



MIDDLESEX-LONDON HEALTH UNIT

REPORT NO. 064-14

TO: Chair and Members of the Board of Health

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2014 November 20

**FINANCE AND FACILITIES COMMITTEE:
NOVEMBER 6, 2014 MEETING**

The Finance and Facilities Committee (FFC) met at 9:15 a.m. on November 6, 2014 ([Agenda](#)). The draft public minutes are attached as [Appendix A](#). The following items were discussed at the meeting and recommendations made:

New Business Reports	Summary of Discussion	Recommendations for Board of Health's Consideration
Reserve Fund Policy - Memorandum of Agreement (MoA) with the County of Middlesex – Verbal Update	Dr. Mackie reported that due to the change in Council, it would be difficult to present the most recent draft MoA to County Council by the end of 2014.	<p>It was moved by Mr. Bolton, seconded by Mr. Meyer <i>that the Finance and Facilities Committee recommend that the Board of Health allocate 2014 funds into reserve funds in accordance with the principles of the Memorandum of Agreement through revisions to the Reserve Fund Policy.</i></p> <p>Dr. Mackie reported that the staff recommended changes to the Reserve Fund Policy will be presented to the Board of Health for approval at the November 20th Board of Health Meeting.</p>
Financial Update – Q3 Variance Report – (044-14FFC)	<p>Mr. Millson reported that the Ontario Ministry of Health and Long-Term Care has communicated to the Health Unit that it will provide a 2% increase to the 2014 Cost-Shared Programs as requested during the budget process.</p> <p>Committee members agreed that it would be more time-effective for the Board of Health to review the Ontario Public Health Financial Agreement at its November meeting in lieu of waiting for FFC review at its December meeting.</p>	<p>It was moved by Mr. Bolton, seconded by Mr. Meyer <i>that the Finance and Facilities Committee recommend that the Board of Health receive Report No. 044-14FFC re Financial Update – Q3 Variance Report for information.</i></p>

New Business Reports	Summary of Discussion	Recommendations for Board of Health's Consideration
Preschool Speech & Language Program – Base Funding Increase (046-14FFC)	MLHU has received notice of a base-funding increase for the Preschool Speech and Language program.	It was moved by Mr. Meyer, seconded by Mr. Bolton <i>that the Finance & Facilities Committee make the recommendation to the Board of Health to approve the \$177,342 additional 100% funding from the Ministry of Children and Youth Services to reduce assessment and treatment waitlists for children in the Preschool Speech and Language program.</i>
Verbal update – Health Unit Insurance	Staff is continuing to seek quotes and supporting information to provide a comparison of potential insurance providers for MLHU effective January 2015.	It was moved by Mr. Meyer, seconded by Mr. Bolton <i>that Health Unit staff will prepare a report with a recommendation and supporting information to the Board of Health at the November 20th Board of Health meeting.</i>
Other Business	Summary of Discussion	Recommendations for Board of Health's Consideration
Appointments to the Finance and Facilities Committee for 2015	The Committee discussed the process for appointing Board of Health members to Standing Committees	It was agreed, that according to the Bylaws of the Board of Health, only those people appointed to the Board of Health for 2015 have the authority to determine the following: a) If any Standing Committees will be created for 2015, and b) Who from the Board of Health would be appointed to those Committees, according to the Terms of Reference for the respective Standing Committee.
Proposed Meeting Dates 2015	The Committee reviewed the proposed schedule for Finance and Facilities Committee meetings for 2015.	It was agreed that if the 2015 Board of Health agrees to appoint a Finance and Facilities Committee for 2015, the schedule would be recommended as proposed.

The Finance and Facilities Committee moved in camera to discuss an issue concerning labour relations or employee negotiations.

Next Meeting

The next meeting of the Finance and Facilities Committee is scheduled for Thursday, December 4, 2014 @ 9:00 a.m.

On behalf of the Finance and Facilities Committee members, Chair Fulton thanked Mr. Bolton for his dedication and invaluable contributions to the Board of Health from 2011-2014 and to the inaugural Finance and Facilities Committee for 2013-2014.



Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health