

TO: Chair and Members of the Governance Committee

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2016 July 21

REVIEW OF 2016 GOVERNANCE COMMITTEE MEETING DATES

Recommendation

It is recommended that the Governance Committee

- 1) Receive Report 016-16GC;*
- 2) Consider setting additional 2016 Governance Committee meeting dates.*

Key Points

- The Governance Committee is currently scheduled to meet quarterly in January, April, July and October at 6:00 p.m., prior to the Board of Health meeting.
- Feedback from the Governance Committee Chair as well as additional work requested of Health Unit staff has necessitated a review of the Governance Committee meeting dates for 2016.

Background

The proposed Governance Committee (GC) meeting dates for 2016 were reviewed at the January 21, 2016 meeting ([Report No. 01-16GC](#)) and set to align with the terms of reference, which called for the committee to meet quarterly or at the Call of the Chair. At the April 21, 2016 GC meeting a new Chair for the year 2016 was elected.

Revisions to the Remaining 2016 Governance Committee Meeting Dates

Mr. Trevor Hunter, Chair of the Governance Committee has requested a review of the remaining 2016 Governance Committee meeting dates in order to provide more time for the Committee to review reports and make recommendation to the Board of Health. Moving committee meetings to a time that is not adjacent to the Board meetings would also improve the flow of information from this committee to the Board.

Next Steps

Should the Governance Committee and the Board of Health approve a new direction regarding Governance Committee meetings, staff will work with the Chair to canvas for additional dates and revise the 2016 Governance Committee reporting calendar to capture all items that were intended to be covered in 2016.

This report was prepared by Mr. Jordan Banninga, Manager, Strategic Projects and Ms. Elizabeth Milne, Executive Assistant to the Board of Health and Communications.



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