

MIDDLESEX-LONDON BOARD OF HEALTH

REPORT NO. 18-24

TO: Chair and Members of the Board of Health
FROM: Emily Williams, Chief Executive Officer
Dr. Alexander Summers, Medical Officer of Health
DATE: 2024 March 21

PRIVACY PROGRAM – IPC STATISTICAL REPORTS

Recommendation

It is recommended that the Board of Health receive Report No. 18-24 re: “Privacy Program – Information and Privacy Commissioner (IPC) Statistical Reports” for information.

Report Highlights

- Annual IPC Statistical Reporting is due March 1 for the previous calendar year and is comprised of three (3) reports – confirmed privacy breaches, access and correction requests under PHIPA and access and correction requests under MFIPPA.
- Middlesex-London Health Unit completed the annual IPC Statistical Reporting obligation on February 16, 2024, for the 2023 statistical year.
- MLHU had no privacy breach incidents in 2023 that met the threshold for notification to the IPC.

Background

The MLHU Privacy Office completes annual statistical reporting to the Information and Privacy Commissioner of Ontario in accordance with the requirements set out in the *Personal Health Information Protection Act (PHIPA)*, *O. Reg 329/04*, and the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*.

Annual IPC Statistical Reports

MLHU must report to the IPC in three distinct areas:

1. Confirmed privacy breaches under PHIPA, attached as [Appendix A](#).
2. Access and correction requests under PHIPA, attached as [Appendix B](#).
3. Access and correction requests under MFIPPA, attached as [Appendix C](#).

2023 Statistics

REPORT	TOTAL
Privacy Breaches	0
PHIPA Access Requests	21
MFIPPA Access Requests	7

Next Steps

The annual privacy and confidentiality attestations have been completed agency wide for 2024. Moving forward, continuous privacy education and auditing will be ongoing throughout the year.

This report was written by the Manager, Privacy, Risk and Client Relations.



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Chief Executive Officer



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Medical Officer of Health

This report refers to the following principle(s) set out in Policy G-490, Appendix A:

- The Good Governance and Management Practices standard as outlined in the [Ontario Public Health Standards: Requirements for Programs, Services and Accountability](#).
- The *Personal Health Information Protection Act (PHIPA)*, *O. Reg 329/04*, and the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*.

This topic has been reviewed to be in alignment with goals under the Middlesex-London Health Unit's [Anti-Black Racism Plan](#) and [Taking Action for Reconciliation](#), specifically recommendation Governance.