



TO: Chair and Members of the Finance & Facilities Committee

FROM: Dr. Christopher Mackie, Medical Officer of Health

DATE: 2017 September 7

PROPOSED 2018 PBMA PROCESS, CRITERIA AND WEIGHTING

Recommendation

It is recommended that the Finance & Facilities Committee receive and recommend that the Board of Health approve the 2018 PBMA criteria and weighting, which is proposed in [Appendix A](#) to Report No. 029-17FFC.

Key Points

- MLHU is preparing for its fifth year of the PBMA criteria-based budgeting process.
- Criteria and weighting for the PBMA process were developed in 2013 in consultation with staff, senior leadership and the Board of Health. These were revised for 2014 to reflect the findings from staff values consultations and experience with the 2014 PBMA process.
- There are no proposed changes to the criteria and weightings for 2018.

Background

Program Budgeting Marginal Analysis (PBMA) is a criteria-based budgeting process that facilitates reallocation of resources based on maximizing service. This is done through transparent application of pre-defined criteria and decision-making processes to prioritize where proposed funding investments and disinvestments are made.

The 2018 PBMA Process

The 2018 PBMA process will consist of:

- a) Validating the assessment criteria and weighting by the Senior Leadership Team and the Non-Union Leadership Team;
- b) Approval of criteria and weighting by the Finance & Facilities Committee;
- c) Proposal development to identify investments that will have the greatest positive impact and disinvestments that will have the least negative impact;
- d) Review of proposals by internal advisory committees;
- e) Proposal review and recommendations by the Senior Leadership Team; and
- f) Review by the Finance & Facilities Committee and approval by the Board of Health.

The 2018 Criteria and Weights

The recommended criteria and weights for the 2018 PBMA process ([Appendix A](#)) remain unchanged from 2017. Management and staff are familiar with the weightings, and the Senior Leadership Team has endorsed their continued use. The criteria and weights will be reconsidered each year to respond to changing priorities, demands and strategic directions.

Next Steps

The criteria and weights approved by the Finance & Facilities Committee will be applied to each proposal for investment and disinvestment, and used to rate the potential for positive and negative impacts on program and service delivery at the Middlesex-London Health Unit. These proposals for investment and disinvestment will be brought to the Board of Health for approval as part of the 2018 budget process.

This report was prepared by the Finance Team, Corporate Services Division.

A handwritten signature in black ink, appearing to read 'C. Mackie', is positioned below the text of the report.

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Medical Officer of Health