

MINUTES
MIDDLESEX-LONDON BOARD OF HEALTH
2011 January 20

MEMBERS PRESENT:

Ms. Patricia Coderre (Chair)
Ms. Denise Brown
Mr. Al Edmondson
Dr. Francine Lortie-Monette
Ms. Doreen McLinchey
Mr. Marcel Meyer
Ms. Viola Poletes Montgomery (Vice-Chair)
Ms. Nancy Poole
Mr. Don Shipway
Mr. Mark Studenny

REGRETS: Mr. Joe Swan

OTHERS PRESENT:

Dr. Graham Pollett, Medical Officer of Health and Chief Executive Officer
Ms. Mary Lou Albanese, Manager, Chronic Disease and Injury Prevention Team
Ms. Diane Bewick, Director, Family Health Services
Ms. Charlene Beynon, Manager, Special Projects
Ms. Ruby Brewer, Manager, Family Health Services
Ms. Heather Bywaters, Public Health Nurse
Ms. Joan Carrothers, Manager, Dental Services
Dr. Jean Clinton, Associate Professor, Department of Psychiatry and Behavioural Neuroscience at McMaster University, Division of Child Psychiatry
Mr. Ernie Comerford, London Wheelchair Curling League
Mr. Dan Flaherty, Manager, Communications
Ms. Jackie Kellahan, London Wheelchair Curling League
Mr. John Millson, Director, Finance and Operations
Mr. James Reffle, Director, Environmental Health and Chronic Disease Prevention Services
Ms. Sherri Sanders, Executive Assistant to the Board of Health (Recorder)
Mr. Rick Shantz, Director, Information Technology
Ms. Deb Shugar, System Facilitator, tykeTALK
Ms. Joanne Simpson, Public Health Nurse
Ms. Louise Tyler, Director, Human Resources and Labour Relations
Dr. Bryna Warshawsky, Associate Medical Officer of Health and Director, Oral Health, Communicable Disease and Sexual Health Services

MEDIA OUTLETS: Ms. Jennifer James, XFM Fanshawe News

Dr. Graham Pollett, Secretary-Treasurer to the Board of Health, called the meeting to order at 7:00 pm and welcomed Board Members and attendees to the 2011 inaugural meeting of the Board.

1) Report No. 001-11 re Election of Officers

Dr. Pollett opened the floor for nominations for the Chair of the Middlesex-London Board of Health for 2011. It was moved by Ms. Poletes Montgomery, seconded by Dr. Lortie-Monette *that Ms. Patricia Coderre be elected Chair of the Middlesex-London Board of Health for the year 2011.*

Dr. Pollett invited further nominations. Hearing no further nominations or objections, nominations were closed. The motion was unanimously carried.

Ms. Coderre assumed the Chair and remarked that she looks forward to working with a Staff and Board that demonstrates such excellence in public health. Ms. Coderre also thanked past Chair, Mr. Al Edmondson, for his leadership in 2010.

Ms. Coderre opened the floor for nominations for the position of Vice-Chair of the Middlesex-London Board of Health for 2011.

It was moved by Ms. McLinchey, seconded by Mr. Edmondson *that Mr. Mark Studenny be elected Vice-Chair of the Middlesex-London Board of Health for the year 2011.*

It was moved by Dr. Lortie-Monette, seconded by Ms. Poole *that Ms. Poletes Montgomery be elected Vice-Chair of the Middlesex-London Board of Health for the year 2011.*

Ms. Coderre invited further nominations. Hearing no further nominations or objections, nominations were closed.

Chair Coderre invited Ms. Poletes Montgomery and Mr. Studenny to address the Board about why they wished to stand for election as Vice-Chair. After a brief presentation by each nominee, ballots were circulated, collected and tallied. Chair Coderre then announced Ms. Viola Poletes Montgomery as the Vice-Chair for 2011 by majority vote.

It was moved by Dr. Lortie-Monette, seconded by Ms. Poole *that the ballots be destroyed.*

Carried

Ms. Coderre opened the floor for nominations for the position of Secretary-Treasurer of the Middlesex-London Board of Health for 2011.

It was moved by Mr. Studenny, seconded by Ms. McLinchey *that Dr. Graham Pollett be elected Secretary-Treasurer of the Middlesex-London Board of Health for the year 2011.*

Ms. Coderre invited further nominations. Hearing no further nominations or objections, nominations were closed. The motion was unanimously carried.

Style of Governance

Chair Coderre reminded the Board that in accordance with Policy 2-10, every year at the inaugural meeting, Board members are to determine whether or not they wish to establish Standing Committees.

It was moved by Mr. Meyer, seconded by Dr. Lortie-Monette *that the Board of Health establish no Standing Committees for 2011.* Carried

2011 Board of Health Meeting Schedule

Following a brief discussion, it was agreed that the Board will meet on the third Thursday of each month with the following exceptions:

The April meeting will be the second Thursday of the month (April 14, 2011).

The Board will recess for the summer months of July and August, unless a special meeting is scheduled at the call of the Chair.

The December Board meeting will be the second Thursday of the month (December 8, 2011)

It was moved by Ms. Poletes Montgomery, seconded by Mr. Shipway *that the 2011 Board of Health meeting schedule be set as outlined above.* Carried.

DISCLOSURES OF CONFLICT(S) OF INTEREST

Chair Coderre inquired if there were any disclosures of conflict of interest to be made. None were declared.

APPROVAL OF MINUTES

It was moved by Ms. Poletes Montgomery, seconded by Mr. Edmondson *that the Minutes of the December 9, 2010, Board of Health meeting be approved.* Carried

APPROVAL OF AGENDA

It was moved by Mr. Studenny, seconded by Ms. McLinchey *that the January 20, 2011, Agenda be approved with the addition of a delegation from the London Wheelchair Curling League.* Carried

Mr. Dan Flaherty, Manager, Communications, introduced Mr. Ernie Comerford and Ms. Jackie Kellahan of the London Wheelchair Curling League (WCL). Mr. Flaherty explained that each year staff chooses a charity to support on Staff Day. For 2010, staff decided to support the WCL out of Ilderton. On behalf of the staff and Board members, Chair Coderre presented a cheque for \$551.28 to Mr. Comerford and Ms. Kellahan. Both delegates thanked the Staff and Board members for the generous donation and explained that the donation would be used to purchase much needed equipment for the WCL.

Report No. 006-11 re The Early Years – Critical to the Future

Ms. Diane Bewick, Director, Family Health Services, and Ms. Ruby Brewer, Manager, Family Health Services, introduced Dr. Jean Clinton, Associate Professor, Department of Psychiatry and Behavioural Neuroscience at McMaster University, Division of Child Psychiatry. Dr. Clinton assisted the Board with its understanding of this

report using a PowerPoint presentation that promoted Ontario's Enhanced 18-Month Well-Baby Visit. Dr. Clinton commended staff on its work in the community as one of four pilot sites in Ontario's Enhanced 18-Month Well-Baby Visit program. Throughout her presentation, Dr. Clinton emphasized that investing in the first five years of a child's life has a scientifically proven positive impact on the future of the child. A copy of the PowerPoint Presentation will be filed with the minutes.

It was moved by Ms. Poletes Montgomery, seconded by Mr. Studenny *that Report No. 006-11 re: The Early Years – Critical to the Future be received for information.* Carried

ACTION REPORTS

2) Report No. 002-11 re Cost-Shared Budget

Mr. John Millson, Director, Finance and Operations, assisted the Board with its understanding of this report with a PowerPoint presentation. A copy of the PowerPoint presentation will be filed with the minutes.

Mr. Millson highlighted the two types of programs that the Board of Health oversees, 100% funded and the cost-shared, and he explained the different processes of budget approval for each. Mr. Millson also outlined the proposed 2011 Cost-Shared Budget. He noted that the municipal contribution has stayed the same since 2004.

It was moved by Ms. Brown, seconded by Ms. Poletes Montgomery *that the Board of Health approve the 2011 Mandatory & Related Programs budget (Cost-Shared Programs) at the net amount of \$22,424,593 representing an increase of \$215,580.* Carried.

3) Report No. 003-11 re Healthy Living Champions Award and Health School Celebration

Board members requested that staff add the municipal location of each school (e.g., Ealing Public School, London; St. Patrick Catholic School, Lucan) to the list of award winners in 2010-2011.

It was moved by Mr. Studenny, seconded by Dr. Lortie-Monette *that Report No. 003-11 re Healthy Living Champions Award be forwarded to the Thames Valley District School Board, the London and District Catholic School Board, the Conseil Scolaire de District du Centre-Sud-Ouest and the private schools.* Carried

4) Report No. 004-11 re Record Retention Schedule

Dr. Pollett assisted the Board with its understanding of this report and explained that determination of a record retention schedule is an important duty of the Board of Health. He acknowledged the work of Ms. Charlene Beynon, Manager, Special Projects, on this important initiative and expressed appreciation to the Sudbury and District Health Unit for allowing this agency to adopt their records retention schedule.

It was moved by Mr. Edmondson, seconded by Mr. Meyer *that the Board of Health approve the proposed Record Retention Schedule (Appendix A).* Carried

INFORMATION REPORTS

5) Report No. 005-11 re Medical Officer of Health Activity Report – January

Dr. Pollett updated the Board on the strategic planning process and reported that staff has received close to 1000 client surveys – both via paper and online. The next step in the process will be to invite other health units in the Southwest to comment on their relationship with MLHU. Dr. Pollett thanked Ms. Coderre and Ms. Poletes Montgomery for their continued support throughout this project as members of the Strategic Planning Steering Committee.

Dr. Pollett also reported that the weather in December was an important issue in which staff was involved. Staff will use the most recent experiences to revise the current Adverse Weather Protocol.

7) Report No. 007-11 re Working with Newcomer Populations

8) Report No. 008-11 re Caring for Families in the Limberlost Neighbourhood

9) Report No. 009-11 re Dietary Reference Intakes: Calcium and Vitamin D

10) Report No. 010-11 re Healthy Eating Group Home Project

11) Report No. 011-11 re Canada's Healthy Workplace Month

Dr. Pollett passed around the certificate that the Health Unit received for Canada's Healthy Workplace Month and highlighted that MLHU was the only health unit in Canada to receive an award. He acknowledged the leadership role of Ms. Sandy Richardson, Healthy Workplace Coordinator, in this initiative.

12) Report No. 012-11 re Provincial Bed Bug Initiatives

It was moved by Ms. McLinchey, seconded by Dr. Lortie-Monette *that the above Information Reports listed as items 5 and 7 through 12 be received for information.* Carried

CORRESPONDENCE

No questions re correspondence.

OTHER BUSINESS

In response to a query from Board member, Mr. Marcel Meyer, it was agreed that staff will prepare a report on fluoridation for the next Board of Health meeting.

DATE OF NEXT MEETING

Thursday, February 17, 2011

IN CAMERA

At 8:50 p.m., it was moved by Ms. Brown, seconded by Mr. Studenny *that the Board of Health move into Committee of the Whole In Camera for the purpose of considering a matter pertaining to reports, advice and recommendations of officers and employees of the Health Unit concerning labour relations and employee negotiations in regard to one of the Health Unit's associations or unions.* Carried.

At 9:08 p.m., it was moved by Mr. Meyer, seconded by Mr. Studenny *that the Committee of the Whole rise and report that progress was made on a matter pertaining to reports, advice and recommendations of officers and employees of the Health Unit concerning labour relations and employee negotiations in regard to one of the Health Unit's associations or unions.* Carried.

ADJOURNMENT

At 9:30 p.m., it was moved by Mr. Studenny, seconded by M. Brown *that the meeting be adjourned.* Carried

PATRICIA CODERRE

Chair

GRAHAM L. POLLETT

Secretary-Treasurer