

## Summary of 2013 Corporate Purchase Card Purchases

Expense Category	Amount	# of transactions <sup>1</sup>
Materials & Supplies	\$ 134,226.20	897
Accommodations / Meals	\$ 73,488.54	395
Communications Costs <sup>2</sup>	\$ 67,946.49	54
Travel <sup>3</sup>	\$ 59,086.16	616
Professional Development	\$ 45,429.93	145
Other Expenses	\$ 43,510.08	223
Advertising / Health Promotion	\$ 16,885.63	130
Consulting Services <sup>4</sup>	\$ 14,069.66	10
Medical / Clinic Supplies	\$ 12,782.98	75
Computer Equipment/Supplies	\$ 11,792.80	29
Memberships / Agency Fees	\$ 6,985.82	35
Building Maintenance	\$ 5,678.59	70
<b>Total</b>	<b>\$ 491,882.88</b>	<b>2,679</b>

Notes:

- 1) A transaction may include payment for more than one item. For example an accommodation transaction may pay for a stay of more than one night, or a travel transaction may pay for multiple trips.
- 2) Communication costs include monthly cell phone charges for phone provided to staff by the Health Unit.
- 3) Travel includes all modes of travel such as air, train, vehicle rentals and gas and parking costs. Most travel is staff travelling with their own car as part of their normal work assignment, such as inspecting or home visiting.
- 4) Consulting Services relate to services provided for food handler training sessions.