



TO: Chair and Members of the Governance Committee

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2016 January 21

2016 BOARD OF HEALTH SELF-ASSESSMENT

Recommendation

It is recommended that:

- 1) The Governance Committee receive Report 06-16GC for discussion; and*
- 2) Initiate the Board of Health Self-Evaluation Process for 2016.*

Key Points

- The Board of Health Self-Assessment is a requirement of the Ontario Public Health Organizational Standards section 4.3.
- The results of the Self-Assessment are important for understanding board effectiveness and engagement and developing recommendations to improve both of these components of board functioning.

Background

In accordance with Ontario Public Health Organizational Standards section 4.3, the Board of Health is required to complete a self-evaluation at least once every two years. The Governance Committee is responsible for the initiation of the Board of Health Self-Assessment and to assist and advise Health Unit staff in its administration.

The Board of Health Self-Assessment survey and process (including making the process annual) was revised and approved by the Board of Health in October 2013 ([Report No. 110-13](#)). The survey tool used in 2015 has been updated and is attached as the Draft 2016 Board of Health Self-Assessment Tool ([Appendix A](#)).

Self-Assessment Process

1. Governance Committee reviews and approves the Board of Health Self-Assessment Tool.
2. The Governance Committee Report informs the Board of Health that this process is being initiated.
3. The survey will be distributed via email following the February 18th Board of Health meeting for completion prior to the March 17th Board of Health meeting.
4. Completed hard copies can be submitted in a sealed envelope to the Executive Assistant to the Board of Health and Communications, Ms. Elizabeth Milne at the March 17th meeting or mailed directly to: Ms. Milne at 50 King St. London, ON, N6A 5L7.

Next Steps

Members of the Governance Committee, with the assistance of Health Unit staff, will review the de-identified findings of the survey and propose "recommendations for improvements in board effectiveness and engagement" as stated in Requirement 4.3 of the Ontario Public Health Organizational Standards at the April 21st Governance Committee meeting.

The findings of the survey and recommendations developed by the Governance Committee will be brought forward to the following Board of Health meeting.

This report was prepared by Mr. Jordan Banninga, Manager of Strategic Projects.

A handwritten signature in black ink, appearing to read 'C. Mackie'.

Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health