

FoodNet Canada – What does the Public Health Agency of Canada (PHAC) provide financially to the local public health unit?

PHAC will pay for the salary and benefits of one FTE - a site coordinator to be located at the Ontario Health Unit, and expenses related to office, administration, and training. While the responsibilities of the site coordinator will revolve around the surveillance activities of FoodNet Canada, the site coordinator will be available for regular duties at the Ontario Health Unit as prioritized and appropriate; and in particular when surge capacity is required.

Training may include travel costs to attend FoodNet Canada meetings as required, annual strategic planning meeting, professional development, and/or an annual educational conference. Training may also include an annual orientation and upgrade related to the retail sampling program; and enhanced epidemiological and laboratory capacity at Public Health Agency of Canada.

PHAC will pay for administration to cover the costs of management time and resources associated with supervising the site coordinator, data management and information recording and review.

PHAC will also pay for the wages and benefits for the retail sampler in the Ontario Health Unit, and weekly reimbursable costs related to retail food sample purchase and travel.

The Memorandum of Agreement (MOA) is for three years, as the federal government will only commit to three years in one MOA. As in the other FoodNet Canada sites, at the end of the three year term another three year MOA will be created, and so on.

Example of Budget*

*This is an example budget for discussion purposes

Fiscal Year April 1, 2014 to March 31, 2015

Fiscal Year April 1, 2015 to March 31, 2016 will include 3% compensation adjustment

Fiscal Year April 1, 2016 to March 31, 2017 will include 3% compensation adjustment

Site Coordinator

Salary and Benefits: \$95,000 - \$100,000 (TBD)

Office: \$4,000.00

Administration: \$3,000.00

Training: \$2,500.00

Retail Sampler

7.2 hours per day per week for 44 weeks = \$14,382.72 per fiscal year

Weekly recurring costs may vary from week to week and shall not exceed the following amounts:

Retail sample purchase \$10,000.00 per fiscal year

Travel (Mileage) \$7,500.00 per fiscal year

Initial one time start-up costs (supplies) (2014 only) \$3,000.00