



TO: Chair and Members of the Governance Committee

FROM: Emily Williams, Chief Executive Officer
Dr. Alexander Summers, Medical Officer of Health

DATE: 2023 April 20

QUARTERLY RISK REGISTER UPDATE

Recommendation

It is recommended that the Governance Committee recommend to the Board of Health to receive Report No. 03-23GC re: “Quarterly Risk Register Update” for information.

Key Points

- Boards of Health are required to report to the Ministry of Health in a standardized manner the high risks that are currently being managed at each board of health. The Risk Management Plan remains in alignment with board of health requirements under the Ontario Public Health Standards (OPHS) and the approved Middlesex-London Health Unit (MLHU) Risk Management Policy (G-120).
- The Risk Register ([Appendix A](#)) is a repository for all risks identified (high, medium and low) and includes additional information about each risk (priority rating, mitigation strategies, and residual risk).
- Actions taken to reduce risk are monitored and efforts to improve performance are reported to the Board on a quarterly basis.

Background

In January 2018, the Ministry of Health and Long-Term Care implemented modernized Ontario Public Health Standards (OPHS) and introduced new accountability and reporting tools required under the Public Health Accountability Framework.

The OPHS require boards of health to have a formal risk management framework in place that identifies, assesses, and addresses risks. All boards of health are required to submit a Risk Management Report as part of their Q3 Standards Activity Report (SAR) on an annual basis. At its meeting on February 17, 2022, the Board of Health approved the [2022 Risk Management Report](#) which summarized high risks and key mitigation strategies to be submitted to the Ministry.

Risk Management Reporting

Risk assessment and mitigation occurs at the organization, program, and project levels according to the process outlined in the approved MLHU Risk Management Policy (G-120). The Board of Health is kept informed of identified high risks and key mitigation strategies on an annual basis as detailed on the annual Risk Management Report. The Risk Register ([Appendix A](#)) that is a repository for all risks identified (high, medium and low) and includes additional information about each risk (priority rating, mitigation strategies, and residual risk).

Next Steps

The Governance Committee has the opportunity to review the Risk Register ([Appendix A](#)) included with this report.

This report was prepared by the Chief Executive Officer.



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