

TO: Chair and Members of the Finance & Facilities Committee

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2017 July 7

PROPOSED 2017 PBMA PROCESS, CRITERIA & WEIGHTING

Recommendation

It is recommended that the Board of Health approve the 2017 PBMA criteria and weighting that is proposed in Appendix A to Report No. 023-16FFC.

Key Points

- MLHU is preparing for its third year of the PBMA criteria-based budgeting process.
- The criteria and weights for the PBMA process were developed in 2013 through extensive consultation with staff and the Senior Leadership Team.
- The Board of Health approved revisions in the 2015 to reflect the values consultations held with staff during strategic planning and some minor language changes during the 2016 process.
- There are no changes to criteria and weightings for 2017. There are some internal process enhancements planned.

Background

Program Budgeting Marginal Analysis (PBMA) is a criteria-based budgeting process that facilitates reallocation of resources based on maximizing service. This is done through the transparent application of pre-defined criteria and decision-making processes to prioritize where proposed funding investments and disinvestments are made. The Finance and Facilities Committee considered proposals since 2014 to inform reallocations to the Middlesex-London Health Unit program budgets.

The 2017 PBMA Process

The 2017 PBMA process consists of:

- a) Validation of the assessment criteria and weighting by the Senior Leadership Team and the Non-Union Leadership Team;
- b) Approval of criteria and weighting by the Finance and Facilities Committee;
- c) Proposal development that identifies investments that will have the greatest positive impact and disinvestments that will have the least negative impact;
- d) Review of proposals by internal advisory committees;
- e) Proposal review and recommendations by the Senior Leadership Team; and
- f) Review by the Finance and Facilities Committee and approval by the Board of Health.

The 2017 Criteria & Weights

The recommended criteria and weights for the 2017 PBMA process ([Appendix A](#)) remain unchanged from 2016. Management and staff are familiar with the weightings and have endorsed their continued use. The criteria and weights will be reconsidered each year to respond to changing priorities, demands and strategic directions.

Next Steps

The criteria and weights approved by the Finance and Facilities Committee will be applied to each proposal for investment and disinvestment and used to rate the potential for positive and negative impacts on program and service delivery at the Middlesex-London Health Unit. These proposals for investment and disinvestment will be brought to the Board of Health for approval as part of the 2017 budget process.

This report was prepared by Mr. Jordan Banninga, Manager, Strategic Projects



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