



TO: Chair and Members of the Board of Health

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2013 September 19

FINANCE AND FACILITIES COMMITTEE REPORT – SEPTEMBER MEETING

The Finance and Facilities Committee (FFC) met for a second meeting at 9:00 am on September 5, 2013. The [AGENDA](#) and [MINUTES](#) from the September 5 meeting are attached.

To summarize the meeting, the following reports were discussed and recommendations made:

Report	Summary of Discussion	Recommendations made to Board of Health
Terms of Reference	Terms of Reference need to be approved by the Board of Health	Attached to the June 20, 2013 Board of Health Minutes
2013 Provincial Grant Approval (Report No. 004-13C)	Mr. Millson highlighted that the Health Unit received a 2% increase from 2012’s Provincial Grant. The Health Unit did request that the province contribute 75% to the cost-shared programs; however, this amount was not granted.	It was moved by Mr. Peer, seconded by Ms. Brown that the FFC Committee recommends that the Board of Health authorize the Board Chair to sign the Amending Agreement attached as Appendix C to Report No. 004-13C.
2013 Budget Variance Report – June 30 (Report No. 005-13C)	Mr. Millson highlighted Appendix B of the report that illustrates how part of an anticipated surplus could be used to fund recommendations resulting from the Shared Services Review. The committee recommended that Health Unit staff members continue to be prudent with funds and the FFC supports the policy direction of contributing surplus funds to the Funding Stabilization Reserve in order to offset future financial risks.	It was moved by Mr. Bolton, seconded by Mr. Peer that the FFC Committee recommends that the Board of Health approve expenditures in the amount of \$110,000 as identified in Table 1 of Appendix B of Report No. 005-13C, it being noted that the funding would come from anticipated 2013 surplus.
2014 Budget Target – Cost Shared Programs (Report No. 006-13C)	Dr. Mackie indicated that the 2014 budget will assume the same per cent increase of provincial grant for the Cost-Shared programs received in 2013.	See PwC Budget and Financial Policy Recommendations Below
Dental Treatment Clinic – 2012 Shortfall (Report No. 007-13C)	Mr. Millson highlighted the strategies proposed by staff to address the shortfall in this area and advised that this Committee will receive a report in the fourth quarter about how the strategies are working.	It was moved by Mr. Meyer, seconded by Mr. Bolton that the FFC receive this report for information and refer it to the Board of Health.

<p>PwC Budget and Financial Policy Recommendations – Progress Update: (slide presentation)</p>	<p>Dr. Mackie presented the abbreviated timeline for the 2014 Budget/Planning Process. He indicated that this interim process for planning the 2014 budget will include Program Budgeting and Marginal Analysis (PBMA), which transparently applies pre-defined criteria to prioritize where proposed decreases or increases could be made.</p>	<p>It was moved by Mr. Bolton, seconded by Mr. Peer that the FFC recommends that the Board of Health endorse the following: 1) That the 2014 planning parameters include the reallocation of resources based on maximizing the value of services across the four principles of the Ontario Public Health Standards (Need, Impact, Capacity, and Partnerships/Collaboration), and further 2) That the 2014 planning parameters include 0% increase in municipal funding, and 3) That the approved parameters be communicated to the City of London and the County of Middlesex.</p>
<p>Middlesex-London Health Unit – March 31st, 2013 Draft Financial Statements (Report No. 009-13C)</p>	<p>Mr. Millson reviewed the 2013 Draft Financial Statements with the Committee</p>	<p>It was moved by Mr. Bolton, seconded by Mr. Peer that the FFC recommend that the Board of Health approve the audited Consolidated Financial Statements for the Middlesex-London Health Unit, March 31st, 2013 as appended to Report No. 009-13C.</p>
<p>Rescheduled December meeting</p>	<p>The meeting originally scheduled for December 5, 2013, has been rescheduled to Thursday, November 28 at 10:00 a.m.</p>	

The next scheduled meeting of the Finance and Facilities Committee – October 3, 2013.

Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health

This report addresses the Ontario Public Health Organizational Standards