

MIDDLESEX-LONDON BOARD OF HEALTH

REPORT NO. 08-24FFC

TO: Chair and Members of the Finance and Facilities Committee
FROM: Emily Williams, Chief Executive Officer
Dr. Alexander Summers, Medical Officer of Health
DATE: 2024 February 15

2024 BUDGET AMENDMENTS

Recommendation

It is recommended that the Finance and Facilities Committee recommend to the Board of Health to approve the adjustments to the 2024 budget outlined herein in [Appendix A](#).

Report Highlights

- [Appendix A](#) details the budget adjustments by division and by account.
- Following an additional review process, \$154,834 of additional general expenses were identified. These are offset with \$204,142 in recovery funding. The remaining \$49,308 reduced the gap from \$990,551 to \$941,244.
- The revised budget is still balanced, with no surplus and no deficit.

Background

The Board approved the 2024 budget on December 14, 2023. During January, there was a fulsome review of General Expenses that resulted in some changes to that budget as presented in [Appendix A](#).

For MLHU Company 1, representing shared funded programs operating from January 1 to December 31, 2024, there is no change to the budget in terms of overall surplus/deficit – these programs remain balanced (funding = expenditures).

The changes to various accounts are represented in [Appendix A](#). Please note only changed accounts are represented in the appendix. Many of the transactions listed are the result of shifting budget from one account to the other with no impact to the overall budget. However, there are transactions that did add \$154,834 of general expenses. This was more than offset with additional, previously unbudgeted, recoveries of \$204,142. The remaining surplus of \$49,308 was applied against the gap to reduce it from \$990,551 to \$941,244.

For MLHU Company 2, representing four programs operating from April 1, 2024 to March 31, 2025, there is no change to overall surplus/deficit – these programs remain balanced (funding = expenditures).

There was only one change within department 145-Smart Start for Babies:

- Accommodations & Meals decreased from \$100 to nil and Travel increased from \$150 to \$250.

Next Steps

Following Board of Health approval, the Finance team will upload the budget as amended into the Financial tracking software 'Management Reporter' to ensure leaders can monitor expenses compared to budget throughout the 2024 year.

This report was prepared by the Chief Financial Officer/Associate Director, Finance and Operations.



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Chief Executive Officer



Alexander Summers, MD, MPH, CCFP, FRCPC
Medical Officer of Health

This report refers to the following principle(s) set out in Policy G-490, Appendix A:

- The fiduciary requirements as outlined in the [Ontario Public Health Standards: Requirements for Programs, Services and Accountability](#).

This topic has been reviewed to be in alignment with goals under the Middlesex-London Health Unit's [Anti-Black Racism Plan](#) and [Taking Action for Reconciliation](#), specifically recommendation #43 (Governance and Leadership, Anti-Black Racism Plan).