



MIDDLESEX-LONDON HEALTH UNIT

REPORT NO. 009-15

TO: Chair and Members of the Board of Health

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2015 February 19

FINANCE AND FACILITIES COMMITTEE: JANUARY 29, 2015 MEETING

The Finance and Facilities Committee (FFC) met at 9:00 a.m. on January 29 ([Agenda](#)). The Committee approved [minutes from January 29th](#) are available on the Health Unit website. The following items were discussed at the meeting and recommendations made:

Reports	Summary of Discussion	Recommendations for Board of Health's Consideration
Election of Chair for FFC		It was moved by Mr. Peer, seconded by Mr. Meyer that Ms. Trish Fulton be nominated for the position of Chair for the 2015 Finance and Facilities Committee.
2015 Budget Process Report 02-15FFC	The Committee and other Board members in attendance discussed the 2015 Planning and Budget Templates for the following services areas:	
	Office of the Medical Officer of Health (Appendix A to Report No. 02-15FFC)	It was moved by Mr. Meyer, seconded by Mr. Peer that the Finance and Facilities Committee review the 2015 Planning and Budget Templates for the Office of the Medical Officer of Health, attached as Appendix A to Report No. 02-15FFC.
	Finance and Operations (Appendix B to Report No. 02-15FFC)	It was moved by Mr. Meyer, seconded by Mr. Peer that the Finance and Facilities Committee review the 2015 Planning and Budget Templates for Finance and Operations, attached as Appendix B to Report No. 02-15FFC.

	Family Health Service (Appendix C to Report No. 02-15FFC)	<p>It was moved by Mr. Meyer, seconded by Mr. Peer <i>that the Finance and Facilities Committee review the 2015 Planning and Budget Templates for Family Health Services attached as Appendix C to Report No. 02-15FFC.</i></p> <p>It was moved by Mr. Peer, seconded by Mr. Meyer <i>that the Finance and Facilities Committee report to the January 15, 2015 Board of Health meeting recommending that the Board of Health defer approval of these components of the 2015 budget until all budget proposals are available at the February 19, 2015 meeting of the Board of Health.</i></p>
Southwest Tobacco Control Area Network Vendor Report 03-15FFC	Any single source vendor providing over \$5,000 of products/services must go through the Finance and Facilities Committee.	It was moved by Mr. Peer, seconded by Mr. Meyer <i>that Report No. 03-15FFC re Southwest Tobacco Control Area Network Single Source Vendor be received for information.</i>



Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health