



MIDDLESEX-LONDON HEALTH UNIT

REPORT NO. 013-18

TO: Chair and Members of the Board of Health
 FROM: Christopher Mackie, Medical Officer of Health / CEO
 DATE: 2018 March 15

FINANCE AND FACILITIES COMMITTEE MEETING – March 1

The Finance & Facilities Committee met at 9:00 a.m. on [Thursday, March 1, 2018](#). A summary of the discussion can be found in the draft minutes.

The following reports were reviewed at the meeting, with recommendations made to the Board of Health:

Reports	Recommendations for Information and Consideration
2017 Fourth Quarter Budget Variance Report and Factual Certificate (Report No. 006-18FFC)	It was moved by Mr. Meyer, seconded by Ms. Vanderheyden, <i>that the Finance & Facilities Committee receive Report No. 006-18FFC re: “2017 Fourth Quarter Budget Variance Report and Factual Certificate” for information.</i> Carried
Financial Controls Checklist (Report No. 007-18FFC)	It was moved by Ms. Vanderheyden, seconded by Mr. Meyer, <i>that the Finance & Facilities Committee receive Report No. 007-17FFC re: “Financial Controls Checklist” for information.</i> Carried
2017 Board of Health Remuneration (Report No. 008-18FFC)	It was moved by Mr. Meyer, seconded by Ms. Vanderheyden, <i>that the Finance & Facilities Committee receive Report 008-18FFC re: “2017 Board of Health Remuneration” for information.</i> Carried
Public Sector Salary Disclosure Act – 2017 Record of Employee Salaries and Benefits (Report No. 009-18FFC)	It was moved by Mr. Meyer, seconded by Ms. Vanderheyden, <i>that the Finance & Facilities Committee receive Report 009-18FFC re: “Public Sector Salary Disclosure Act – 2017 Record of Employee Salaries and Benefits” for information.</i> Carried
Vector Borne Disease Program: Contract Award (Report No. 010-18FFC)	It was moved by Ms. Vanderheyden, seconded by Mr. Meyer, <i>that the Finance and Facilities Committee recommend that the Board of Health:</i> <ol style="list-style-type: none"> 1. <i>Receive Report 010-18FFC re: Vector Borne Disease Program: Contract Award for information;</i> 2. <i>Approve award of the contract for the Vector Borne Disease Program, Part A-Larval Mosquito Surveillance and Control, to G.D.G. Canada in the amount of \$88,195 (before taxes); and</i> 3. <i>Approve award of the contract for the Vector Borne Disease Program, Part B – Mosquito Identification and Viral Testing, to G.F.G. Canada in the amount of \$22,666.25 (before taxes).</i> Carried

<p>Janitorial Services – Contract Award</p> <p><u>(Report No. 011-18FFC)</u></p>	<p>It was moved by Mr. Meyer, seconded by Ms. Vanderheyden <i>that the Finance and Facilities Committee recommend that the Board of Health receive Report 011-18FFC re: Janitorial Services – Contract Award and award the following one-year contract for janitorial services to:</i></p> <ol style="list-style-type: none"> 1. <i>GDI Integrated Facility Services: \$136,674 – for leased premises located at 50 King Street and 399 Ridout Street, London, Ontario; and</i> 2. <i>GDI Integrated Facility Services: \$16,722 – for leased premises located at the Kenwick Mall, 51 Front Street, Strathroy, Ontario.</i> <p style="text-align: right;">Carried</p>
<p>Verbal Update – Annual Service Plan</p>	<p>It was moved by Mr. Meyer, seconded by Ms. Vanderheyden, <i>that the Finance and Facilities Committee receive the verbal update regarding the Annual Service Plan and refer it to the March 15 Board of Health meeting for approval.</i></p> <p style="text-align: right;">Carried</p>

The Committee moved in-camera to discuss matters regarding a proposed or pending acquisition of land and consider confidential minutes of the February 1, 2018 Finance & Facilities Committee meeting.

The next meeting will be on Thursday, April 5, 2018, at 9:00 a.m., in Room 3A, 50 King Street.

This report was prepared by the Office of the Medical Officer of Health.



Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health / CEO