



TO: Chair and Members of the Finance & Facilities Committee

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2016 October 06

2016 PBMA PROCESS – UPDATE REPORT

Recommendation

It is recommended that the Finance and Facilities Committee receive Report No. 037-16FFC, re: "2016 PBMA Process – Update Report" for information.

Key Points

- It is important that intended outcomes from the approved PBMA proposals are realized following implementation.
- The 2016 PBMA process resulted in 32 proposals being approved with investments totaling \$734,242 and disinvestments totaling \$291,597.
- Of the 32 proposals that were implemented, 24 have been completed, seven (7) are on track and one (1) is pending as at the end of July 2016.

Background

Program Budgeting and Marginal Analysis (PBMA) is an integral part of the Middlesex-London Health Unit's annual budget and planning process. Over the past three years of its use, MLHU has been able to reallocate over 3% of its total budget from areas of low impact to those areas with high impact. Like any decision-making process, it is important to follow-up on each proposal to ensure that intended outcomes are being realized. This report highlights each of the 2016 proposals (ongoing investments, one-time investments and disinvestments) and the milestones that have been reached.

Data Collection Process

Proposal sponsors were asked to complete a PBMA proposal status report template that asked whether proposal were complete, on-track, pending or behind schedule. Templates were completed between June and July of 2016.

On-going Investments

There were 14 on-going investment proposals approved for 2016 totaling \$527,289. Of these 14 proposals, eight (8) have been completed, five (5) are on track for completion, and one (1) is pending launch in October of 2016. Milestones for these proposals are attached as [Appendix A](#).

One-time Investments

There were five (5) one-time investment proposals approved for 2016 totaling \$206,953. Of these five (5) proposals, three (3) have been completed, and two (2) are on track for completion. Milestones for these proposals are attached as [Appendix B](#).

Disinvestments

There were 13 disinvestment proposals approved for 2016 totaling \$291,597. Of these 13 proposals, all have been completed. Milestones for these proposals are attached as [Appendix C](#).

Next Steps

Staff will continue to monitor those proposals that are on-track, pending or behind schedule. Proposals for the 2017 PBMA process will be recommended for Finance and Facilities Committee approval in November and December.

This report was prepared by Mr. Jordan Banninga, Manager, Strategic Projects.



Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health