

COMMITTEE

MEMBERS PRESENT: Mr. David Bolton
Ms. Denise Brown
Ms. Trish Fulton (Chair)
Mr. Marcel Meyer
Mr. Ian Peer

OTHERS PRESENT: Mr. Wally Adams, Director, Environmental Health and Chronic Disease Prevention
Heather Lokko, Manager, Reproductive Health Team (for Diane Bewick, Director Family Health Services)
Dr. Christopher Mackie, Medical Officer of Health & CEO (Secretary-Treasurer for Board of Health)
Mr. John Millson, Director, Finance and Operations
Ms. Sherri Sanders, Executive Assistant to the Board of Health (Recorder)
Ms. Louise Tyler, Director, Human Resources and Labour Relations
Dr. Bryna Warshawsky, Associate Medical Officer of Health and Director, Oral Health, Communicable Disease and Sexual Health Services

MEDIA OUTLETS: none

At 10:00 a.m., Ms. Trish Fulton, Committee Chair, welcomed everyone to the Finance and Facilities Committee (FFC) meeting.

DISCLOSURES OF CONFLICT(S) OF INTEREST

Chair Fulton inquired if there were any disclosures of conflict of interest to be declared. None were declared.

1. APPROVAL OF [AGENDA](#)

It was moved by Mr. Peer, seconded by Mr. Bolton *that the agenda for the November 28, 2013 Finance and Facilities Committee meeting be accepted as circulated.*

Carried

2. APPROVAL OF MINUTES [November 7, 2013](#)

It was moved by Mr. Meyer, seconded by Mr. Peer *that the minutes from the November 7, 2013 Finance and Facilities Committee meeting be approved.*

Carried

3. BUSINESS ARISING FROM THE MINUTES

None

4. NEW BUSINESS

4.1. & 4.2. CONFIDENTIAL

At 10:05 a.m., it was moved by Mr. Peer, seconded by Mr. Meyer *that the FFC move in camera to discuss an issue dealing with personal matters about an identifiable individual and to discuss a proposed or pending acquisition of land by the Middlesex-London Board of Health.*

Carried

At 11:30 a.m., it was moved by Mr. Bolton, seconded by Mr. Peer *that the FFC rise from in camera and report that progress was made on an issue dealing with personal matters about an identifiable individual and that progress was made on discussing a proposed or pending acquisition of land by the Middlesex-London Board of Health.*

Carried

4.3. 2014 Planning and Budgeting Template ([Report No 020-13](#))

Dr. Mackie and Mr. Millson presented the 2014 Planning and Budgeting Template that staff will be using. Committee members agreed that the template is excellent for staff use; however, it might provide more information than Board members require. Committee members requested that staff prepare examples of completed templates for the December Board meeting.

It was moved by Mr. Peer, seconded by Mr. Bolton *that the Finance & Facilities Committee review and make recommendation to the Board of Health to approve the draft planning and budgeting template as attached as Appendix A to this report (Report No. 020-13C).*

Carried

5. OTHER BUSINESS

Committee members reviewed the Proposed Finance and Facilities Committee Meetings schedule for 2014.

It was moved by Mr. Bolton, seconded by Mr. Meyer *that the proposed 2014 Finance and Facilities Committee meeting schedule be presented to the Board of Health for approval with one change: the January 30th meeting start time be changed from 9:00 a.m. to 10:00 a.m.*

Carried

The next scheduled Finance and Facilities Committee Meeting, upon Board approval – Thursday, January 9, 2014 9:00 a.m. Room 3A, 50 King Street, London

6. ADJOURNMENT

At 11:45 a.m., it was moved by Mr. Peer, seconded by Mr. Meyer *that the meeting be adjourned.*

Carried

TRISH FULTON
Chair

CHRISTOPHER MACKIE
Secretary-Treasurer