

**Ministry of Health Promotion and Sport
Public Health Unit (PHU)
Baby Friendly Initiative (BFI) Status Report**

Preliminary Work – Requirements

- Certificate of Intent:** Date
- PHU has a designated BFI primary contact person
- PHU has obtained and communicated endorsement of Medical Officer of Health (MOH): Date
- PHU has obtained copy of the **Breastfeeding Committee of Canada (BCC) BFI Integrated 10 Steps Practice Outcomes Indicators for Hospital and Community Health Services Tool** and initiated self-appraisal: Date
- PHU has developed a written plan to achieve BFI designation: Date
- PHU has developed a plan for staff training: Date
- PHU has reviewed their existing data and identified any data needs
- PHU has identified priorities for the upcoming year: List

Intermediate Work – Requirements

- Certificate of Participation:** Date
- PHU has performed Self-Appraisal Assessment: Date
- PHU has developed a written BFI policy: Date
- PHU provided Board of Health (BOH), MOH, staff and volunteers initial orientation to the policy and annual reorientation:
- PHU provided staff education (both direct and indirect providers): Date
- PHU reviewed and updated Prenatal Curriculum: Date
- PHU provided written information materials for women and their families
- Endorsement of BOH: Date
- PHU developed plan for capturing data: Date
- PHU has identified priorities for upcoming year: List

Advanced Work – Requirements

- Documentation Review Process completed: Date
- Submitted the Pre-Assessment Contract and fee to Ontario Breastfeeding Committee (OBC): Date
- Completed data analysis: Date
- Pre-assessment Site Visit planned: Date
- Submitted the External Assessment Contract and fee to BCC: Date
- External Site Visit planned: Date
- PHU has identified priorities for upcoming year: List

BFI Designation – Requirements

- BCC Certificate of BFI Designation:** Date OR
- Receipt of label to affix to designation:** Date

Maintenance of BFI Designation

- Self Report submitted to BCC: Date
- Annual data review and analysis submitted to BCC: Date
- Submitted External Assessment Contract and fee to BCC: Date
- Site Visit planned for re-designation: Date
- PHU has identified priorities for upcoming year: List

For Exceptional Circumstances as identified by BCC:

- Certificate of Commitment:** Date
- BFI Action Plan: Date
- PHU has identified priorities for upcoming year: List