



TO: Chair and Members of the Board of Health

FROM: Emily Williams, Chief Executive Officer

DATE: 2022 February 17

CHIEF EXECUTIVE OFFICER ACTIVITY REPORT FOR JANUARY

Recommendation

It is recommended that the Board of Health receive Report No. 10-22 re: “Chief Executive Officer Activity Report for January” for information.

The following report highlights activities of the Chief Executive Officer for the period of January 6, 2022 to February 3, 2022.

Standing meetings include weekly Healthy Organization leadership team meetings, City of London Operations, SLT, Logistics and R3 (Repatriation, Redeployment and Recruitment), Virtual Staff Town Hall meetings, VOC (Vaccine Operations Committee), and C3 (COVID Collaborative Committee) meetings.

The Chief Executive Officer also attended the following meetings:

Client and Community Impact – *These meeting(s) reflect the CEO’s representation of the Health Unit in the community:*

January 13 The CEO along with the Acting Medical Officer of Health, met with Reg Ash from the Western Fair District to discuss the extension of the Agriplex Mass Vaccination Clinic operation.

January 25 The CEO attended the City of London Virtual State of the City Address.

The CEO met with Susan Morgan from the South West Home and Community Care Support Services (formerly the LHIN) to discuss staffing resources to support immunization of homebound clients.

January 26 The CEO attended the Inaugural MLHU Anti-Black Racism Advisory Committee to offer introductory remarks.

Employee Engagement and Learning – *These meeting(s) reflect on how the CEO influences the Health Unit’s organizational capacity, climate and culture and the contributions made to enable engaged and empowered staff; thoughtful and responsive leadership and organizational structures that support decision-making, innovation and learning:*

January 10 The CEO met with union leadership to discuss a confidential union labour relations matter.

January 11 The CEO attended the Agriplex mass vaccination clinic to assist clinic leadership in navigating Occupational Health and Safety matters and engaging the Ministry of Labour.

- January 14** The CEO met with legal counsel to discuss a confidential union labour relations matter.
- January 17** The CEO met with Gallagher to review preliminary market analysis results related to the non-union compensation.
- January 24** The CEO met with legal counsel to discuss a confidential union labour relations matter.
- January 27** The CEO met with the MLT (MLHU Leadership Team) Planning Committee members to discuss and plan the February MLT meeting agenda.

Personal Development – *These meeting(s) reflect on how the CEO develops their leadership, skills and growth to define their vision and goals for the Health Unit.*

- January 19** As part of the CEO's McCormick Care Board membership and Chair of the Quality committee, the CEO chaired the McCormick Care Quality Committee meeting.
- January 27** As part of the CEO's McCormick Care Board membership, the CEO attended the McCormick Care Board of Directors meeting.

The CEO attended the Virtual McCormick Care Ritz Gala fundraising event.

Governance – *This meeting(s) reflect on how the CEO influences the alignment of management methods and systems to ensure appropriate structures and resources are in place to achieve the HU's mission and vision. This also reflects on the CEO's responsibility for actions, decision and policies that impact the HUs ability to achieve the requirements as set out under the strategic plan, the Ontario Public Health Organizational Standards (OPHOS), other funder requirements and direction provided by the Board of Health:*

- January 10** The CEO attended the January Board of Health Agenda review meeting to discuss the agenda.
- January 13** The CEO participated in the monthly Ministry of Health Public Health Funding teleconference (originally scheduled on January 6 and rescheduled to January 13).
- The CEO attended a meeting to welcome the new Board of Health Committee member Ms. Mariam Hamou.
- January 20** The CEO attended the Board of Health Meeting.
- January 23** The CEO met with the Manager of Strategy, Risk and Privacy to discuss the Board of Health Orientation plan.
- January 27** The CEO attended the MLHU Board of Health Executive meeting to meet with newly appointed Board Chair and Vice-Chair.
- February 3** The CEO attended the Finance and Facilities Committee meeting.

This report was prepared by the Chief Executive Officer.

A handwritten signature in cursive script that reads "E. Williams". The signature is written in black ink on a light-colored, textured background.

Emily Williams, BscN, RN, MBA, CHE
Chief Executive Officer