



TO: Chair and Members of the Finance & Facilities Committee

FROM: Christopher Mackie, Medical Officer of Health/CEO

DATE: 2019 February 14

2019 PROPOSED BUDGET

Recommendation

It is recommended that the Finance & Facilities Committee make recommendation to the Board of Health to:

- 1) *Approve the 2019 Proposed Budget in the gross amount of \$34,601,981 as appended to Report No. 007-19FFC re: “2019 Proposed Budget”;*
- 2) *Direct staff to bring forward for approval via the quarterly variance process priorities from the list of “2019 PBMA Proposals to be Considered for Variance Funding or Other Alternatives” in [Appendix A](#);*
- 3) *Forward Report No. 007-19FFC to the City of London and the County of Middlesex for information; and*
- 4) *Direct staff to submit the 2019 Proposed Budget in the various formats required by the different funding agencies.*

Key Points

- The proposed 2019 Budget for MLHU is presented in a new Ministry-approved format rather than the team-by-team presentation used in previous MLHU budgets.
- The 2019 Budget was developed with a 0% increase in Mandatory Program funding from the MOHLTC, and a 0% increase in funding from the City of London and the County of Middlesex.
- The budget also includes other known or potential funding sources from the Public Health Agency of Canada (PHAC), Ministry of Health and Long-Term Care (MOHLTC – 100%), Ministry of Children, Community & Social Services (MCCSS – 100%), and other sources of revenue.
- The overall 2019 Proposed Budget as presented in [Appendix A](#) is decreasing by \$782,725 or 2.2% from 2018. Detailed program budgets are also presented.

Background

The 2019 Proposed Budget provides a more detailed overview of the work of the Middlesex-London Health Unit (MLHU) and the programs and services that are delivered to the community. Whereas previous budgets reflected the work performed by, and costs related to, health unit teams as outlined in the organizational chart, the 2019 approach seeks to enhance the Board’s understanding of programs and interventions that are delivered to meet Public Health Foundational and Program Standards, Organizational Requirements and other program mandates.

2019 Proposed Board of Health Budget

The health unit developed budgets planned for a 0% increase in provincial and municipal funding for Mandatory Programs as well as a 0% grant increase for all other programs over 2018 levels. Total funding will decrease by \$782,725 or 2.2% as Screening Assessment and Intervention, a program funded entirely by Ministry of Children, Community & Social Services, will be transferred to another local agency in Q3 2019.

The 2019 proposed budget includes PBMA proposals that were approved by the Finance & Facilities Committee at the November 1, 2018 meeting ([Report No. 044-18FFC](#)). A summary of the proposed 2019 Board of Health budget is contained in [Appendix A](#).

2019 Annual Service Plan

The 2019 Annual Service Plan (ASP) provides planning & budgeting information for the 63 programs delivered by MLHU and allows the Board to make informed resource allocation decisions and ensure that programs address local public health issues, the Ontario Public Health Standards and other relevant program mandates.

Planning and budget information is organized by programs which are a logical grouping of public health interventions related to a disease, topic, population/age, or other relevant characteristics. A public health intervention is a series of activities performed to assess, improve, maintain, promote or modify health or health status for individuals, target population, or an entire population. Interventions can be implemented in multiple settings and using multiple strategies. The associated interventions are intended to achieve the desired short, intermediate and long term program outcomes.

To develop the 2019 ASP, all MLHU staff (FTE, salary, wages, and benefits) were allocated from teams to the programs that they deliver. All other program expenses were allocated from team budgets to the relevant program budgets based on FTE. Actual expenditures in 2019 will be tracked to program budgets to refine the 2020 program budget allocations.

This approach builds on the detailed development of previous budget submissions and aligns MLHU reporting with requirements of the Ministry of Health and Long-Term Care (Annual Service Plan), Ministry of Children, Community & Social Services, the Public Health Agency of Canada and Public Health Ontario.

The ASP with associated program descriptions and budgets is also attached in [Appendix A](#). On page 15 of this document, a list of *2019 PBMA Proposals to be Considered for Variance Funding or Other Alternatives* details priorities for allocation of any positive variance through the 2019 quarterly variance process.

Conclusion

The 2019 proposed budget is \$34,601,981 which represents a decrease of \$782,725 or 2.2% from the 2018 budget.

This report was prepared by the Healthy Organization Division.



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