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health / CEO