



MIDDLESEX-LONDON HEALTH UNIT

REPORT NO. 05-23FFC

TO: Chair and Members of the Finance and Facilities Committee

FROM: Emily Williams, Chief Executive Officer
Dr. Alexander Summers, Medical Officer of Health

DATE: 2023 March 9

2022 VENDOR AND VISA PAYMENTS

Recommendation

It is recommended that the Finance & Facilities Committee recommend to the Board of Health to receive Report No. 05-23FFC re: “2022 Vendor and VISA Payments” for information.

Key Points

- [Appendix A](#) provides a list of vendors that received payments totalling \$100,000 or more from the Middlesex-London Health Unit in 2022.
- [Appendix B](#) provides a summary of purchases made using the corporate purchase (Visa) cards.

Vendor Payments

In accordance with Section 5.17 of the MLHU Procurement Policy, Finance is to report annually those suppliers who have invoiced a cumulative total value of \$100,000 or more in a calendar year. Attached ([Appendix A](#)) is a list of twenty-four vendors who were issued cumulative payments in excess of \$100,000 in 2022.

Corporate Purchase Card (Visa) Payments

A summary is also prepared to report purchases made with corporate purchase (visa) cards. Attached ([Appendix B](#)) is a summary, by category, of the purchases made using the corporate credit cards in 2022. The total amount purchased using these cards was \$278,407 over 1,303 transactions. Corporate purchase (visa) cards are used frequently to facilitate the efficient payment of goods and services and to accommodate vendors where payment terms are credit card only.

This report was prepared by the Finance Team, Healthy Organization Division.

Handwritten signature of Emily Williams in cursive.

Emily Williams, BScN, RN, MBA, CHE
Chief Executive Officer

Handwritten signature of Alexander T. Summers in cursive.

Alexander Summers, MD, MPH, CCFP, FRCPC
Medical Officer of Health