

TO: Chair and Members of the Board of Health

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2014 December 18

**APPOINTMENTS TO THE FINANCE AND FACILITIES COMMITTEE
OF THE BOARD OF HEALTH COMMENCING 2015**

Recommendation

It is recommended that the Board Health appoint members to the Finance and Facilities Committee for terms commencing January 1, 2015.

The Finance and Facilities Committee (FFC) ([Terms of Reference](#)) is a standing committee of the Board of Health that had its inaugural meeting in August 2013.

The FFC is made up of five members of the Board of Health, including the Chair, the Vice-Chair and at least one Middlesex County Board Member, one City of London Board Member and two provincial Board Members. The Committee's role is to assist and advise the Board of Health, the Medical Officer of Health /Chief Executive Officer, and the Director of Finance & Operations in the administration and risk management of matters related to the finances and facilities of the organization. The Committee meets monthly, as required, on the first Thursday of the month, and reports to the Board of Health at the Board's monthly meeting.

The Board of Health agreed that it would appoint members to the FFC for one year due to the timing of the October 2014 municipal election. Going forward, it would appoint members with staggering terms to ensure continuity on the committee. The 2014 FFC consisted of the following members:

- Marcel Meyer – County – as Chair of Board
- Stephen Orser – City – as Vice-Chair of Board
- Trish Fulton – Provincial – Elected as Chair of this Committee 2013-2014
- Ian Peer – Provincial
- David Bolton – County

The FFC is tentatively scheduled to meet on January 8, 2015. However, the terms on the Board of Health of Mr. Orser (City) and Mr. Bolton (County) have ended. Therefore, it is recommended that the Board of Health make appointments to this Committee at the December 18, 2014 Board of Health meeting, taking into account the following considerations, to enable the January 8th meeting to take place with quorum.

1. These appointments should follow the requirements in the Terms of Reference that require at least:
 - One Middlesex County appointee
 - One City of London appointee
 - Two Provincial appointees
2. When considering appointments to this committee, it is also recommended that continuity, mix of new and experienced board of health members, and staggered terms be considered.



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