

TO: Chair and Members of the Finance & Facilities Committee

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2018 July 5

PROPOSED 2019 PBMA PROCESS, CRITERIA & WEIGHTING

Recommendation

That the Finance & Facilities Committee receive and make recommendation to the Board of Health to approve the 2019 PBMA criteria and weighting proposed in [Appendix A](#) to Report No. 030-18FFC.

Key Points

- MLHU is preparing for its sixth year of the PBMA criteria-based budgeting process.
- The criteria and weights for the PBMA process were developed in 2013 in consultation with staff and senior leadership, and approved by the Board of Health. They were revised for the 2015 PBMA process to reflect the findings from staff values consultations and experience with the 2014 process.
- No changes are currently proposed to the criteria and weightings for 2019, but these are subject to change as we consult with our major funders for their feedback on the choice of criteria.
- Depending on feedback we receive from these consultations, we may recommend changes to the criteria and weightings at any point during the process.

Background

Program Budgeting Marginal Analysis (PBMA) is a criteria-based budgeting process that facilitates reallocation of resources based on maximizing service. This is done through the transparent application of predefined criteria and decision-making processes to prioritize where proposed funding investments and disinvestments are made.

The 2019 PBMA Process

The 2019 PBMA process consist of:

- a) Validation of the assessment criteria and weighting by the Senior Leadership Team and the Non-Union Leadership Team;
- b) Approval of criteria and weighting by the Board of Health via the Finance & Facilities Committee (FFC);
- c) Proposal development that identifies investments that will have the greatest positive impact and disinvestments that will have the least negative impact;
- d) Review of proposals by internal advisory committees;
- e) Proposal review and recommendations by the Senior Leadership Team;
- f) Consultation with our major funders on continued relevance and applicability of current criteria and weighting; and
- g) Review of recommended proposals by FFC and approval by the Board of Health.

2019 Criteria and Weights

The current criteria and weights for the 2019 PBMA process are outlined in [Appendix A](#).

The criteria and weights will be reconsidered each year to respond to changing priorities, demands, and strategic directions. In 2019, MLHU plans to consult with the City of London, the County of Middlesex, and the Ministry of Health (our major funders) through key informant interviews to clearly set out the objectives of the PBMA process and gather insight about public health needs and available relevant opportunities.

The software application used to track the budgeting process may be updated to accommodate changes to criteria and weightings at any point during the process.

Next Steps

The criteria and weights approved by the Finance & Facilities Committee will be applied to each proposal for investment and disinvestment and used to rate the potential for positive and negative impacts on program and service delivery at the Middlesex-London Health Unit. These proposals for investment and disinvestment will be brought to the Board of Health for approval as part of the 2019 budget process.

This report prepared by the Finance Team, Healthy Organization Division.



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