



TO: Chair and Members of the Finance & Facilities Committee  
FROM: Laura Di Cesare, Acting Chief Executive Officer  
DATE: 2017 May 04

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## FINANCE POLICY REVIEW

### **Recommendation**

*It is recommended that the Finance & Facilities Committee:*

- 1) Receive Report No. 021-17FFC for information; and*
- 2) Review and provide the Governance Committee with any amendments to the proposed policies attached as [Appendix B](#) to Report No. 021-17FFC.*

### **Key Points**

- The Finance & Facilities Committee, at the direction of the Governance Committee, is responsible for the applicable finance policies as outlined in the by-law and policy model.
- The updated by-law and policy model is based on Mr. Graham Scott's session on Critical Elements of Board Governance, which was held November 2015.
- A comprehensive review, revision and development process began in November 2016 and will continue throughout 2017. Review of policies is ongoing and happens at least every two years for each policy.

### **Background**

An updated by-law and policy model for the Board of Health was recommended at the April 2016 Governance Committee (GC) meeting. This policy model incorporates governance best practices from the Ontario Public Health Organizational Standards and Mr. Graham Scott's session on Critical Elements of Board Governance. A summary of the by-law and policy model, the review, revisions and developments completed to date, and the planned reviews for 2017 can be found in [Appendix A](#).

### **Finance & Facilities Committee Review**

The GC passed two motions to forward applicable policies to the Finance & Facilities Committee (FFC). These policies, referred to the FFC at the GC's March and April meetings, can be found in Appendix B. It is incumbent upon the committee to review the attached policies to ensure that they align with the mandate and purpose of the FFC and operationalize best practices for the management of the Board of Health.

### **Next Steps**

The FFC may now review the applicable policies forwarded by the GC and suggest amendments. Once the FFC has completed its review, the policies will be forwarded by the GC to the Board of Health for approval. Additional policies will be brought forward to FFC throughout 2017, as described in [Appendix A](#).

This report was prepared by the Strategic Projects Team, Corporate Services Division.

A handwritten signature in blue ink that reads 'Di Cesare'.

Laura Di Cesare  
Acting Chief Executive Officer