

TO: Chair and Members of the Finance & Facilities Committee

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2014 March 26

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## 2013 VENDOR / VISA PAYMENTS

### **Recommendation**

*It is recommended that the Finance & Facilities Committee make recommendation to the Board of Health to receive Report No. 014-14FFC re 2013 Vendor / VISA Payments as information.*

### **Key Points**

- Appendix A provides a list of vendors that received \$100,000 or greater from the Middlesex-London Health Unit in 2013.
- Appendix B provides a summary of purchases made using the corporate purchase cards.

### **Procurement Policy Requirement**

In accordance with Section 5.17 of the Procurement Policy, the Director of Finance and Operations is to report annually the suppliers who have invoiced a cumulative total value of \$100,000 or more in a calendar year. Attached as [Appendix A](#) is a list of such vendors for 2013.

At the November 7<sup>th</sup>, 2013 Finance & Facilities Committee meeting, the Director of Finance & Operations was also requested to report annually a summary of purchases made with corporate purchase cards. Attached as [Appendix B](#), is a summary by category of the purchases made using the corporate credit cards. A total of 2,679 purchases were made with a total value of \$491,882.88.

John Millson, Director of Finance & Operations will be in attendance at the March 26<sup>th</sup> meeting to answer any questions the Committee members may have.

This report was prepared by Mr. John Millson, Director of Finance & Operations.



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