



TO: Chair and Members of the Finance & Facilities Committee

FROM: Christopher Mackie, Medical Officer of Health /CEO

DATE: 2019 March 7

Q4 FINANCIAL UPDATE AND FACTUAL CERTIFICATE

Recommendation

It is recommended that the Finance & Facilities Committee review and recommend to the Board of Health to approve Report No. 012-19FFC re: Q4 Financial Update and Factual Certificate.

Key Points

- The 2018 approved budget assumes a zero percent increase in Mandatory Programs funding from the Ministry of Health and Long-Term Care (MOHLTC).
- On May 7, 2018, the Board received provincial grant approvals for 2018 which included an increase to base funding totaling \$484,000 – this increase was reflected in the revised budget for 2018.
- Full year net spending has tracked very close to budget with a projected surplus of \$23,350, however there is uncertainty in an outstanding invoice that may affect this.
- Included in the financial update is a signed factual certificate, which provides assurance that financial and risk management functions are being performed.

Background

The Board of Health approved the 2018 operating budget on February 15, 2018 ([Report No. 005-18FFC](#)). On May 7, 2018, the Board received provincial grant approvals for 2018 which included an increase to base funding totaling \$484,000. This increase is now reflected in the revised budget for 2018.

Financial Highlights

The Budget Variance Summary, which provides budgeted and actual expenditures for the year ended December 31, 2018 for the programs and services governed by the Board of Health, is attached as [Appendix A](#). A year-end surplus of funds of \$23,350 (net of expected gapping recovery of \$932,963) is currently projected. There remains significant uncertainty in this projection, as MLHU received a fourth quarter invoice for parking at 50 King that was well out of the expected range. This surplus may also be revised over the course of the year-end audit process.

Factual Certificate

A factual certificate, attached as [Appendix B](#), is to be signed by Health Unit leaders responsible for ensuring certain key financial and risk management functions are being performed to the best of their knowledge. The certificate is revised as appropriate on a quarterly basis and submitted with each financial update.

This report was prepared by the Finance Team, Healthy Organization Division.

A handwritten signature in black ink, appearing to read 'C. Mackie'.

Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health / CEO