



MIDDLESEX-LONDON HEALTH UNIT

REPORT NO. 014-14

TO: Chair and Members of the Board of Health

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2014 February 26

**FINANCE AND FACILITIES COMMITTEE REPORTS:
JANUARY 29 AND FEBRUARY 12, 2014**

The Finance and Facilities Committee (FFC) met at 9:00 a.m. on January 29 ([Jan. 29th Agenda](#)) and on February 12, 2014 ([Feb. 12th Agenda](#)). The public minutes from the two meetings are attached as [Appendix A \(Jan. 29th\)](#) and Appendix B (draft Feb. 12th). The following reports were discussed at the meetings and recommendations made:

Reports from Jan 29 th	Summary of Discussion	Recommendations for Board of Health's Consideration
50 King St. Generator – verbal report	<p>The Ad Hoc Committee met prior to the Jan. 29 FFC meeting. After discussion, the group made recommendations to the FFC. The proposed generator should:</p> <ol style="list-style-type: none"> 1. Provide enough power to run the 2 rooms with fridges for vaccines and the 2 server rooms (telephones and computers) 2. Run emergency systems such as lighting and fire suppression 3. Be a 3-phase generator fueled by natural gas 	Staff will develop a Draft Request for Proposals that will be reviewed by the Finance and Facilities Committee that will then make a recommendation(s) to the Board
Healthy Communities Partnership Grant (03-14FFC)	The Ministry of Health and Long Term Care provides funds to healthy community partnerships to coordinate planning and action around policies that make it easier for Ontarians to lead healthy and active lives.	The FFC recommends <i>that Board of Health endorse the Board Chair to sign the Amending Agreement No. 7 to the Public Health Accountability Agreement as it relates to the additional 100% funding for the Healthy Communities Fund – Partnership Stream Program as appended to Report No. 03-14FFC</i>
2014 Budget Process (04-14C)	The FFC reviewed the Planning and Budget Templates for Office of the Medical Officer of Health (OMOH) and Oral Health, Communicable Disease Prevention & Sexual Health Services (OHCDSHS)	FFC will report to the Board of Health re the 2014 Planning and Budget Templates for OMOH and OHCDSHS at the February Board of Health meeting (see Report 015-14)

Reports from Feb 12 th	Summary of Discussion	Recommendations for Board of Health's Consideration
2014 Planning Process and Budget Templates (05-14C)	The FFC reviewed the Planning and Budget Templates for Family Health Services (FHS), Human Resources and Labour Relations (HRLR) and General Expenses and Revenues (GER)	FFC will report to the Board of Health re the 2014 Planning and Budget Templates for FHS, HRLR and GER at the February Board of Health meeting (see Report 015-14)
2014 Budget Overview (06-14FFC)	Mr. Millson provided a revised budget summary and highlighted the revisions that have been made to the documents. Chair Fulton expressed thanks to the Committee members and members of the Senior Leadership Team for their commitment and thorough work on the templates.	A revised version of Report 06-14FFC is the subject of Board of Health Report 015-14 of the February 26, 2014 Board of Health meeting
2013 4th Quarter Variance Report (07-14FFC)		The FFC recommends <i>that the Board of Health:</i> 1) <i>Receive Report No 07-14FFC re 2013 Budget Variance Report to December 31st; and further,</i> 2) <i>Provide \$500,000.00 of the Health Unit's 2013 surplus to the municipal funders at the same rate as they fund the municipal component of the Health Unit's budget (\$420,000, or 84% to the City of London, and \$80,000, or 16% to the County of Middlesex); and further,</i> 3) <i>Defer decisions regarding contributions to reserves and reserve funds until further discussions have occurred with municipal funders and audited financial statements are available.</i>
2013 Public Sector Salary Disclosure (08-14FFC)		The FFC recommends <i>that the Board of Health receive Report No. 08-14FFC re Public Sector Salary Disclosure Act – 2013 Record of Employee's Salaries and Benefits for information</i>
2013 Board of Health Remuneration (09-14FFC)		The FFC recommends <i>that the Board of Health receive Report No. 09-14FFC re 2013 Board of Health Remuneration for information</i>
Locally Driven Collaboration Project Funding Agreement – Public Health Ontario (010-14FFC)		The FFC recommends <i>that the Board of Health endorse the Board Chair to sign the Agreement Form for the Locally Driven Collaborative Project as it relates to receiving \$75,000 funding from Public Health Ontario</i>

CONFIDENTIAL

On January 29th, the FFC moved in camera to discuss a matter subject to solicitor-client privilege and to to discuss a proposed or pending acquisition of land by the Middlesex-London Board of Health.

On February 12th, the FFC moved in camera to discuss a matter concerning litigation or potential litigation affecting the Middlesex-London Health Unit.

OTHER BUSINESS

The next scheduled Finance and Facilities Committee Meeting is Thursday, April 3 at 9:00 a.m. Room 3A, 50 King Street, London.



Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health

This report addresses the Ontario Public Health Organizational Standards