



MIDDLESEX-LONDON HEALTH UNIT

REPORT NO. 040-14FFC

TO: Chair and Members of the Finance & Facilities Committee

FROM: Christopher Mackie, Medical Officer of Health

DATE: 2014 October 2

RESERVE FUND POLICY – MEMORANDUM OF AGREEMENT UPDATE

Recommendation

It is recommended that the Finance & Facilities Committee receive Report No 040-14FFC re: Reserve Fund Policy – Memorandum of Agreement Update” for information.

Key Points

- Health Unit staff have met with municipal staff to discuss the draft Memorandum of Agreement (Appendix A) and made mutually agreeable changes to reflect shared goals.
- Revised MOA has been sent to both the City and County councils for consideration.

Background

This report is intended to provide an update on the progress of having a signed Memorandum of Agreement (MOA) with the City of London and County of Middlesex in regards to the Board’s Reserve/Reserve Fund Policy.

Since the last time the Committee received a report regard the MOA, staff have worked with City staff to revise and strengthen the MOA in regards to its linkages to the Reserve / Reserve Fund Policy, reporting to the municipalities, and to changes to reflect shared goals.

The attached MOA ([Appendix A](#)) reflects changes made as of September 8th, 2014 and has been forwarded to the City of London and County for final review and consideration.

Highlights of Changes

The following points reflect the major changes in the MOA since the last time the Committee seen the draft MOA, they include:

- Reserves / Reserve Funds be established through resolution of the Board of Health - this was covered in the policy but not the MOA
- Clause was added to mention the Health Unit would make all reasonable efforts to secure the provincial share.
- Includes a list of current reserves / reserve funds
- Added a clause in regards to “In the event that municipal funding obligations terminate under the Health Protection & Promotion Act, the Health Unit will return all unspent municipal reserves / reserve funds at their respective rate.

- Planned contributions will be included in the annual operating budget, and if there are any audited residual (surplus), there would be consultation with municipal councils prior to the Board making any further contributions.
- Where possible, annual reporting will include future contributions and planned drawdowns.

Next Steps

The revised MOA has been sent to both the City of London and the County for final review and consideration by their respective administration and/or councils.

This report was prepared by Mr. John Millson, Director of Finance & Operations.

A handwritten signature in black ink, appearing to read 'C. Mackie'.

Christopher Mackie, MD, MHSc, CCFP, FRCPC
Medical Officer of Health