



TO: Chair and Members of the Finance & Facilities Committee

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2018 March 1

2017 FOURTH QUARTER BUDGET VARIANCE REPORT & FACTUAL CERTIFICATE

Recommendation

It is recommended that the Finance & Facilities Committee review and recommend that the Board of Health receive Report No 006-18FFC re: “2017 Fourth Quarter Budget Variance Report and Factual Certificate” for information.

Key Points

- An unaudited operating surplus for Health Unit programs of approximately \$688,000 is anticipated. The Health Unit’s auditors, KPMG, will perform the annual audit beginning April 3, 2018.
- Included in the financial update is a signed factual certificate, which provides assurance that key financial and risk management functions are being performed.

Fourth Quarter Review (2017)

The attached Budget Variance Summary (see [Appendix A](#)) shows actual and budgeted revenues and expenditures for twelve months ending December 31, 2017. The Budget Variance Summary provides management’s forecast of year-end balances, together with a brief explanation or comment. The 2017 operating surplus is expected to be in the range of \$688,000, with approximately \$9,229 returning to the Ministry of Health and Long-Term Care (MOHLTC) from the Smoke-Free Ontario program funding. The remaining \$678,771 will be returned to the City of London and the County of Middlesex (\$570,168 and \$108,603 respectively).

For a detailed program-by-program analysis, please see [Appendix A](#).

Factual Certificate

A signed factual certificate is attached as [Appendix B](#). This certificate is to be signed by senior Health Unit administrators responsible for ensuring that certain key financial and risk management functions are being performed to the best of their knowledge. The certificate is revised as appropriate on a quarterly basis, and is submitted with each financial update, and again annually, as part of the Board’s approval of the audited financial statements.

This report was prepared by the Finance Team, Corporate Services Division.

A handwritten signature in black ink, appearing to read 'C. Mackie'.

Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health