



TO: Chair and Members of the Governance Committee

FROM: Emily Williams, Chief Executive Officer
Dr. Alexander Summers, Medical Officer of Health

DATE: 2023 September 21

GOVERNANCE POLICY REVIEW

Recommendation

It is recommended that the Governance Committee recommend to the Board of Health to:

- 1) Receive Report No. 09-23GC re: “Governance Policy Review” for information; and*
- 2) Approve the governance policies as amended in [Appendix B](#).*

Key Points

- It is the responsibility of the Board of Health to review and approve governance by-laws and policies.
- [Appendix A](#) details recommended changes to the policies that have been reviewed by the Governance Committee and outlines the status of all documents contained within the Governance Manual.
- There are four (4) policies that have been prepared for review by the Governance Committee in ([Appendix B](#)).

Background

In 2016, the Board of Health (BOH) approved a plan for review and development of by-laws and policies based on a model that incorporates best practices from the Ontario Public Health Standards and advice obtained through legal counsel. For more information, please refer to [Report No. 018-16GC](#).

Policy Review

For 2023 and 2024, policies and by-laws will be grouped together (when possible) by subject matter area for ease in reviewing.

There are four (4) policies included as [Appendix B](#) that have been reviewed by the Governance Committee and prepared for approval by the Board of Health:

- G-080 – Occupational Health and Safety
- G-100 – Privacy and Freedom of Information
- G-120 – Risk Management
- G-500 – COVID-19 Immunization (to be renamed ‘Respiratory Season Protection’)

[Appendix A](#) to this report details the recommended changes for the above policies as well as the 2023 policy review status.

Next Steps

It is recommended that the Governance Committee recommend to the Board of Health to approve the policies as amended as outlined in [Appendix B](#).

This report was prepared by the Chief Executive Officer.

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Emily Williams, BScN, RN, MBA, CHE
Chief Executive Officer

A handwritten signature in cursive script that reads "Alexander T. Summers". The signature is written in black ink on a light-colored background.

Dr. Alexander Summers, MD, MPH, CCFP, FRCPC
Medical Officer of Health