



TO: Chair and Members of the Board of Health
FROM: Emily Williams, Chief Executive Officer
DATE: 2022 March 17

CHIEF EXECUTIVE OFFICER ACTIVITY REPORT FOR FEBRUARY

Recommendation

It is recommended that the Board of Health receive Report No. 18-22 re: “Chief Executive Officer Activity Report for February” for information.

The following report highlights activities of the Chief Executive Officer for the period of February 4 – March 3, 2022.

Standing meetings include weekly Healthy Organization leadership team meetings, City of London Operations, SLT (Senior Leadership Team), Logistics and R3 (Repatriation, Redeployment and Recruitment), Virtual Staff Town Hall meetings, VOC (Vaccine Operations Committee), and C3 (COVID Collaborative Committee) meetings.

The Chief Executive Officer also attended the following meetings:

Client and Community Impact – *These meeting(s) reflect the CEO’s representation of the Health Unit in the community:*

- February 11** The CEO met with Cindy Howard from the Middlesex County to review MLHU finance matters.
- February 28** The CEO met with Anna Lisa Barbon and Kyle James Murray from the City of London to discuss the MLHU Budget.
- March 2** The CEO met with Cindy Howard from the Middlesex Country to discuss the MLHU Budget.

Employee Engagement and Learning – *These meeting(s) reflect on how the CEO influences the Health Unit’s organizational capacity, climate and culture and the contributions made to enable engaged and empowered staff; thoughtful and responsive leadership and organizational structures that support decision-making, innovation and learning:*

- February 4** The CEO met with Gallagher to review the ongoing market analysis related to the non-union compensation.
- February 8** The CEO attended and chaired the MLT (MLHU Leadership Team) meeting.
- February 10** The CEO met with Gallagher to review preliminary market analysis results related to the non-union compensation.

February 11 As part of MLHU's new leadership On-Call system, the CEO attended and chaired the Pre-Implementation meeting with the On-Call Working Group.

February 28 The CEO attended and chaired the On-Call Working Group Pre-Launch Meeting.

Personal Development – *These meeting(s) reflect on how the CEO develops their leadership, skills and growth to define their vision and goals for the Health Unit.*

February 10 As part of the CEO's McCormick Care Board membership, the CEO attended the McCormick Care Executive Committee Meeting.

February 14 The CEO participated in Day One of the Queen's University "Managing Unionized Environments" professional development program.

February 15 The CEO participated in Day Two of the Queen's University "Managing Unionized Environments" professional development program.

February 16 As part of the CEO's McCormick Care Board membership and Chair of the Quality committee, the CEO chaired the McCormick Care Quality Committee meeting.

The CEO participated in Day Three of the Queen's University "Managing Unionized Environments" professional development program.

February 17 The CEO participated in Day Four of the Queen's University "Managing Unionized Environments" professional development program.

Governance – *This meeting(s) reflect on how the CEO influences the alignment of management methods and systems to ensure appropriate structures and resources are in place to achieve the HU's mission and vision. This also reflects on the CEO's responsibility for actions, decision and policies that impact the HUs ability to achieve the requirements as set out under the strategic plan, the Ontario Public Health Organizational Standards (OPHOS), other funder requirements and direction provided by the Board of Health:*

February 7 The CEO attended the February Board of Health Agenda review meeting to discuss the agenda.

The CEO attended the MLHU Board of Health Executive meeting to meet with the Board Chair and Vice-Chair.

February 10 The CEO met with Board Chair as part of their monthly update.

February 14 The CEO attended a confidential provincial call led by the Chief Medical Officer of Health of Ontario.

February 15 The CEO met with Brent Feeney from the Ministry of Health to discuss the MLHU Budget.

February 17 The CEO attended the Governance Committee Meeting.

The CEO attended the Board of Health Meeting.

February 23 The CEO met with the Board Chair to discuss the MLHU Budget.

The CEO attended the Ministry of Health 2022 Annual Service Plan and Budget Submission meeting led by Brent Feeney.

The CEO met with Brent Feeney from the Ministry of Health to discuss the MLHU Budget.

February 28 The CEO met with the Chair of the Finance and Facilities Committee to review the MLHU Budget and the Finance and Facilities Committee agenda.

March 1 The CEO met with Board Chair as part of their monthly update.

March 3 The CEO attended the Finance and Facilities Committee meeting.

This report was prepared by the Chief Executive Officer.

A handwritten signature in cursive script that reads "E. Williams". The signature is written in black ink on a light-colored, slightly textured background.

Emily Williams, BscN, RN, MBA, CHE
Chief Executive Officer