



TO: Chair and Members of the Governance Committee

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2017 January 19

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## 2017 BOARD OF HEALTH SELF-ASSESSMENT

### ***Recommendation***

*It is recommended that the Governance Committee:*

- 1) Receive Report No. 002-17GC re: 2017 Board of Health Self-Assessment;***
- 2) Approve the Board of Health Self-Assessment Tool ([Appendix A](#)); and***
- 3) Initiate the Board of Health Self-Evaluation Process for 2017.***

### **Key Points**

- The Board of Health Self-Assessment is a requirement of the Ontario Public Health Organizational Standards section 4.3.
- The results of the Self-Assessment are important for understanding board effectiveness and engagement and developing recommendations to improve both of these components of board functioning.

### **Background**

In accordance with Ontario Public Health Organizational Standards section 4.3, the Board of Health is required to complete a self-evaluation at least once every two years. The Governance Committee is responsible for the initiation of the Board of Health Self-Assessment and to assist and advise Health Unit staff in its administration. It has been the practice of the Governance Committee to conduct the self-assessment annually.

The Board of Health Self-Assessment survey and process was revised and approved by the Board of Health in January 2016 ([Report No. 06-16GC](#)). It is recommended that the Board proceed with a slightly modified version of the self-assessment tool which allows for further feedback and comments on each of the questions. ([Appendix A](#)).

### **Self-Assessment Process**

1. Governance Committee reviews and approves the Board of Health Self-Assessment Tool.
2. The Governance Committee Report informs the Board of Health that this process is being initiated.
3. The survey will be distributed via email following the February 16<sup>th</sup> Board of Health meeting for completion prior to the March Board of Health meeting.
4. Completed hard copies can be submitted in a sealed envelope to the Executive Assistant to the Board of Health and Communications, Ms. Elizabeth Milne before the March meeting or mailed directly to Ms. Milne at 50 King St. London, ON, N6A 5L7.

### **Next Steps**

Members of the Governance Committee, with the assistance of Health Unit staff, will review the de-identified findings of the survey and propose recommendations for improvements in board effectiveness and at the April Governance Committee meeting.

The findings of the survey and recommendations developed by the Governance Committee will be brought forward to the following Board of Health meeting.

This report was prepared by Mr. Jordan Banninga, Manager, Strategic Projects.



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