

AGENDA
MIDDLESEX-LONDON BOARD OF HEALTH

Thursday, April 19, 2018, 7:00 p.m.
399 RIDOUT STREET NORTH
SIDE ENTRANCE, (RECESSED DOOR)
Board of Health Boardroom

MISSION - MIDDLESEX-LONDON HEALTH UNIT

The mission of the Middlesex-London Health Unit is to promote and protect the health of our community.

MEMBERS OF THE BOARD OF HEALTH

Ms. Joanne Vanderheyden (Chair)

Ms. Patricia Fulton (Vice Chair)

Ms. Maureen Cassidy

Mr. Michael Clarke

Mr. Jesse Helmer

Mr. Trevor Hunter

Ms. Tino Kasi

Mr. Marcel Meyer

Mr. Ian Peer

Mr. Kurtis Smith

SECRETARY-TREASURER

Dr. Christopher Mackie

DISCLOSURE OF CONFLICTS OF INTEREST

APPROVAL OF AGENDA

APPROVAL OF MINUTES

March 15, 2018 – Board of Health meeting

Receive: April 5, 2018 - Finance & Facilities Committee meeting

DELEGATIONS

7:05 – 7:10 p.m. Dr. Alexander Summers, Associate Medical Officer of Health re: Introduction to the Board of Health and MLHU

7:10 – 7:15 p.m. Ms. Maureen Rowlands, Director, Healthy Living, re: Introduction to the Board of Health and MLHU

7:15 – 7:25 p.m. Ms. Trish Fulton, Finance & Facilities Committee verbal update re: Item #1 – April 5, 2018 Finance & Facilities Committee meeting.

Item #	Report Name and Number	Link to Additional Information	Delegation	Recommendation	Information	Brief Overview
Committee Reports						
1	Finance & Facilities Committee Meeting April 5, 2018 (Report No. 021-18)	April 5, 2018 Agenda Minutes	x	x		To receive information and consider recommendations from the April 5, 2018 Finance & Facilities Committee meeting.
Information Reports						
2	Summary Information Report for April (Report No. 022-18)	Appendix A			x	To provide an update on Health Unit programs and services for April.
3	Medical Officer of Health/Chief Executive Officer Activity Report for April (Report No. 023-18)				x	To provide an update on the activities of the MOH/CEO.

OTHER BUSINESS

- Next Finance and Facilities Committee Meeting: May 3, 2018 @ 9:00 a.m.
- Next Board of Health Meeting: May 17, 2018 @ 7:00 p.m.
- Next Governance Committee Meeting: June 21, 2018 @ 6:00 p.m.

CORRESPONDENCE

Copies of all correspondence are available for perusal from the Secretary-Treasurer.

CONFIDENTIAL

The Board of Health will move in-camera to consider matters regarding identifiable individuals, a proposed or pending acquisition of land by the Middlesex-London Health Unit, to consider confidential minutes from the March 15 Board of Health meeting and to receive confidential minutes from the April 5, 2018 Finance and Facilities Committee meeting.

ADJOURNMENT

CORRESPONDENCE

- a) Date: 2018 February 15 [Received February 28]
Topic: Vaccine Recommendations for Childcare Workers
From: Grey Bruce Public Health Unit
To: Honourable Kathleen Wynne

Background:

The Board of Health for the Grey Bruce Health Unit passed a motion at its October 27, 2017 meeting to support publically funded vaccines for child care workers based on the recommendations of the Council of Ontario Medical Officers of Health (COMOH) and the Durham Region Public Health.

Recommendation:

Receive.

- b) Date: 2018 February 15 [Received February 28]
Topic: Smoke-Free Modernization
From: Grey Bruce Public Health Unit
To: Honourable Dr. Eric Hoskins

Background:

The Board of Health for the Grey Bruce Health Unit passed a motion at its November 24, 2017 meeting to endorse Simcoe Muskoka District Health Unit's Smoke Free Ontario Modernization strategy. The details of the Smoke Free Ontario Modernization strategy can be referenced in [Report No. 059-17](#).

Recommendation:

Receive.

- c) Date: 2018 February 15 [Received February 28]
Topic: Alcohol Retail Sales
From: Grey Bruce Public Health Unit
To: Honourable Dr. Eric Hoskins

Background:

On November 24, 2017 the Board of Health for the Grey Bruce Health Unit passed a motion to endorse the need for provincial action to address the potential health harms related to modernization of alcohol retail sales in Ontario. The Northwestern Health Unit, Algoma Public Health Unit and Thunder Bay Public Health Unit urge the Government of Ontario to develop a comprehensive, province wide strategy to minimize harm and support the safe consumption of alcohol in light of the expansion of alcohol sales. Expansion of alcohol sales in the province of Ontario include availability in grocery stores, farmer's markets, online sales through LCBO and expansion of bars, restaurants and retail outlets permitted at alcohol manufacturing sites.

Recommendation:

Receive.

- d) Date: 2018 February 15 [Received February 28]
Topic: Food Insecurity/Nutritious Food Basket Costing
From: Grey Bruce Public Health Unit
To: Honourable Kathleen Wynne

Background:

The Grey Bruce Health Unit passes a motion to support Sudbury and District Board of Health's resolution regarding food insecurity and nutritious food basket costing. To further support food security, it is proposed that additional income policies and standardized approaches to monitoring food costs are needed at the provincial and federal levels.

Recommendation:

Receive.

- e) Date: 2018 February 27 [Received March 1]
Topic: Tobacco and Smoke-Free Campuses
From: Sudbury & District Public Health
To: Pierre Zundel, Laurentian University, Daniel Giroux, College Boreal, William Best, Cambrian College

Background:

Public Health Sudbury & Districts is committed to creating opportunities with post-secondary campuses including Laurentian University, Colleege Boreal and Cambrian College in order to protect and promote the health of young people by becoming tobacco and smoke free. On February 27, 2018, Public Health Sudbury & District's Board of Health carried the resolution to strongly urge and support area and post-secondary institutions to enhance existing policies to achieve 100% tobacco and smoke free campuses within an accelerated timeframe.

Recommendation:

Receive.

- f) Date: 2018 March 13 [Received March 14]
Topic: 2018 Annual Service Plan including the 2018 Budget for the Haliburton Kawartha Pine Ridge District Health Unit
From: Haliburton, Kawartha, Pine Ridge District Health Unit
To: Honourable Helena Jaczek

Background:

The Board of Health for the Haliburton, Kawartha, Pine Ridge District Health Unit submitted their 2018 Annual Service Plan with their 2018 budget for approval to the Ministry of Health and Long-Term Care (MOHLTC). Along with their submission, the Board expressed concerns regarding the base funding shortfall from the MOHLTC and the challenge that municipalities will face to help offset provincial funding with enhanced municipal support in the future.

Recommendation:

Receive.

- g) Date: 2018 February 23 [Received March 15]
Topic: alPHa response to the Minister's Expert Panel on Public Health
From: Dr. Eric Hoskins
To: Ms. Carmen McGregor, President, alPHa

Background:

In his correspondence, Dr. Hoskins provides assurance to Ms. McGregor that no decisions have been made with respect to the recommendations outlined in the report of the Minister's Expert Panel on Public Health – refer to [Public Health within an Integrated Health System](#).

Recommendation:

Receive.

- h) Date: 2018 March 28
Topic: alPHa Summary Budget 2018
From: Gordon Fleming, Association of Local Public Health Agencies (alPHA)
To: alPHa Members

Background:

The correspondence dated March 28, 2018 outlines items within the Ontario budget that are of the most interest to public health agencies. These items include, Better Healthcare for Everyone in Ontario, Expanding Access to Mental Health and Addictions Services, Making Child Care More Accessible and Affordable and Strengthening Income Security. In addition, the Ontario Government is putting a focus on job creation and skills development to grow the economy. Furthermore, the Ontario Government has set goals and objectives that are to be achieved through partnerships with working with indigenous partners as well as with federal, provincial, territorial and municipal partners. The summary noted that there is a strong focus on priority/vulnerable populations in many of the sections of the 2018 budget.

Recommendation:

Receive.

- i) Date: 2018 April 03
Topic: Ontario Budget 2018
From: Carmen McGregor, alPHa President
To: Honourable Charles Sousa, Minister of Finance

Background:

Refer to correspondence (h) listed above regarding the Ontario 2018 budget. Resolutions by alPHA about this year's budget announcement were provided to the Minister for review and consideration before implementing the [Plan for Care and Opportunity](#). Overall, members of alPHA are supportive of the initiatives that are introduced or reinforced in the 2018 budget and hope that the programs and services delivered through Ontario's Boards of Health are well-aligned with government priorities.

Recommendation:

Receive.

Copies of all correspondence are available for perusal from the Secretary-Treasurer.



PUBLIC SESSION – MINUTES
MIDDLESEX-LONDON BOARD OF HEALTH

399 Ridout Street, London
Middlesex-London Board of Health Boardroom
Thursday, March 15, 2018, 7:00 p.m.

- MEMBERS PRESENT:** **Ms. Joanne Vanderheyden (Chair)**
 Ms. Trish Fulton (Vice-Chair)
 Mr. Michael Clarke
 Mr. Jesse Helmer
 Mr. Trevor Hunter
 Ms. Tino Kasi
 Mr. Ian Peer
 Mr. Kurtis Smith
- REGRETS:** Ms. Maureen Cassidy
 Mr. Marcel Meyer
- OTHERS PRESENT:** Dr. Christopher Mackie, Secretary-Treasurer
 Ms. Elizabeth Milne, Executive Assistant to the Board of Health
 and Communications (Recorder)
 Ms. Muriel Abbott, Public Health Nurse
 Ms. Mary Lou Albanese, Manager, Infectious Disease Control
 Mr. Jordan Banninga, Manager, Strategic Projects
 Ms. Misty Deming, Manager, Oral Health
 Ms. Laura Di Cesare, Director, Corporate Services
 Mr. Brian Glasspoole, Finance Manager
 Mr. Dan Flaherty, Communications Manager
 Mr. Joe Belancic, Manager, Procurement and Operations
 Ms. Heather Lokko, Director, Healthy Start
 Ms. Jennifer Proulx, Manager, Nurse Family Partnership
 Dr. Ibrahim Marwa
 Ms. Isabel Resendes, Manager, Best Beginnings West
 Mr. Stephen Turner, Director, Environmental Health and
 Infectious Diseases
 Mr. Alex Tymb, Online Communications Coordinator
 Ms. Suzanne Vandervoort, Director, Healthy Living

Chair Vanderheyden called the meeting to order at 6:58 p.m.

DISCLOSURES OF CONFLICT(S) OF INTEREST

Chair Vanderheyden inquired if there were any disclosures of conflict of interest to be declared.
None were declared.

APPROVAL OF AGENDA

It was moved by Mr. Peer, seconded by Ms. Fulton, *that the **AGENDA** for the March 15, 2018 Board of Health meeting be approved.*

Carried

APPROVAL OF MINUTES

It was moved by Ms. Kasi, seconded by Mr. Smith, *that the MINUTES of the February 15, 2018 Board of Health meeting be approved.*

Carried

It was moved by Ms. Fulton, seconded by Mr. Hunter, *that the MINUTES of the February 22, 2018 special meeting of the Board of Health be received.*

Carried

It was moved by Ms. Kasi, seconded by Mr. Peer, *that the MINUTES of the March 7, 2018 special meeting of the Board of Health be received.*

Carried

DELEGATIONS AND COMMITTEE REPORTS

Ms. Fulton introduced and provided context for the following reports:

2017 Fourth Quarter Budget Variance Report and Factual Certificate (Report No. 006-18FFC)

It was moved by Ms. Fulton, seconded by Mr. Clarke, *that the Board of Health receive Report No. 006-18FFC re: "2017 Fourth Quarter Budget Variance Report and Factual Certificate" for information.*

Carried

Financial Controls Checklist (Report No. 007-18FFC)

It was moved by Ms. Kasi, seconded by Mr. Clarke, *that the Board of Health receive Report No. 007-18FFC re: "Finance & Facilities Committee – Reporting Calendar" for information.*

Carried

2017 Board of Health Remuneration (Report No. 008-18FFC)

It was moved by Mr. Peer, seconded by Mr. Clarke, *that the Board of Health receive Report 008-18FFC re: "2017 Board of Health Remuneration" for information.*

Carried

Public Sector Salary Disclosure Act – 2017 Record of Employee Salaries and Benefits (Report No. 009-18FFC)

It was moved by Ms. Fulton, seconded by Mr. Clarke, *that the Board of Health receive Report 009-18FFC re: "Public Sector Salary Disclosure Act – 2017 Record of Employee Salaries and Benefits" for information.*

Carried

Vector Borne Disease Program: Contract Award (Report No. 010-18FFC)

It was moved by Mr. Helmer, seconded by Mr. Peer, *that the Board of Health:*

- 1. Receive Report 010-18FFC re: "Vector Borne Disease Program: Contract Award" for information;*
- 2. Approve award of the contract for the Vector Borne Disease Program, Part A – Larval Mosquito Surveillance and Control, to G.D.G. Canada in the amount of \$88,195 (before taxes); and*

3. *Approve award of the contract for the Vector Borne Disease Program, Part B – Mosquito Identification and Viral Testing, to G.D.G. Canada in the amount of \$22,666.25 (before taxes), as amended.*

Carried

Janitorial Services – Contract Award (Report No. 011-18FFC)

It was moved by Mr. Clarke, seconded by Mr. Smith, *that the Board of Health receive Report 011-18FFC re: “Janitorial Services – Contract Award” for information, and award the following one-year contract for janitorial services to:*

1. *GDI Integrated Facility Services: \$136,674 – for leased premises located at 50 King Street and 399 Ridout Street, London, Ontario; and*
2. *GDI Integrated Facility Services: \$16,722 – for leased premises located at the Kenwick Mall, 51 Front Street, Strathroy, Ontario.*

Carried

Ms. Fulton noted that there was a verbal update regarding the Annual Service Plan at the March 1 FFC meeting.

It was moved by Mr. Helmer, seconded by Ms. Kasi, *that the MINUTES of the March 1, 2018 Finance & Facilities Committee be received.*

Carried

RECOMMENDATION REPORTS

HBHC Variance and Meeting Client Needs (Report No. 018-18)

Ms. Lokko introduced Ms. Proulx and Ms. Resendes, who summarized and provided context for this report. Ms. Proulx explained the anticipated variance of approximately \$114,000 and what the funds would be used for, such as hiring additional temporary staff to assist with meeting client needs in the HBHC program, and on the Nurse Family Partnership Team, where a waitlist currently exists.

It was moved by Mr. Clarke, seconded by Mr. Peer, *that the Board of Health:*

- 1) *Receive Report No. 018-18 re: “HBHC Variance and Meeting Client Needs” for information; and*
- 2) *Approve the use of the anticipated variance to meet client needs within the HBHC program.*

Carried

2018 Annual Service Plan (Report No. 014-18)

Dr. Mackie introduced this report and provided context. He explained that this is now the document that MLHU must complete each year in order to receive funding from the Ministry.

Discussion ensued on the following matters:

- Whether or not this template can be built upon year after year, as it contains such detailed information.
- Whether or not staff will continue to work with PBT documents, in addition to the service plan.
- The main purpose of the document, and how it may/may not accord with accountability indicators.
- Whether or not the plan is a public document and how it may be shared with partners.
- How this document may evolve over time in relation to the health unit’s strategic plan and priorities.
- That another detailed edit should be done one more time before submitting.

It was moved by Mr. Hunter, seconded by Mr. Clarke, *that the Board of Health:*

- 1) *Approve the 2018 Annual Service Plan and Budget Submission (the “Annual Service Plan”) in the gross amount of \$20,683,800, as appended to Report No. 014-18; and*
- 2) *Direct staff to submit a signed copy of the 2018 Annual Service Plan to the Ministry of Health and Long-Term Care.*

Carried

INFORMATION REPORTS

Reconciliation Plan for the Board of Health (Report No. 015-18)

Ms. Lokko introduced Ms. Muriel Abbott and provided context for this report. Ms. Lokko advised that MLHU intends to build relationships and strengthen the organization’s approach in regard to issues of reconciliation. The report outlines areas where MLHU can continue to work toward addressing issues of reconciliation.

Discussion ensued on the following items:

- That it is critical that MLHU build a plan with Indigenous partners, and then continue to develop this plan and bring it forward to the Board by June.
- Working with Indigenous partners will break down colonial structures of power and involve sharing power with Indigenous people, which can affect the way our organization is run.
- That the wording in regard to “consultation” be strengthened to reflect that the organization is *receiving direction from or being led by or defined by* its Indigenous partners. The process moves beyond consultation, and the organization should recognize that our vision should be not only in line with but coming from our Indigenous communities.

It was moved by Mr. Helmer, seconded by Ms. Kasi, *that the Board of Health receive Report No. 015-18 re: “Reconciliation Plan for Board of Health” for information.*

Carried

Summary Information Report for March 2018 (Report No. 016-18)

It was moved by Ms. Fulton, seconded by Mr. Hunter, *that the Board of Health receive Report No. 016-18 re: “Summary Information Report for March 2018” for information.*

Carried

Medical Officer of Health/Chief Executive Officer Activity Report, March (Report No. 017-18)

It was moved by Mr. Helmer, seconded by Mr. Hunter, *that the Board of Health receive Report No. 017-18 re: “Medical Officer of Health Activity Report, March” for information.*

Carried

CORRESPONDENCE

It was moved by Mr. Hunter, seconded by Ms. Kasi, *that the Board of Health receive correspondence items a) through d), and endorse item e).*

Carried

Dr. Mackie noted that Middlesex Municipal Day is coming up on April 26. All Board members are invited to attend.

CONFIDENTIAL

At 7:30 p.m., it was moved by Mr. Helmer, seconded by Ms. Fulton, *that the Board of Health move in-camera to consider matters regarding labour relations, identifiable individuals, advice that is subject to solicitor-client privilege, potential litigation affecting the Middlesex-London Health Unit, and a proposed or pending acquisition of land by the Middlesex-London Board of Health, as well as to consider confidential minutes from the February 15 and February 22 Board of Health meetings, and to receive confidential minutes from the March 1 Finance & Facilities Committee meeting.*

Carried

At 8:20 p.m., it was moved by Mr. Helmer, seconded by Ms. Kasi, *that the Board of Health rise and return to public session.*

Carried

At 8:20 p.m., the Board of Health returned to public session.

OTHER BUSINESS

Chair Vanderheyden reviewed the dates of upcoming Board of Health meetings:

- Next Finance & Facilities Committee meeting: Thursday, April 5, 2018 @ 9:00 a.m.
- Next Board of Health meeting: Thursday, April 19, 2018 @ 7:00 p.m.
- Next Governance Committee meeting: Thursday, June 21, 2018 @ 6:00 p.m.

ADJOURNMENT

At 8:21 p.m., it was moved by Mr. Helmer, seconded by Mr. Clarke, *that the meeting be adjourned.*

Carried

JOANNE VANDERHEYDEN
Chair

CHRISTOPHER MACKIE
Secretary-Treasurer



PUBLIC MINUTES
FINANCE & FACILITIES COMMITTEE
50 King Street, London
Middlesex-London Health Unit
Thursday, April 5, 2018, 9:00 a.m.

- MEMBERS PRESENT:** Ms. Patricia Fulton (Chair)
Mr. Jesse Helmer
Ms. Tino Kasi (arrived at 9:10 a.m.)
Ms. Joanne Vanderheyden
- REGRETS:** Mr. Marcel Meyer
- OTHERS PRESENT:** Dr. Christopher Mackie, Secretary-Treasurer
Ms. Lynn Guy, Executive Assistant to the Medical Officer of Health (Recorder)
Ms. Laura Di Cesare, Director, Healthy Organization
Mr. Brian Glasspoole, Manager, Finance
Ms. Kendra Ramer, Manager, Strategic Projects
Ms. Maureen Rowlands, Director, Healthy Living

Chair Fulton called the meeting to order at 9:00 a.m.

Ms. Fulton welcomed new staff members, Ms. Rowlands, and Ms. Ramer, and asked the Committee members to introduce themselves.

DISCLOSURES OF CONFLICT(S) OF INTEREST

Chair Fulton inquired if there were any disclosures of conflicts of interest. None were declared.

APPROVAL OF AGENDA

It was moved by Mr. Vanderheyden, seconded by Mr. Helmer, *that the **AGENDA** for the April 5, 2018 Finance & Facilities Committee meeting be approved.*

Carried

APPROVAL OF MINUTES

It was moved by Mr. Helmer, seconded by Ms. Vanderheyden, *that the **MINUTES** of the March 1, 2018 Finance & Facilities Committee meeting be approved.*

Carried

NEW BUSINESS

4.1 Sherwood Forest Mall Lease Renewal (Report No. 012-18FFC)

There was no discussion on this matter.

It was moved by Ms. Vanderheyden, seconded by Mr. Helmer, *that the Finance & Facilities Committee receive Report No. 012-18FFC re: “Sherwood Forest Mall – Leased Space” for information.*

Carried

4.2 Award of Security Quote and Security Measures Update (**Report No. 013-18FFC**)

It was noted that while there will be a change in provider, the current security guards will remain in place. Ms. Di Cesare advised that staff were consulted before changes to the contract were made. On Board of Health meeting nights, security will remain in the building until 10:00 p.m.

It was moved by Ms. Vanderheyden, seconded by Mr. Helmer, *that the Finance & Facilities Committee:*

- 1) *Receive Report No. 013-17 re: "Award of Security Quote and Security Measures Update" for information;*
- 2) *Approve the permanent extension of the uniformed daytime security guard contract as a part of ongoing security services;*
- 3) *Approve the proposed Security Procurement Parameters outlined in Appendix A; and*
- 4) *Approve award of Quote Q18-01 to Canadian Security Concepts in the amount of \$73,987 for a term of one year with the option to renew for one additional year.*

Carried

4.3 Shared Library Services Partnership 2018–19 Transfer Payment Agreement (**Report No. 014-18FFC**)

There was some discussion pertaining to:

- Use of funds to purchase new books
- Research Librarian duties

It was moved by Mr. Helmer, seconded by Ms. Vanderheyden, *that the Finance & Facilities Committee:*

- 1) *Receive the 2018–19 Transfer Payment Agreement to Report 014-18FFC;*
- 2) *Authorize the Chair to sign the agreement; and*
- 3) *Increase the 2018–19 Shared Library Services Partnership (SLSP) operating budget by \$638.25 to reflect the increased grant amount.*

Carried

4.4 Ministry of Children and Youth Services Program Funding (**Report No. 015-18FFC**)

There was some discussion in regard to training. Mr. Glasspoole noted that training will be ongoing.

Ms. Di Cesare advised that some of these funds will be used for the Non-Union Leadership Team on-call review.

It was moved by Mr. Helmer, seconded by Ms. Kasi, *that the Finance & Facilities Committee receive Report 015-18FFC re: "Ministry of Children and Youth Services Program Funding" for information.*

Carried

OTHER BUSINESS

Next FFC meeting: Thursday, May 3, 2018, at 9:00 a.m., Room 3A.

Ms. Kasi advised that she will not be able to attend the May 3 FFC meeting, and noted that she will forward to Ms. Guy two other dates that present a conflict for her.

There was discussion on the possibility of starting FFC meetings earlier, but no decision was made.

CONFIDENTIAL

At 9:17 a.m., it was moved by Ms. Vanderheyden, seconded by Mr. Kasi, *that the Finance & Facilities Committee move in-camera to discuss matters regarding a proposed or pending acquisition of land by the Middlesex-London Board of Health and to consider confidential minutes of the March 1, 2018 and September 7, 2017 Finance & Facilities Committee meetings.*

Carried

At 9:30 a.m., it was moved by Ms. Vanderheyden, seconded by Mr. Helmer, *that the Finance & Facilities Committee return to public session.*

Carried

At 9:30 a.m. the Finance & Facilities Committee returned to public session.

ADJOURNMENT

At 9:31 a.m., it was moved by Mr. Vanderheyden, seconded by Mr. Helmer, *that the meeting be adjourned.*

Carried

At 9:31 a.m., Chair Fulton *adjourned the meeting.*

TRISH FULTON
Chair

CHRISTOPHER MACKIE
Secretary-Treasurer



MIDDLESEX-LONDON HEALTH UNIT

REPORT NO. 021-18

TO: Chair and Members of the Board of Health
 FROM: Christopher Mackie, Medical Officer of Health / CEO
 DATE: 2018 April 19

FINANCE & FACILITIES COMMITTEE MEETING – APRIL 5

The Finance & Facilities Committee met at 9:00 a.m. on Thursday, April 5, 2018. A summary of the discussion can be found in the [draft minutes](#).

The following reports were considered, with recommendations made to the Board of Health:

Reports	Recommendations for Information and Consideration
<p>Sherwood Forest Mall Lease Renewal (Report No. 012-18FFC)</p>	<p>It was moved by Ms. Vanderheyden, seconded by Mr. Helmer, <i>that the Finance & Facilities Committee receive Report No. 012-18FFC re: “Sherwood Forest Mall – Leased Space” for information.</i></p> <p style="text-align: right;">Carried</p>
<p>Award of Security Quote and Security Measures Update (Report No. 013-18FFC)</p>	<p>It was moved by Ms. Vanderheyden, seconded by Mr. Helmer, <i>that the Finance & Facilities Committee:</i></p> <ol style="list-style-type: none"> 1) <i>Receive Report No. 013-17 re: “Award of Security Quote and Security Measures Update” for information;</i> 2) <i>Approve the permanent extension of the uniformed daytime security guard contract as a part of ongoing security services;</i> 3) <i>Approve the proposed Security Procurement Parameters outlined in Appendix A; and</i> 4) <i>Approve award of Quote Q18-01 to Canadian Security Concepts in the amount of \$73,987 for a term of one year with the option to renew for one additional year.</i> <p style="text-align: right;">Carried</p>
<p>Shared Library Services Partnership 2018-19 Transfer Payment Agreement (Report No. 014-18FFC)</p>	<p>It was moved by Mr. Helmer, seconded by Ms. Vanderheyden, <i>that the Finance & Facilities Committee:</i></p> <ol style="list-style-type: none"> 1) <i>Receive the 2018–19 Transfer Payment Agreement to Report 014-18FFC;</i> 2) <i>Authorize the Chair to sign the agreement; and</i> 3) <i>Increase the 2018–19 Shared Library Services Partnership (SLSP) operating budget by \$638.25 to reflect the increased grant amount.</i> <p style="text-align: right;">Carried</p>
<p>Ministry of Children and Youth Services Program Funding (Report No. 015-18FFC)</p>	<p>It was moved by Mr. Helmer, seconded by Ms. Kasi, <i>that the Finance & Facilities Committee receive Report 015-18FFC re: “Ministry of Children and Youth Services Program Funding” for information.</i></p> <p style="text-align: right;">Carried</p>

The Committee moved in-camera to discuss matters regarding a proposed or pending acquisition of land by the Middlesex-London Board of Health and to consider confidential minutes from its March 1, 2018 and September 7, 2017 meetings.

The next meeting will be on Thursday, May 3, 2018, at 9:00 a.m., in Room 3A, 50 King Street.

This report prepared by the Office of the Medical Officer of Health.

A handwritten signature in black ink, appearing to read 'C. Mackie', is positioned above the printed name and title.

Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health / CEO

TO: Chair and Members of the Board of Health
FROM: Christopher Mackie, Medical Officer of Health / CEO
DATE: 2018 April 19

SUMMARY INFORMATION REPORT – APRIL 2018

Recommendation

It is recommended that Report No. 022-18 re: “Summary Information Report for April 2018” be received for information.

Key Points

- The Health Unit’s Cannabis Municipal Knowledge Exchange Day on March 28 provided up-to-date information from AMO, MOHLTC, and Ontario’s Cannabis Secretariat, and reinforced the need to work collaboratively to support the implementation of a legalized cannabis system.

Cannabis Legalization Requires Continued Collaboration and Cooperation

The City of London is one of an initial twenty-nine Ontario municipalities scheduled for a stand-alone cannabis store, which would be operational in time for the federal legalization of cannabis later this year. In Ontario, preparations for publicly owned retail store-fronts and government-run online sales are well underway to ensure adequate access to regulated cannabis products across Ontario. A functional retail system is imperative to begin directing consumers away from the illicit market toward a legal supply.

To facilitate dialogue and provide an opportunity for collective local preparation for the legalization of cannabis, the Health Unit hosted a Cannabis Municipal Knowledge Exchange Day, on March 28, for municipal staff and elected officials from across Middlesex County and the City of London, local police services, and delegates invited from neighbouring public health units. Each participant received a package containing information from the federal government, the Government of Ontario, the Association of the Municipalities of Ontario, and the Centre for Addiction and Mental Health. Thirty-six of the sixty-three participants attending the forum completed an evaluation form, providing feedback and identifying issues of particular interest that require further exploration. The results of this evaluation, attached as [Appendix A](#), along with notes collected and collated from the forum’s facilitated question-and-answer period, will be used to help inform and identify local priorities for ongoing work, which the Health Unit will help to support in collaboration with our municipal, enforcement, and community partners.

The City of London has convened a Cannabis Working Group comprised of City staff from planning, licensing, bylaw enforcement, fire prevention, and governmental/external relations, and representatives from London Police Services and the Health Unit. The information collected from our Forum will be taken to future meetings with partners for discussion on required next steps. Internally, Health Unit staff will use this information to help inform the development of a cannabis program plan. A federal policy of this magnitude is complex, and while we can draw upon lessons learned from Washington (state), Colorado, Oregon, Alaska, and countries such as Uruguay and Portugal, the governmental frameworks are varied, and the environmental, political, and social context within which we are legalizing cannabis in Canada is different. To best protect public health and safety, and to respond and adapt to this complex policy change locally, it will be imperative that municipal, enforcement, health, education, and community/social service partners work together and share information, as it becomes available.



Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health / CEO

Cannabis Municipal Knowledge Exchange Forum Evaluation Results - March 28th, 2018

Attendance Profile

Attendees n=63 Evaluation n=36

City of London		Middlesex County		London Police Services	Strathroy Police Services	OPP	Other (MLHU staff, staff from neighbouring PHUs AMO, Cannabis Secretariat & CAMH)
Staff	Elected	Staff	Elected				
14	3	12	7	4	3	2	18

- The most important highlight of this workshop** was the speakers' presentation (n = 34), followed by the package of resources (n = 18), networking (n= 10) and an opportunity to ask questions (n = 2).
- The majority of the attendees that completed an evaluation form indicated that overall, **the workshop was a valuable use of time (n = 30)**. The participants indicated that they **gained new information and knowledge about cannabis legalization (n = 32)**, and that the **content of the presentations will be useful to their organization (n=28)**. When asked if the participants gained access to new and practical tools, resources and materials, respondents were more neutral in their responses (neither agree nor disagree = 16 and agree = 16).

Other Comments:

- Great idea for joint session but seems premature because questions remain unanswered
- Possible future joint session with MPAC for municipal administrators – tax assessments
- Solid presentations
- Make printed material half-page for easier reading
- Funding model and issues surrounding the legislation
- Very informative

3. What is the most important information you learned today?

- Legislation planning for future and information on development and implementation process
- Medical Cannabis versus Recreational Cannabis legislative frameworks
- Potential impacts (human resource and cost) throughout the municipal service areas
- Discussions regarding enforcement, including concerns and areas of responsibility
- The lack of information available from federal government at the present time is concerning
- Information on the relevant *Acts* (both federal and provincial legislation)
- The potential for municipal enforcement and impact on team capacity
- Specific information related to the shared federal/provincial/municipal funding model
- The role of public health
- The complexity of implementation of the legalized cannabis regime

- *continued...*

- The strategy and perspective of the Association of Municipalities of Ontario
- Municipal interest and potential involvement in youth recreation/skill development as a deterrent to cannabis use
- The need for and interest in a long-term evaluation and monitoring strategy
- There are still a large number of unanswered questions

4. Was there anything that did not meet your expectations today?

- Nothing mentioned regarding greenhouses with grow-ops, assessment on tax base for municipalities, MPAC inclusion, or zoning
- Not all questions answered because we ran out of time within a half-day format; the day could have been longer because there was so much content.
- More information about the impact on our bylaw enforcement department
- Revenue sharing as it relates to multi-tier municipalities – greater clarity
- Would have liked more direct answers related to enforcement
- More information on other agencies such as fire code, building codes and what to expect during inspections
- More guidance on planning, official plans and zoning bylaws in regards to regulating growing and store fronts
- Would have been helpful to have Ministry of Labour participation -- workplace impacts for employers, considerations for Human Resources and union matters, etc.
- More detailed information from the Cannabis Secretariat regarding provincial and federal framework and the related *Acts* and *Regulations*
- What is the role of Ontario Alcohol and Gaming Commission as it relates to retail?

5. How do you envision our collective agencies working together to support the legalization of cannabis going forward?

- Open lines of respectful communication between agencies and a commitment to work together
- More workshops/knowledge exchanges and work groups to begin to tackle the different components of a legalized regime and the community impacts
- Offer updates and opportunities to connect as information is shared with us federally and provincially, including emails and future sessions similar to this
- Enforcement is likely a responsibility of many organizations – police/bylaw enforcement officers of the municipality and the health unit – communication will be vital
- Fire needs to be included in discussions – increased training for crews, increased inspections, investigations
- Icelandic Approach – work together to increase protective factors
- A set of guidelines to be used across province – consistency across all municipalities
- Education to youth will be a large component of the work - legal doesn't mean free from harm.



TO: Chair and Members of the Board of Health

FROM: Christopher Mackie, Medical Officer of Health / CEO

DATE: 2018 April 19

MEDICAL OFFICER OF HEALTH ACTIVITY REPORT FOR APRIL

Recommendation

It is recommended that the Board of Health receive Report No. 023-18 re: “Medical Officer of Health Activity Report for April” for information.

The following report presents activities of the Medical Officer of Health for the period of March 2, 2018, to April 6, 2018.

- March 2 Attended the Community Health Collaborative Steering Committee meeting
Met with Jeff Yurek, MPP, to discuss the Supervised Consumption Facilities (SCF)
Attended a meeting with staff from the Chippewas of the Thames First Nation to understand their public consultation process
Participated in the staff curling event at the London Curling Club
- March 5 Met with Ibrahim Marwa regarding public health careers
Participated in teleconference with Dr. Penny Sutcliffe
- March 6 Participated in the monthly COMOHE Executive teleconference
Attended the Mindfulness Ambassador Council Facilitator Training at Western University
Attended and presented at Middlesex County Council in regard to MLHU services in the County as well as the Location Project
- March 7 Met with Board of Health in regard to the Location Project
- March 8 Participated in documentary interview with Western students regarding the effects of intravenous drug use on the prevalence of bacterial infections here in London
Met via phone with Raechelle Devereaux, Guelph CHC, to discuss the SCF application process
- March 9 Attended the International Women’s Day Breakfast
Interviewed by Chris Soares, MyFM Strathroy, in regard to the Location Project
Met with city councillors from Cambridge and Dr. Hsiu-Li Wang regarding London’s Temporary Overdose Prevention Sites (TOPS)
- March 12 Met with Kelly Scherr, Managing Director of Environmental and Engineering Services, City of London, to discuss fluoride
Met with legal counsel in regard to the Location Project
Met with staff from The Achievement Centre in regard to an applicant for the vacant Director position in Healthy Living
Participated in a teleconference regarding next steps on the Digital Yellow Card

- March 13 Met with staff from the Regional HIV/AIDS Connection (RHAC) regarding Community Consultations
Attended and presented at a meeting of all non-union Health Unit staff
- March 14 Met with Lesley James, Senior Manager, Health Policy, at the Heart and Stroke Foundation via phone in regard to sugary sweetened beverages
Met with Health Unit staff for a flood debrief
As Incident Command, met with members of the IMS Team in regard to the Opioid Crisis
Co-presented at a Community Advisory Committee meeting in regard to Safe Consumption Facilities
- March 15 Attended the March Board of Health meeting
- March 19 Met with Lynne Livingstone, Jan Richardson, and Scott Stafford to discuss needle recovery initiatives
Met with Shaya Dhinsa, Manager, The Clinic and Sexual Health; Brian Lester, Executive Director, RHAC, and Geoff Bardwell, University of British Columbia in regard to a TOPHC presentation on Responding to a Crisis: Case Studies of Drug Strategies
Participated in a teleconference with the Ministry of Health and Long-Term Care in regard to London's Supervised Injection Site (SIS) application
- March 20 Attended the Mindfulness Ambassador Council Facilitator Training at Western University
Interviewed by Mike Hensen, *London Free Press*, regarding SCF
Interviewed by CTV staff in regard to SCF
Interviewed by Randy Richmond, *London Free Press*, regarding SCF
- March 21–23 Attended and presented at The Ontario Public Health Conference (TOPHC)
- March 27 Participated in teleconference with Sarah Martin, Consultant, WHO European Office for Investment for Health and Development, Venice, Italy, to discuss their "Health Systems Footprint Initiative"
Met with the Opioid Crisis Working Group
- March 28 Provided opening remarks at the Middlesex-London Cannabis Municipal Knowledge Exchange
Met with City staff, local partners, and business landlords for a collaborative discussion on SCF
- March 29 Met with Beth Mitchell, Canadian Mental Health Association, to discuss the work of the Community Health Collaborative
Met with Ana Ning, Associate Professor of Sociology and Criminology, Western University, and James Shelley, Coordinator, Centre for Research on Health Equity and Social Inclusion, Western University, to discuss drug policy
- April 3 Initial meeting with Arushi Raina to discuss public health
- April 4 Met with Adam Carapella to discuss SCF
Participated in a teleconference in regard to opioid overdoses on First Nations reserves
- April 5 Attended Finance & Facilities Committee meeting

Met with a person with lived experience to discuss SCF
Met with Councillor Tanya Park to discuss SCF

April 6 Participated in a tour of 186 King Street SCF
Met with Josh Browne, London and Middlesex Housing Corporation, to discuss a potential SCF

This report submitted by the Office of the Medical Officer of Health.



Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health / CEO