



MIDDLESEX-LONDON HEALTH UNIT

REPORT NO. 006-18

TO: Chair and Members of the Board of Health  
 FROM: Christopher Mackie, Medical Officer of Health / CEO  
 DATE: 2018 February 15

**FINANCE AND FACILITIES COMMITTEE MEETING – February 1**

The Finance and Facilities Committee met at 9:30 a.m. on Thursday, February 1 for an all-day meeting to consider the matters summarized below. A summary of the discussion can be found in the [draft minutes](#). The revised 2018 Operating Budget is attached as [Appendix A](#).

The following reports were reviewed at the meeting, with recommendations made to the Board of Health:

Reports	Recommendations for Board of Health’s Information and Consideration
<b>Health Unit Insurance Policy Review</b>  <a href="#">(Report No. 001-18FFC)</a>	It was moved by Mr. Helmer, seconded by Mr. Meyer, <i>that the Finance &amp; Facilities Committee receive Report No. 001-18FFC re: “Health Unit Insurance Policy Review” for information.</i>  Carried
<b>2018 Finance &amp; Facilities Reporting Calendar</b>  <a href="#">(Report No. 002-18FFC)</a>	It was moved by Mr. Meyer, seconded by Mr. Helmer, <i>that the Finance and Facilities Committee receive Report No. 002-18FFC re: “Finance &amp; Facilities Committee – Reporting Calendar” for information.</i>  Carried
<b>2017 Vendor / Visa Payments</b>  <a href="#">(Report No. 003-18FFC)</a>	It was moved by Mr. Helmer, seconded by Ms. Kasi, <i>that the Finance &amp; Facilities Committee receive Report No. 003-18FFC re: “2017 Vendor / VISA Payments” as information.</i>  Carried
<b>Southwest Tobacco Control Area Network (TCAN) Single Source Vendor</b>  <a href="#">(Report No. 004-18FFC)</a>	It was moved by Mr. Helmer, seconded by Mr. Meyer, <i>that the Finance &amp; Facilities review and make recommendation that the Board of Health award a single source vendor contract to Rescue: The Behavior Change Agency in an amount up to \$151,439.53 as identified in Report No. 004-18FFC re: “Southwest Tobacco Control Area Network Single Source Vendor.”</i>  Carried
<b>2018 Budget – FFC Review</b>  <a href="#">(Report No. 005-18FFC)</a>	It was moved by Mr. Helmer, seconded by Ms. Kasi, <i>that the Finance &amp; Facilities Committee make recommendation to the Board of Health to:</i> <ol style="list-style-type: none"> <li>1) <i>Approve the amended 2018 Operating Budget in the gross amount of \$35,384,706 as appended to Report No. 005-18FFC re 2018 Proposed Budget; and further</i></li> <li>2) <i>Forward Report No. 005-18 to the City of London and the County of Middlesex for information; and,</i></li> <li>3) <i>Direct staff to submit the 2018 Operating Budget in the various formats required by the different funding agencies.</i></li> </ol> Carried

The Committee moved in-camera to approve minutes from its December 7, 2017 Finance and Facilities Committee meeting.

The next meeting will be Thursday March 1, 2018 at 9:00 a.m. in Room 3A, 50 King Street.

This report was submitted by the Office of the Medical Officer of Health.

A handwritten signature in black ink, appearing to read 'C. Mackie', is positioned above the printed name.

Christopher Mackie, MD, MHSc, CCFP, FRCPC  
Medical Officer of Health / CEO