



MIDDLESEX-LONDON HEALTH UNIT

REPORT NO. 067-18

TO: Chair and Members of the Board of Health

FROM: Christopher Mackie, Medical Officer of Health / CEO

DATE: 2018 November 15

FINANCE & FACILITIES COMMITTEE MEETING – NOVEMBER 1

The Finance & Facilities Committee met at 9:00 a.m. on Thursday, November 1, 2018. A summary of the discussion can be found in the draft minutes.

Reports	Recommendations for Information and the Board of Health's Consideration
Q3 Financial Update and Factual Certificate (Report No. 038-18FFC)	<p>It was moved by Ms. Kasi, seconded by Mr. Helmer, <i>that the Finance & Facilities Committee recommend that the Board of Health receive Report No. 038-18FFC re: "Q3 Financial Update and Factual Certificate" for information.</i></p> <p>Carried</p> <p>It was moved by Ms. Kasi, seconded by Ms. Vanderheyden, <i>that the Finance & Facilities Committee approve the allocation of surplus to mitigate costs related to Relocation Project expenses and the Electronic Client Records project.</i></p> <p>Carried</p>
Cyber Insurance (Report No. 039-18FFC)	<p>It was moved by Mr. Helmer, seconded by Ms. Vanderheyden, <i>that the Finance & Facilities Committee receive Report No. 039-18FFC re: "Cyber Insurance" for information.</i></p> <p>Carried</p>
Location Project – Source of Financing (Report No. 040-18FFC)	<p>It was moved by Mr. Meyer, seconded by Mr. Helmer, <i>that the Finance & Facilities Committee:</i></p> <ol style="list-style-type: none"> 1) <i>Receive Report No. 040-18FFC re: "Location Project – Source of Financing" for information; and</i> 2) <i>Recommend that the Board of Health approve the selection of the City of London as the funder for office fit-up.</i> <p>Carried</p>
Enterprise Resource Planning – Financial System Update (Report No. 041-18FFC)	<p>It was moved by Mr. Helmer, seconded by Mr. Meyer, <i>that the Finance & Facilities Committee:</i></p> <ol style="list-style-type: none"> 1) <i>Receive Report No. 046-18FFC re: "Enterprise Resource Planning – Update" for information;</i> 2) <i>Recommend that the Board of Health approve the outsourcing of payroll services; and</i> 3) <i>Recommend that the Board of Health approve the implementation of a comprehensive Human Resource Capital Management System within the financial parameters identified herein.</i> <p>Carried</p>
Mobile Device Services Contract Extension (Report No. 042-18FFC)	<p>It was moved by Mr. Helmer, seconded by Mr. Meyer, <i>that the Finance & Facilities Committee receive Report No. 042-18FFC re: "Mobile Device Services Contract Extension" for information.</i></p> <p>Carried</p>

Middlesex-London Health Unit Be Well Program Update <u>(Report No. 043-18FFC)</u>	<p>It was moved by Mr. Meyer, seconded by Mr. Helmer, <i>that the Finance & Facilities Committee receive Report No. 043-18FFC re: "Middlesex-London Health Unit Be Well Program Update" for information.</i></p> <p>Carried</p>
Proposed Resource Reallocation for the 2019 Budget <u>(Report No. 044-18FFC)</u>	<p>It was moved by Mr. Helmer, seconded by Ms. Kasi, <i>that the Finance & Facilities Committee approve Appendix A, PBMA Disinvestments totalling \$390,727.</i></p> <p>Carried</p> <p>It was moved by Mr. Helmer, seconded by Mr. Meyer, <i>that the Finance & Facilities Committee approve Appendix B, PBMA Investments totalling \$397,526.</i></p> <p>Carried</p> <p>It was moved by Ms. Vanderheyden, seconded by Mr. Helmer, <i>that the Finance & Facilities Committee approve Appendix C, PBMA One-Time Proposals totalling \$140,784.</i></p> <p>Carried</p> <p>It was moved by Mr. Meyer, seconded by Mr. Helmer, <i>that the Finance & Facilities Committee approve Appendix D, outlining proposals not currently recommended for inclusion totalling \$631,732.</i></p> <p>Carried</p>
Great-West Life Benefits Renewal Update <u>(Report No. 045-18FFC)</u>	<p>It was moved by Mr. Helmer, seconded by Mr. Meyer, <i>that the Finance & Facilities Committee review and recommend that the Board of Health extend the current renewal period of the group insurance rates administered by Great-West Life as described in Report No. 045-18FFC re: "Great-West Life Benefits – Renewal Update."</i></p> <p>Carried</p>
Enterprise Resource Planning – Human Capital Management Update <u>(Report No. 046-18FFC)</u>	<p>It was moved by Mr. Helmer, seconded by Mr. Meyer, <i>that the Finance & Facilities Committee:</i></p> <ol style="list-style-type: none"> 1) <i>Receive Report No. 046-18FFC re: "Enterprise Resource Planning – Update" for information;</i> 2) <i>Recommend that the Board of Health approve the outsourcing of payroll services; and</i> 4) <i>Recommend that the Board of Health approve the implementation of a comprehensive Human Resource Capital Management System within the financial parameters identified herein.</i> <p>Carried</p>

The Committee's next meeting will be on Thursday, December 6, at 9:00 a.m., in Room 3A, 50 King Street.

This report was prepared by the Office of the Medical Officer of Health.



Christopher Mackie, MD, MHSc, CCFP, FRCPC
 Medical Officer of Health / CEO