

**MIDDLESEX-LONDON BOARD OF HEALTH**

**REPORT NO. 02-24GC**

**TO:** Chair and Members of the Governance Committee  
**FROM:** Emily Williams, Chief Executive Officer  
Dr. Alexander Summers, Medical Officer of Health  
**DATE:** 2024 April 18

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**GOVERNANCE POLICY REVIEW – APRIL 2024**

**Recommendation**

*It is recommended that the Governance Committee recommend to the Board of Health to:*

- 1) *Receive Report No. 02-24GC re: “Governance Policy Review – April 2024” for information; and*
  - 2) *Approve the governance policies as amended in [Appendix B](#).*
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**Report Highlights**

- It is the responsibility of the Board of Health to review and approve governance by-laws and policies.
- [Appendix A](#) details recommended changes to the by-laws and policies that have been reviewed by the subcommittees of the Board and outlines the status of all documents contained within the Governance Manual.
- There are ten (10) policies that have been prepared for review by the Governance Committee ([Appendix B](#)).

**Background**

In 2016, the Board of Health (BOH) approved a plan for review and development of by-laws and policies based on a model that incorporates best practices from the Ontario Public Health Standards and advice obtained through legal counsel. For more information, please refer to [Report No. 018-16GC](#).

**Policy Review**

There are ten (10) policies included as [Appendix B](#) that have been reviewed by the Governance Committee and prepared for approval by the Board of Health:

- G-000 Bylaws, Policy and Procedures
- G-010 Strategic Planning
- G-150 Complaints

- G-160 Jordan's Principle
- G-270 Roles and Responsibilities of Individual Board Members
- G-290 Standing and Ad Hoc Committees
- G-340 Whistleblower
- G-360 Resignation and Removal of Board Members
- G-410 Board Member Remuneration and Expenses
- G-480 Media Relations

[Appendix A](#) to this report details the recommended changes for the above by-laws/policies and the status of all documents in the Governance Manual.

### Next Steps

It is recommended that the Governance Committee recommend to the Board of Health to approve the policies as amended as outlined in [Appendix B](#).

This report was written by the Manager, Privacy, Risk and Client Relations.



**Emily Williams, BScN, RN, MBA, CHE**  
Chief Executive Officer



**Alexander Summers, MD, MPH, CCFP, FRCPC**  
Medical Officer of Health

**This report refers to the following principle(s) set out in Policy G-490, Appendix A:**

- The Good Governance and Management Practices standard as outlined in the [Ontario Public Health Standards: Requirements for Programs, Services and Accountability](#).

**This topic has been reviewed to be in alignment with goals under the Middlesex-London Health Unit's [Anti-Black Racism Plan](#) and [Taking Action for Reconciliation](#), specifically recommendation Governance.**