



TO: Chair and Members of the Governance Committee

FROM: Christopher Mackie, Medical Officer of Health/CEO

DATE: 2018 January 18

2018 BOARD OF HEALTH SELF-ASSESSMENT

Recommendation

It is recommended that the Governance Committee:

- 1) ***Receive Report No. 002-18GC re: “2018 Board of Health Self-Assessment”;***
- 2) ***Approve the Board of Health Self-Assessment Tool ([Appendix A](#)); and***
- 3) ***Approve the initiation of the Board of Health Self-Evaluation Process for 2018.***

Key Points

- The Board of Health Self-Assessment is a requirement of the Ontario Public Health Organizational Standards Section 4.3.
- The Self-Assessment results are essential for understanding board effectiveness and engagement, and for developing recommendations to improve both of these board operations components.

Background

Under the Ontario Public Health Organizational Standards Section 4.3, the Board of Health must complete a self-evaluation at least once every two years. The Governance Committee is responsible for initiating the Board of Health Self-Assessment and for assisting and advising Health Unit staff in its administration. It has been the Governance Committee’s practice to conduct the self-assessment annually.

The Board of Health Self-Assessment survey and process was revised and approved by the Board of Health in January 2016. The 2017 results contained fewer comments than in previous years. It is recommended that the Board proceed with a slightly modified version of the self-assessment tool, which provides a Likert Scale for question responses and continues to allow for detailed comments on each question (see Appendix A).

Self-Assessment Process

1. Governance Committee reviews and approves the Board of Health Self-Assessment Tool.
2. The Governance Committee Report informs the Board of Health that this process will be initiated.
3. The survey is distributed via email following the February 15 Board of Health meeting for completion before March 1.
4. Completed hard copies may be submitted in a sealed envelope to the Executive Assistant to the Board of Health, or mailed to 50 King Street, London, ON, N6A 5L7, Attn: Executive Assistant to the Board of Health.

Next Steps

Members of the Governance Committee, with the assistance of Health Unit staff, will review the anonymized survey findings and develop recommendations for improvements in board effectiveness at the March 15 Governance Committee meeting.

The survey findings and the Governance Committee's recommendations will be submitted at a future Board of Health meeting.

This report was prepared by the Strategic Projects Team, Corporate Services Division.

A handwritten signature in black ink, appearing to read 'C. Mackie', is positioned above the printed name and title.

Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health/CEO