



PUBLIC MINUTES
Finance and Facilities Committee
50 King Street, Room 3A
MIDDLESEX-LONDON BOARD OF HEALTH
2015 December 3 9:00 a.m.

COMMITTEE

MEMBERS PRESENT: Ms. Trish Fulton (Committee Chair)
Mr. Helmer (listening via teleconference)
Mr. Marcel Meyer
Mr. Ian Peer
Ms. Joanne Vanderheyden

OTHERS PRESENT: Dr. Christopher Mackie, Medical Officer of Health and CEO
Ms. Sherri Sanders, Executive Assistant to the Board of Health
(Recorder)
Mr. Wally Adams, Director, Environmental Health and Chronic
Disease Prevention Services
Ms. Tammy Beaudry, Accounting and Budget Analyst
Ms. Laura Di Cesare, Director, Human Resources and
Corporate Strategy
Dr. Gayane Hovhannisyan, Associated Medical Officer of Health
Ms. Heather Lokko, Associate Director Oral Health, Communicable
Disease & Sexual Health
Ms. Suzanne Vandervoort, Acting Director Family Health Services

At 9:00 a.m., Ms. Trish Fulton, Committee Chair, welcomed everyone to the meeting.

1. DISCLOSURES OF CONFLICT(S) OF INTEREST

Ms. Fulton inquired if there were any disclosures of conflict of interest to be declared. None were declared.

2. APPROVAL OF AGENDA

It was moved by Ms. Vanderheyden, seconded by Mr. Meyer that the [AGENDA](#) of the December 3, 2015 Finance and Facilities Committee meeting be approved with the addition of a verbal update about pay equity as item 4.2.

Carried

3. APPROVAL OF MINUTES

It was moved by Mr. Peer, seconded by Ms. Vanderheyden that the [MINUTES](#) from the November 5, 2015 Finance and Facilities Committee meeting be approved.

Carried

4. NEW BUSINESS

4.1. 2016 Budget – PBMA Proposals ([Report No. 31-15FFC](#))

Dr. Mackie outlined Appendix D and E of the Report. Appendix D of Report No. 31-15FFC should read January 14, 2016 and not January 11.

Dr. Mackie also reviewed Appendix F re The Business Case for Paying a Living Wage. Any RFP would include the stipulation of a Living Wage. In response to a question about how the Health Unit would control that a living wage is actually paid to employees by a contractor, Dr. Mackie said that the Health Unit would build a relationship with the contractor to verify that all conditions are being met. Discussion ensued about what variables exist (in addition to pay rate) that can be manipulated to create a low bid.

Dr. Mackie summarized the discussion by stating that indeed the definition of the living way includes accounting for benefits, that public communications about living wage would include discussion about the business case, and that staff would bring a report in Q1 of 2016 updating the Committee and Board of Health on living wage-related activities in our region.

It was moved by Mr. Meyer, seconded by Mr. Peer *that the Finance & Facilities Committee approve in principle PBMA investments totaling \$527,289 as identified in Appendix A to Report No. 31-15FFC.*

Carried

It was moved by Mr. Meyer, seconded by Mr. Peer *that the Finance and Facilities Committee approve in principle PBMA one-time investments totaling \$206,953 as identified in Appendix B to Report No. 31-15FFC.*

Carried

It was moved by Mr. Peer, seconded by Ms. Vanderheyden *that the Finance and Facilities Committee approve in principle PBMA disinvestments totaling \$281,597 as identified in Appendix C to Report No. 31 – 15FFC.*

Carried

It was moved by Mr. Meyer, seconded by Mr. Peer *that the Confidential Minutes from the November 5, 2015 Finance and Facilities Committee meeting be approved.*

Carried

4.2 Pay Equity Update (Verbal Update)

Ms. Di Cesare provided an update about the pay equity with ONA. The pay equity plan was agreed upon by ONA and resulted in no changes to pay for positions within MLHU.

5. OTHER BUSINESS

The next scheduled meeting of the FFC is Thursday, January 14, 2016 at 9:00 a.m. in Room 3A.

6. ADJOURNMENT

At 10:35 a.m., it was moved by Ms. Vanderheyden, seconded by Mr. Meyer *that the meeting be adjourned.*

Carried

TRISH FULTON
Committee Chair

CHRISTOPHER MACKIE
Secretary-Treasurer