



TO: Chair and Members of the Board of Health
FROM: Christopher Mackie, Medical Officer of Health
DATE: 2013 September 19

FINANCE AND FACILITIES COMMITTEE REPORT – AUGUST MEETING

At the June 20 Board of Health meeting the Board moved the following recommendations regarding [Report No. 076-13](#):

It was moved by Ms. Fulton, seconded by Mr. Orser:

- 1) That the Board of Health establish a Standing Committee known as the Finance & Facilities Committee to discharge the duties outlined in the Terms of Reference (Appendix A to Report No. 076-13); and further,*
- 2) That the Board of Health appoint five members of the Board of Health to the Standing Committee to meet monthly or less frequently as required at the call of the Chair.*

It was moved by Ms. Brown, seconded by Mr. Orser that the nominations be accepted; and therefore, the Finance and Facilities Committee be made up of Mr. Meyer, Ms. Brown, Mr. Bolton, Ms. Fulton and Mr. Peer.

The Finance and Facilities Committee (FFC) met for the first time at 9:00 am on August 1, 2013. The [AGENDA](#) and [MINUTES](#) from the August 1 meeting are attached.

To summarize the meeting, the following reports were discussed and recommendations made:

Report	Summary of Discussion	Recommendations made to Board of Health
Current Insurance Rider (Report No. 001-13C)	The City of London is both the Broker and Insurer for the Health Unit's insurance. The Committee asked staff to investigate the option of moving to a different Broker and to report back to the Committee	None
Current Leases (Report No. 002-13C)	Renewal of leases for the properties that the Health Unit uses need to be confirmed six months prior to the end of a lease. As these leases come up for renewal, the Committee will review the terms and the Board will make the final decision	None
Healthy Babies Healthy Children 2013 Service Agreement (Report No. 003-13C)	The Healthy Babies Healthy Children is a 100% cost-covered program. The Committee moved to accept the service agreement, noting that the targets set out in the agreement are not tied to funding	That the Board of Health endorse the Board Chair to sign the 2013 service agreement for the Healthy Babies Healthy Children program as attached as Appendix A to Report No. 003-13C (Peer, Bolton)

Contract Policy (Policy 1-080 and Appendix A are attached)	The Committee reviewed approval/signing authority for the Health Unit and learned that the Contractual Services Policy is currently under review with assistance from Pricewaterhouse-Coopers. The Health Unit is currently negotiating the contract with the Travel Clinic	None
---	---	------

The next scheduled meeting of the Finance and Facilities Committee – September 5, 2013.

Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health

This report addresses the Ontario Public Health Organizational Standards