

**MIDDLESEX-LONDON BOARD OF HEALTH**

**REPORT NO. 11-25QGC**

**TO:** Chair and Members of the Quality and Governance Committee

**FROM:** Emily Williams, Chief Executive Officer  
Dr. Alexander Summers, Medical Officer of Health

**DATE:** 2025 May 22

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**2025 BOARD OF HEALTH MEMBER SELF-ASSESSMENT**

**Recommendation**

*It is recommended that the Quality and Governance Committee recommend to the Board of Health to:*

- 1) Receive Report No. 11-25QGC re: “2025 Board of Health Member Self-Assessment” for information;*
  - 2) Approve the Board of Health Member Self-Assessment Tool as Appendix A; and*
  - 3) Direct the Clerk to initiate the Board of Health Member Self-Assessment for 2025.*
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**Report Highlights**

- Board of Health Member Self-Assessment is required under the *Ontario Public Health Standards*.
- The self-assessment results are essential for understanding Board effectiveness and engagement, and for developing recommendations for improvement.
- The Governance Committee is responsible for initiating the annual Board self-assessment process and for assisting and advising staff in its administration.

**Background**

The *Ontario Public Health Standards* require that boards of health complete a self-assessment of their governance practices and outcomes at least once every two (2) years. The Board of Health last completed a self-assessment questionnaire in May 2023. The results of the 2023 Board of Health Self-Assessment were reported in September 2023 ([Report No. 08-23GC](#)).

**Self-Assessment Process**

1. The Quality and Governance Committee reviews and recommends for Board approval the Board of Health Self-Assessment Tool (attached as [Appendix A](#)).
2. Following Board approval, the revised Board of Health Self-Assessment Tool is distributed via email to Board members for completion.
3. Surveys may be completed electronically or on paper. Completed hard copies can be submitted in a sealed envelope to the Clerk to the Board of Health.
4. Survey results are reported to the Quality and Governance Committee in an anonymous form, without any identifying information, to inform recommendations for improvements in Board effectiveness and engagement.
5. The assessment findings and the Quality and Governance Committee's recommendations are submitted to the Board of Health for approval.

**Next Steps**

Staff will administer the Board of Health Self-Assessment Tool and review anonymized results to identify recommendations for improvement in Board effectiveness and engagement. The assessment's findings will be submitted to the Quality and Governance Committee in September and recommendations will be brought forward to the Board of Health for approval in October.

This report was written by the Clerk, Board of Health.



**Emily Williams, BScN, RN, MBA, CHE**  
Chief Executive Officer



**Alexander Summers, MD, MPH, CCFP, FRCPC**  
Medical Officer of Health

**This report refers to the following principle(s) set out in Policy G-490, Appendix A:**

- The Good Governance and Management Practices Domain outlined in the [Ontario Public Health Standards: Requirements for Programs, Services and Accountability](#).