

TO: Chair and Members of the Governance Committee

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2015 April 16

BOARD OF HEALTH ORIENTATION - UPDATE

Recommendation

It is recommended that Report No. 07-15GC re Board of Health Orientation – Update be received for information.

Key Points

- The Board of Health Orientation will consist of online self-paced learning as well as an orientation session at the Middlesex-London Health Unit office prior to the May Board of Health meeting.
- A thorough orientation allows new Board Members to contribute effectively to Board of Health governance and improve performance of the Middlesex-London Health Unit.

Background

The Board of Health will recall [Report No. 02-15GC](#) that outlined the online orientation components as well as a draft agenda for the on-site orientation. Committee members agreed that an orientation is essential; but that it must be time effective. It was emphasized that part days are preferable to full days, that it be open to all Board members and that it be scheduled to consider time and work commitments of the Board of Health Members.

Staff disseminated an online scheduling poll and encountered difficulty in finding dates suitable to members of the Board. It was determined that the May Board of Health meeting would be the most appropriate time to deliver the on-site orientation.

Required Pre-Orientation Training

Members of the Board of Health are required to complete training for the Accessibility for Ontarians with Disabilities Act (AODA) prior to the on-site orientation. Those who have already completed AODA training can forward a confirmation of participation to the Board of Health Administrative Assistant rather than completing the training again. The training can be accessed using this link – [AODA Online Training](#)

On-Site Orientation

On-site orientation will occur on May 21, 2015 starting at 4:30 pm. This will include an overview of the Middlesex-London Health Unit as well as Corporate Services, the Office of the Medical Officer of Health, Family Health Services, Oral Health, Communicable Disease and Sexual Health and Environmental Health, Chronic Disease and Injury Prevention. Dinner for Board of Health members will be provided.

Online Self-Paced Learning

As a reminder, additional content for the Board of Health is available online including:

- Essential reading;
- Recommended Priority reading;
- Legislation specific to public health;
- Provincial public health reports;
- Middlesex-London Health Unit Program Budgeting Templates;
- Middlesex-London Health Unit documents; and
- Other web-based resources for Board of Health Members.

These materials can be accessed by going to: <https://www.healthunit.com/board-of-health-orientation>

This report was prepared by Mr. Jordan Banninga, Manager of Strategic Projects.

A handwritten signature in black ink, appearing to read 'C. Mackie', written in a cursive style.

Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health