	RFP #21-01 – Vector Borne Disease Program: Part A/B	PROPONENT:	EVALUATOR		
	Selection Criteria	**Evaluation Factors/Scoring Criteria**	**Comments**	**Score 100**	
	Proficiency Panel Test Sample Data Collection Process Sample Database Sample Final Report	Were all samples submitted			
1	Experience	Verifiable references for work done on similar projects, and in similar environments, will be evaluated		30	
	Personnel and Qualifications	Proponents must identify the personnel that will work on the project. The qualifications and experience of these personnel are paramount, as is the commitment of the proponent to utilize the named personnel in the project.			
2	Methodologies and Approaches	The MLHU will evaluate established methodologies, approaches and techniques. However, innovation is also encouraged. Proponents should demonstrate these established methodologies, approaches, techniques and innovative ideas.		10	
3	Reasonableness of Costs	Costs will be evaluated not just on the lowest costs, but on the value of the proposed work to be done and the costs for this work. Proponents are therefore encouraged to submit detailed information on what work will be done and at what costs.		35	
	Delivery				

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		The MLHU have defined business goals and deadlines. It is imperative that the proposed work be done within reasonable timelines. Proponents are encouraged to define requirements of MLHU staff in their proposals so that the proponent may meet their proposed timelines.		
4	Reports	Proponents should demonstrate their abilities to complete formal reports, contract documents etc. MLHU will evaluate content, form and ease of usefulness for the MLHU.		10
5	Training Programs	Proponents' ability to provide training to MLHU staff as well as their own that meets all requirements under various legislative bodies.		5
6	Products	Proponent's choice of materials to meet the requirements of the proposal.		5
	Resources	Proponents staff resources (time and number of employees) as well as capital assets to complete the work. Identify HU resources required.		
7	Value Added Benefits	Proponents should describe what sets them above other proponents; what value added services they provide that could distinguish them from other proponents.		5

TOTAL POINTS SCORE 100