



TO: Chair and Members of the Finance & Facilities Committee

FROM: Christopher Mackie, Medical Officer of Health / CEO

DATE: 2018 September 6

Q2 FINANCIAL UPDATE AND FACTUAL CERTIFICATE

Recommendation

It is recommended that the Finance & Facilities Committee review and recommend that the Board of Health approve Report No. 033-18FFC re: “Q2 Financial Update and Factual Certificate.”

Key Points

- The 2018 approved budget assumes a zero-percent increase in Mandatory Programs funding from the Ministry of Health and Long-Term Care (MOHLTC).
- On May 7, 2018, the Board received provincial grant approvals for 2018, which included an increase to base funding totaling \$484,000 as outlined in Board of Health Report 027-18.
- Recommended expenditures amounting to \$433,450, which were approved by the Board of Health on July 19 as presented in Report 044-18, will be reflected in the Q3 Financial Update.
- Included in this Financial Update is a signed factual certificate, which provides assurance that financial and risk management functions are being performed.

Background

The Board of Health approved the 2018 operating budget on February 15, 2018 ([Report No. 005-18FFC](#)). The approved budget includes a \$250,000 contribution to the Technology and Infrastructure Reserve Fund and assumes no increase in Mandatory Programs funding from the MOHLTC.

Financial Highlights

The Budget Variance Summary, which provides budgeted and actual expenditures for the first six months and projections to the end of the operating year for programs and services governed by the Board of Health, is attached as [Appendix A](#). This analysis is based on the original budget for 2018, approved by the Board of Health as outlined in Report No. 006-18.

Given the increase of \$484,000 in provincial grant approvals for 2018, as outlined in Report No. 027-18, and that expenditures amounting to \$433,450 were approved by the Board of Health, subsequent to the end of Q2, at its July 19 meeting (Q3), per Report No. 044-18, these figures are not reflected in this schedule.

Current forecasting shows favourable variances across the organization as a result of position vacancies due to implementation of approved PBMA proposals, maternity leaves, retirements/resignations, and medical leaves of absence. The net favourable variance is currently forecast to be \$476,602, and will contribute to the overall expected annual gapping budget of \$932,963.

Factual Certificate

A signed factual certificate, attached as [Appendix B](#), is to be completed by senior Health Unit administrators responsible for ensuring that certain key financial and risk management functions are being performed to the best of their knowledge. The certificate is revised as appropriate on a quarterly basis and submitted with each financial update.

This report was prepared by the Finance Team, Healthy Organization Division.

A handwritten signature in black ink that reads "Alexander T. Summers". The signature is fluid and cursive, with a long horizontal stroke at the end.

Alexander Summers, Associate Medical Officer of Health

A handwritten signature in blue ink that reads "Di Cesare". The signature is cursive and elegant, with a prominent loop at the beginning.

Laura Di Cesare, Director, Healthy Organization

On behalf of Christopher Mackie, Medical Officer of Health / CEO