



TO: Chair and Members of the Finance & Facilities Committee

FROM: Christopher Mackie, Medical Officer of Health/CEO

DATE: 2019 February 7

TECHNOLOGY AND INFRASTRUCTURE RESERVE FUNDS

Recommendation

It is recommended that the Finance & Facilities Committee recommend that the Board of Health approve the use of up to \$1,500,000 in Technology and Infrastructure Reserve Fund monies to fund, in part, the cost of leasehold improvements in connection with the Health Unit's relocation of premises to Citi Plaza.

Key Points

- A Technology and Infrastructure Reserve Fund was established by the Board of Health in 2014 to create a funding source for technology and infrastructure capital projects.
- As of December 31, 2018, the balance available in this fund is \$1,250,000. A \$250,000 contribution is planned for 2019.
- Given that the provincial health capital grant process is on hold, these funds will be required in 2019 to offset costs incurred in funding construction and renovations associated with the relocation of premises to Citi Plaza.

Background

A Technology and Infrastructure Reserve Fund was established by the Board of Health in May 2014 as a funding source for building and infrastructure capital projects, new equipment purchases, moving costs, and capital replacement programs. The use of this reserve is restricted to the following types of purchases:

- Major construction, acquisition, or renovation activities as approved by the Board of Health;
- Costs associated with major office moves;
- Major purchases of information technology software or hardware; and
- Vehicle or equipment replacement.

Contributions to the fund were capped at \$250,000 per annum commencing in 2014, and have occurred regularly each year since the reserve was established. As of December 31, 2018, the balance in the reserve, including the budgeted contribution for 2018, amounts to \$1,250,000.

The Health Unit is currently incurring costs pertaining to construction and renovation activities associated with the relocation of premises to Citi Plaza. Given that the provincial health capital grant process is on hold, the Technology and Infrastructure Reserve Funds will be required in 2019 to offset costs incurred in funding construction and renovations associated with the relocation of premises to Citi Plaza.

This report was prepared by the Finance Team, Healthy Organization Division.

A handwritten signature in black ink, appearing to read 'C. Mackie'.

Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health/CEO